

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on May 26, 2016 in the Clark County Courthouse, Auditorium, Neillsville WI.

Chairman Joe Waichulis called meeting to order at 8:40 AM.

Committee members present: Joe Waichulis, Byrl Dahl, Rick Opelt, Tom Wilcox, and Mark Cattanach. Mark arrived at 8:55 AM and left at 11:42 AM. Rick left at 11:47 AM.

Others in attendance: Bill Neville, Wayne Hendrickson, Brian Duell-Zoning Administrator, and Theresa Hediger-Administrative Assistant. Clint Langreck – Personal Manager. Mr. Neville & Mr. Hendrickson left meeting at 9:30 AM. Clint Langreck arrived at 11:25 AM and left at 11:55 AM.

Motion by Rick Opelt, second by Tom Wilcox to approve minutes of Tuesday, April 26, 2016 meeting. Voice vote taken, all aye, motion carried.

Non-Metallic Mining Ordinance Report: Administrator shared with the committee two non-metallic mines that he has been working with to complete their plans and prepare for Public Hearing in July. Administrator and Land Conservationist, Jim Arch, attended a public hearing in Jackson County regarding a non-metallic mine that is connected to both Clark and Jackson County. Administrator shared map of one of the facilities and is working to get mine permitted correctly.

Department Permit Multi Level Review Process: Administrator reviewed the checks and balance checklist that office has been using to double check that all permitting is following all ordinances and making changes as issues arise.

Approve Draft Shoreland Zoning Ordinance Revisions: Administrator handed out a draft Shoreland Ordinance update and went over changes with committee. Discussed his presentation he gave to County Board and has also attended Towns Association meeting and will be attending a Lake Associations in May, June and July. Administrator is working with Corporation Counsel to review ordinance and he has made some minor changes. Tom Wilcox made a motion, second by Byrl Dahl to repeal Article 6. Voice vote taken, all aye, motion carried.

Department Program Update:

- a. Zoning: Administrator shared the contract that the county has with Tiry Engineering for the Handt project. Cost will be \$5,500.00, half what Administrator was figuring on. Administrator contacted Handt and was giving a date of July that the project should be done per Tiry Engineering. The contract was reviewed by Corporation Counsel and he made a few changes to the contract. Administrator met with Finance Committee to inform them that the Zoning contracted services expenditure account will be over budget and also discussed the LiDAR project. Administrator updated committee on the West Central Regional Zoning Administrator Meeting that was to be hosted by Clark County on June 16th. The training is a field training on OHWM.

- b. Surveyor: Administrator working with Land Conservationist and County Surveyor regarding the boardwalk at Sportsman Lake. After site investigation the project does not seem feasible as previously proposed. A gravel pad walkway to the pier may be a feasible option. Administrator hired a LTE to work with County Surveyor on section corners for the summer and possibly working this fall on Friday's; depending on budget. Administrator discussed the Columbia area and the issues regarding the parcel lines; nothing matches up and not sure how to fix it unless the township would hire a firm to do an Assessor's Plat. This project could be very costly. Administrator and committee agreed to have County Surveyor give a presentation at county board and also work with other departments; forestry & parks, county treasurer, public property and town board.
- c. Land Information: GIS Coordinator working on the platbook project and also the Strategic Initiative project.

Department April 2016 Financial Reports: Administrator shared the April expenditure and revenues. Discussed the contracted services line will be over because of the Handt project. Truck expenditure has not come in yet and discussed the printing costs of the Shoreland Ordinance but has budgeted \$2,500 extra because of this project. Tom Wilcox made a motion, second by Rick Opelt to approve the April financial report. Voice vote taken, all aye, motion carried.

2017 Budget Goals & Objectives: Administrator shared with the committee that he would like to make a few changes for his long range goals and move vehicle purchase from 2018 to 2017 and try and figure a way to save money for the LiDAR project in 2018. Administrator shared staff development for 2016 and discussed an administrator floodplain training opportunity located out of state for 2017 budget. That training would cost the county \$130 for a required meal card for the 5 days, all other tuition and travel cost is covered by FEMA.

Administrator contacted UWEX Land Use and asked if there was a possibility to set up training with all interested County departments to update everyone on the process of ordinances and variances.

Administrator commented on the Class & Comp Study with committee.

Next meeting is tentatively scheduled for Tuesday, June 28, 2016, 8:30 AM, County Board Room.

Vouchers were reviewed. Motion to approve vouchers by Tom Wilcox, second by Mark Cattnach, voice vote taken, all aye, motion carried

Closed Session – WI Statute § 19.85 (1) (c)

At 10:57 AM motion by Tom Wilcox, seconded by Byrl Dahl that the committee may go into closed session in accordance with WI Statute § 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial

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adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- a. Planning, Zoning, Land Information Employee Work Restrictions
- b. Planning, Zoning, Land Information Employee Personnel Issues

Roll call vote taken with all “aye”; motion carried.

At 12:03 AM motion by Tom Wilcox, seconded by Byrl Dahl to reconvene into open session. Roll call vote taken with all “aye”; motion carried.

Motion to adjourn by Tom Wilcox, second by Byrl Dahl, voice vote taken, all aye, motion carried.

Meeting adjourned at 12:04 AM.

Minutes recorded by Theresa Hediger