

**Minutes of Meeting
Clark County Finance Committee
February 23, 2016
Clark County Courthouse**

The Finance meeting was called to order at 9:00 am by Chairman Rueth.

Finance Members Present: Supervisors Hochhalter, Renderman, Rueth and Hendrickson.

Others present for all or part of the meeting: Terri Domaszek, Chris Jensen, Jane Schmitz, Kathy Brugger, Supervisor Schindler, John Ross, Andy Sutton, Brandon Heglund and Bob Leischow.

Motion by Supervisor Hochhalter seconded by Supervisor Hendrickson to approve the January 7, 2016 minutes as presented. Voice vote, all ayes, motion carried.

Kathy Brugger presented the Outstanding Real Estate Balances, Repos Report and State Investment Pool Reports for January, 2016. Motion by Supervisor Hochhalter seconded by Supervisor Renderman to receive and file the reports. Voice vote, all ayes, motion carried.

Jim Hirsch appeared before the committee, the phone logging equipment that keeps record of the 911 calls needs to be replaced. They have \$20,645 in the 2016 budget. The call recording system with contact closure and 2 screen captures is an additional \$2,000. Motion by Supervisor Hendrickson seconded by Supervisor Renderman to approve the additional expense, to add the contact closure and if their budget is over at the end of the year, the money will come out of the contingent fund. Voice vote, all ayes, motion carried.

Jane Schmitz presented the monthly report for the Clark County Rehabilitation and Living Center (CCRLC). The committee reviewed the income statement for 2015 and the capital expenditure revisions for 2016. Discussion on workers comp claims versus expenses. Motion by Supervisor Hendrickson seconded by Supervisor Renderman to receive and file the report. Voice vote, all ayes, motion carried.

Bob Leischow appeared before the committee to request a Walmart credit card for the Health Department. Motion by Supervisor Renderman seconded by Supervisor Rueth to approve a Walmart card for \$2,000 for the Health Department, with the contingency that they get comparables on the car seats and cribs from our local Shopko store. Roll call vote, 2 yes and 2 no, motion fails. Voting yes were Supervisors Rueth and Renderman. Voting no were Supervisors Hendrickson and Hochhalter.

Discussion on increasing the limit on the county credit card. Motion by Supervisor Hochhalter seconded by Supervisor Renderman to increase the limit on the county credit card to \$12,000. Roll call vote, 3 yes and 1 no, motion carried. Supervisor Hendrickson voted no.

John Ross gave a report on the Clark County Public Safety Communications project. Motion by Supervisor Hendrickson seconded by Supervisor Renderman to receive and file the report. Voice vote, all ayes, motion carried.

Uniform Grant Implementation Plan – nothing new to report, no action.

Unofficial Minutes until Approved

Discussion on phone system for CCRLC. Most equipment should be here by mid-March. Andy will give Jane a weekly update and set an installation date. It was recommended that a letter be drafted to Xerox in regards to the revenue that is being lost for each quarter this project is delayed and to ask for a reduction in the contract.

The committee reviewed the credit card transactions. Motion by Supervisor Renderman, seconded by Supervisor Hendrickson to receive and file. Voice vote, all ayes, motion carried.

The committee reviewed the sales tax collection report for January, 2016. Motion by Supervisor Hochhalter, seconded by Supervisor Renderman to receive and file. Voice vote, all ayes, motion carried.

Reviewed revenues, expenses and cash balances for December, 2015 and January, 2016. Motion by Supervisor Hendrickson seconded by Supervisor Hochhalter to receive and file the financial reports. Voice vote, all ayes, motion carried.

The next meeting is scheduled for March 22, 2016 at 9:00 am.

Motion by Supervisor Hendrickson seconded by Supervisor Hochhalter to adjourn at 12:25 pm. Voice vote, all ayes, motion carried.

Christina Jensen
County Clerk