

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on Thursday, March 17, 2016 in Room 307 at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:03 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Dale Mitte (joined at 1:04 PM), and Frieda Rollins.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Emergency Management Director Ross, Jail Captain Englebretson, Jail Nurse Klovas, Patrol Captain Kreitlow, Comptroller Domaszek, and County Board Member Schindler.

At 1:04 PM, Committee Member Mitte joined the meeting.

Jail Nurse Statistics

The 2015 jail medical statistics were presented by Jail Nurse Klovas highlighting the following:

- Inmate Contacts
- Reasons for Follow-ups
- MD Visits
- Health Transfer Summary
- Prescription Medication Set-up
- Inmate TB Testing
- Health Assessments
- Other Statistics

At 1:17 PM, Jail Nurse Klovas left the meeting.

Minutes

Motion by Dale Mitte, seconded by Doris Bakker to approve the minutes of the February 16, 2016 meeting. Voice vote taken with all "aye"; motion carried.

Minutes

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the minutes of the February 18, 2016 meeting. Voice vote taken with all “aye”; motion carried.

Minutes

Motion by Dale Mitte, seconded by Doris Bakker to approve the minutes of the February 25, 2016 meeting. Voice vote taken with all “aye”; motion carried.

At 1:19 PM, County Board Member Schindler joined the meeting.

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2016 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- All Hazards Mitigation Plan Update
- Mutual Aid Box Alarm System (MABAS)
- Exercise/Training
- Fiscal Year (FY) 2015 Assistance to Firefighters Grant
- SKYWARN Training
- Training/Meeting dates outside of Clark County

At 1:27 PM, Comptroller Domaszek joined the meeting.

At 1:35 PM, Comptroller Domaszek left the meeting.

Voucher Entries

Motion by Dale Mitte, seconded by Doris Bakker to approve the voucher entries as presented. Voice vote taken with all “aye”; motion carried.

Journal Entries

Motion by Dale Mitte, seconded by Gordon Haselow to approve the journal entries as presented. Voice vote taken with all “aye”; motion carried.

County Credit Card Monthly Billing

Motion by Dale Mitte, seconded by Gordon Haselow to approve the credit card expenditures as presented. Voice vote taken with all “aye”; motion carried.

Communications Project

Communications Project report was presented by Emergency Management Director Ross highlighting the following areas:

- Vehicular Repeater Project
- Tower site acquisition
- Grant Funding
- Project Funds Expended to Date
- Expenditure Tracking

E-911 Project

Emergency Management Director Ross informed the committee on the following:

- Emergency Workstations are setup in Room 309 for training purposes.
- Initial equipment is set up in server room in the County Clerk's Office.
- Phone lines/fiber cables from fifth floor to the dispatch area are being installed.
- The first week of April will be training on new equipment.
- April 13, 2016 will be the switch over to the new equipment.

Emergency Medical Dispatch (EMD)

The resolution made from the motion at the joint meeting with the Finance committee on February 16, 2016 will be presented to the full County Board at the meeting on March 31, 2016.

At 2:20 PM, County Clerk Jensen joined the meeting.

At 2:21 PM, County Clerk Jensen left the meeting.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Positions and/or openings in all Clark County Sheriff's Office divisions

Patrol: One (1) full-time deputy position in the process of testing.

Telecommunications: No full-time openings at this time.

Corrections: One (1) full-time Corrections Sergeant opening and one (1) full-time Corrections Deputy opening.

Corrections Sergeant Position

The Correction Sergeant interviews will be March 31, 2016 at 7:00 PM in Room 307 in the Clark County Courthouse.

Update on Recreational Deputy Position

Chief Deputy Hirsch informed the committee that the recreational deputy position will not be filled until the Clark County Sheriff's Office has a full staff of patrol deputies. The Sheriff will then ask for interested applicants and appoint a deputy from there.

Meeting Date(s) and Time(s)

A special meeting for Corrections Sergeant Interviews is scheduled for March 31, 2016 at 7:00 PM in Room 307 at the Clark County Courthouse in Neillsville.

The next regularly meeting is scheduled for April 22, 2016 at 1:00 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Monthly Division Reports

Jail Captain Englebretson shared the following with committee members:

- Total inmate housing is 57
 - 49 male
 - Eight (8) female
 - 14 with Huber privileges, with 14 working
 - One (1) Extended Supervision
 - Seven (7) out-of-county inmates
 - One (1) from Trempealeau
 - Six (6) from Monroe

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Computer Issues

Chief Deputy Hirsch informed the committee that the Clark County Sheriff's Office is still having issues with the computers and network.

County Board Member Schindler advised the committee and employees of the Clark County Sheriff's Office to inform the Clark County Executive Committee about the ongoing issues.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Corrections Sergeant Interviews-Closed
- Corrections Deputy Position-Closed

- Hiring Process

Public Comment

County Board Member Schindler discussed the turnover rate within Clark County Sheriff's Office and asked the committee to contemplate changes within the Clark County Sheriff's Office as well as the Law Enforcement/Emergency Management Committee.

At 3:21 PM, Jail Captain Englebretson left the meeting.

At 3:30 PM, Jail Captain Englebretson joined the meeting.

At 3:44 PM, Patrol Captain Kreitlow left the meeting.

Annual Jail Tour

The committee went on the annual jail tour joined by Jail Captain Englebretson, Chief Deputy Hirsch, Administrative Assistant/Supervisor Mnichowicz, and County Board Member Schindler.

At 4:35 PM, County Board Member Schindler left the meeting.

Adjournment

Motion by Frieda Rollins, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 4:36 PM.

*Submitted by:
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