

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION  
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Tuesday, January 19<sup>th</sup>, 2016 in the Clark County Courthouse, Room 307, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:30 AM.

Committee members present: Tom Wilcox, Joe Waichulis, Mark Cattanach, and Rick Opelt. Byrl Dahl absent.

Others in attendance for all or part of the meeting: Brian Duell-Zoning Administrator, Theresa Hediger-Administrative Assistant.

Motion by Tom Wilcox, second by Rick Opelt to approve minutes of Tuesday, December 15, 2015 meeting as presented. Voice vote taken, all aye, motion carried.

**December Financial Report:** Administrator presented the December financial report and gave an overview of the revenue and expenditures. Administrator will present the final 2015 revenue and expenditures at next month's meeting. Planning & Zoning will be receiving a Shoreland Grant that was submitted in 2015, but reimbursement will be in 2016 so it will have to be \*FY\* back to 2015 budget. A motion by Tom Wilcox, second by Mark Cattanach to approve the December financial report as presented. Voice vote taken, all aye, motion carried.

**POWTS Ordinance Report:** Administrator discussed an issue about a property that removed an old structure from an existing foundation and is constructing a new cabin on existing foundation. According to Clark County Code of Ordinance Sec 20-163 –*Reconnection, (a) A county sanitary permit for reconnections shall be obtained prior to: (2) rebuilding a structure that is connected to a POWTS.* The property owner feels that a permit should not be required due to the POWTS connection was not disconnected outside of the foundation. Committee discussed a need for a better definition of reconnection. Administrator interprets the current ordinance as requiring a permit for such activity; and agrees the ordinance needs clarification. Administrator will discuss matter with Corporate Counsel.

Committee discussed the procedure change for POWTS emergency install. Emergency installs are required to fill out an emergency install form and provide full permit payment before a permit number is issued.

Administrator is working with the Longwood property owner to get a sanitary permit and try and have a POWTS in place by spring.

A discussion by committee on the possibility to develop a County funded assistant program to help low income homeowners replace their systems. Clark County has many failing septic systems and a large number of the failing systems are owned by low income individuals.

**Non-Metallic Mining Ordinance Report:** Administrator highlighted some of the topics that were discussed at a recent non-metallic mining meeting. Some things that were discussed raised awareness that our ordinance may need to be updated when time allows. DNR discussed the possibility of the change to have county jurisdiction, for reclamation and financial assurance, include all permitted mines including NR340/Chapter 30 mine sites.

Administrator handed out information on the 2016 Blasting Conference February 4<sup>th</sup> asking if any committee members were interested.

Administrator continues to work with mine operators updating their financial assurance, reclamation plans.

**Shoreland Zoning Ordinance Revision Update:** Administrator shared with committee a proposed bill that would affect shoreland zoning. Administrator will try and dedicate some hours next month for the ordinance update.

**Department Program Update:**

- A. Zoning: Non-metallic mining and POWTS were the main workload focus.
- B. Surveyor: Received a complaint from Green Grove township regarding a CSM that was recorded and didn't follow their zoning requirements. Brian, Wade & Rod will be attending the Surveyor Conference January 27-29<sup>th</sup>.
- C. Land Information: Carrie will attend the WLIA February 10<sup>th</sup> Conference.

Administrator shared information on a couple of meetings that will be held throughout the state that committee might be interested in.

**Topics discussed:** Administrators goal to submit an annual report at the February committee meeting and March County Board. The final Land Information Plan will be submitted in March. Administrator will try and set up informational meetings in the late spring with Rock Dam, Mead Lake, Lake Arbutus on ordinance update. Discussed work rules, PTO payout and class and comp study.

**No public comment**

Next meeting is tentatively scheduled for Tuesday, February 23, 8:30 AM in courthouse auditorium 1<sup>st</sup> floor.

Vouchers were reviewed. A motion to approve vouchers as presented by Tom Wilcox, second by Rick Opelt. Voice vote taken, all aye, motion carried.

Motion to adjourn by Mark Cattanach, second by Rick Opelt, Voice vote taken, all aye, motion carried.

Meeting adjourned at 10:45 AM.

Minutes recorded by Theresa Hediger