

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on April 22, 2016 in LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 12:59 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Dale Mitte, and Frieda Rollins.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Jail Captain Englebretson, Patrol Captain Kreitlow, and Emergency Management Director Ross.

Minutes

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the minutes of the March 17, 2016 meeting. Voice vote taken with all "aye"; motion carried.

Minutes

Motion by Doris Bakker, seconded by Gordon Haselow to approve the minutes of the March 31, 2016 meeting. Voice vote taken with all "aye"; motion carried.

At 1:05 PM, Jail Captain Englebretson joined the meeting.

Voucher Entries

Motion by Dale Mitte, seconded by Frieda Rollins to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by Dale Mitte, seconded by Gordon Haselow to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

County Credit Card Monthly Billing

Motion by Dale Mitte, seconded by Gordon Haselow to approve the credit card expenditures as presented. Voice vote taken with all "aye"; motion carried.

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2016 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA)
- Mutual Aid Box Alarm System (MABAS)
- Exercise/Training
- Outreach/Education
- Tornado and Severe Weather Awareness Week
- Fiscal Year (FY) 2015 Assistance to Firefighters Grant
- SKYWARN Training
- Training/Meeting dates outside of Clark County

Communications Project

Communications Project report was presented by Emergency Management Director Ross highlighting the following areas:

- United Communications
- Vehicular Repeater Project
- Tower Site Acquisition
- Grant Funding
- Project Funds Expended to Date
- Expenditure Tracking

Land Lease with City of Greenwood for proposed new tower

Emergency Management Director Ross stated the concerns from the City of Greenwood for the proposed new tower.

Motion by Dale Mitte, seconded by Doris Bakker to approve the preliminary land lease with the City of Greenwood for the proposed new tower, contingent on Corporation Counsel Brunette's approval. Voice vote taken with all "aye"; motion carried.

Environmental and Historic Preservations Review for proposed new Greenwood Tower

Motion by Doris Bakker, seconded by Frieda Rollins to authorize the filing of the Environmental and Historic Preservations for the proposed Greenwood tower, when ready to proceed with the project. Voice vote taken with all "aye"; motion carried.

E-911 Project

Emergency Management Director Ross stated that the E-911 equipment was changed over and performing well.

Motion by Dale Mitte, seconded by Gordon Haselow to approve voucher # 6P0017 to Independent Emergency Services (IES) in the amount of \$97,203.20 for the E-911 Project. Voice vote taken with all “aye”; motion carried.

Motion by Doris Bakker, seconded by Dale Mitte to approve voucher # 6P0018 to PSC Alliance in the amount of \$30,945.50 for consulting services as part of the Communications Project. Voice vote taken with all “aye”; motion carried.

Motion by Dale Mitte, seconded by Gordon Haselow to approve voucher # 6P0019 to Pieper Electric Inc. System Technologies in the amount of \$5,330.25 for fiber cabling and equipment racks as part of the E-911 Project. Voice vote taken with all “aye”; motion carried.

Emergency Medical Dispatch (EMD)

Emergency Management Director Ross stated that this is the next project in line to move forward with implementation.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Positions and/or Openings in all Clark County Sheriff’s Office Divisions

Patrol: No full-time openings, one (1) in training.

Telecommunications: No full-time openings, one (1) in training.

Corrections: No full-time openings, one (1) sergeant in training.

Hiring Process

The committee members discussed that they wanted to keep the hiring process the same for the time being.

Updated Work Rules for the Telecommunication and Correction Divisions

No changes to discuss.

Flex Time for Exempt Department Heads (ED Positions)

Motion by Dale Mitte, seconded by Doris Bakker to approve flex time for the exempt department heads in the ED positions – Chief Deputy, Patrol Captain, and Jail Captain in the Sheriff’s Office and Emergency Management Director in the Emergency Management Department. Voice vote taken with all “aye”; motion carried.

2016 Budget Line Overview

Chief Deputy Hirsch and Emergency Management Ross reviewed the 2016 budget and revenue lines with the committee.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for May 17, 2016 at 1:00 PM in Room 307 at the Clark County Courthouse in Neillsville.

The special joint meeting with the Finance Committee is scheduled for May 24, 2016 at 1:00 PM in the County Board Room (501) at the Clark County Courthouse in Neillsville.

Quarterly K-9 Officer's Report

Chief Deputy Hirsch shared the written K9 reports with the committee members.

Quarterly K-9 Financial Report

Chief Deputy Hirsch shared the written K9 financial report with the committee.

Monthly Division Reports

Jail Captain Englebretson shared the following with committee members:

- Total inmate housing is 69
 - 56 male
 - 13 female
 - 10 with Huber privileges, with 10 working
 - Zero Extended Supervision
 - 23 out-of-county inmates
 - Zero from Jackson
 - Zero from Trempealeau
 - 23 from Monroe

Significant Overtime Investigations

Chief Deputy Hirsch discussed that the significant overtime is associated with the numerous accidents in Clark County.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Computer Issues

Chief Deputy Hirsch discussed the on-going computer issues within the Clark County Sheriff's Office. He also stated that some employees will be receiving laptops in place of virtual computers.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Training Presentation from Detective Bourget

Public Comment

None at this time.

Adjournment

Motion by Frieda Rollins, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 2:36 PM.

*Submitted by:
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Clark County Sheriff's Office*