

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on Thursday, June 9, 2016 in Room 307 at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:58 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Dale Mitte (joined at 2:01 PM), and Frieda Rollins.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Jail Captain Englebretson, Corporation Counsel Brunette, Marshfield News Herald Representative Anderson, Clark County Press Representative Schmidt, and PSC Alliance Representative Pott.

At 1:59 PM, Jail Captain Englebretson joined the meeting.

Closed Session – WI Statute § 19.85(1) (f)

At 2:00 PM, motion by Gordon Haselow, seconded by Frieda Rollins that the committee may go into closed session in accordance with WI Statute § 19.85(1) (f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Topic: Investigation Update on Hiring of Lee Lech. Roll call vote taken with all “aye”; motion carried.

At 2:01 PM, Committee Member Mitte joined the meeting.

***At this time, Chairman Jalling asked that only the following be in attendance:
Committee members and Corporation Counsel Brunette.***

***At this time, the following left the meeting:
Administrative Assistant/Supervisor Mnichowicz, Chief Deputy Hirsch, Jail Captain Englebretson, and Marshfield News Herald Representative Anderson.***

At this time, Supervisor Bakker became recording secretary.

At 2:20 PM, Corporation Counsel Brunette left the meeting.

At 2:35 PM, motion by Doris Bakker, seconded by Dale Mitte to reconvene into open session. Roll call vote taken with all “aye”, motion carried.

The committee may go in and out of closed session, take any action deemed appropriate from closed session, and may return to open session to continue transacting business.

***At this time, the following people joined the meeting:
Administrative Assistant/Supervisor Mnichowicz, Chief Deputy Hirsch, Jail Captain Englebretson, Marshfield News Herald Representative Anderson, Clark County Press Representative Schmidt, and PSC Alliance Representative Pott.***

At this time, Administrative Assistant/Supervisor Mnichowicz became recording secretary.

Minutes

Motion by Doris Bakker, seconded by Gordon Haselow to approve the minutes of the May 17, 2016 meeting. Voice vote taken with all “aye”; motion carried.

Minutes

Motion by Frieda Rollins, seconded by Doris Bakker to approve the minutes of the May 24, 2016 meeting. Voice vote taken with all “aye”; motion carried.

Voucher Entries

Motion by Dale Mitte, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all “aye”; motion carried.

Journal Entries

Motion by Dale Mitte, seconded by Doris Bakker to approve the journal entries as presented. Voice vote taken with all “aye”; motion carried.

County Credit Card Monthly Billing

None at this time.

Credit Cards for Detectives

Motion by Doris Bakker, seconded by Dale Mitte to approve all detectives to be issued County credit cards, if they do not have already, and take the motion to the Finance Committee for final approval. Voice vote taken with all “aye”; motion carried.

Emergency Management Report

The Emergency Management report was handed out to committee members highlighting the following areas:

- Fiscal Year (FY) 2016 Emergency Management Performance Grants (EMPG)/ Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Mutual Aid Box Alarm System (MABAS)
- Emergency Services Association
- Exercise/Training: SIMCOM 2016
- Outreach/Education
- Fiscal Year (FY) 2015 Assistance to Firefighters Grant
- Emergency Food and Shelter Board
- Emergency Medical Dispatch (EMD)
- New Fire/Emergency Medical Services (EMS) District
- Training/ Meeting dates outside of Clark County

Communications Project

Communications Project report was presented by PSC Alliance Representative Pott highlighting the following areas:

- E-911 Project
- Vehicular Repeater Project
- Tower site acquisition
- Grant Funding
- Project Funds Expended to Date

License agreement for National Guard Tower

PSC Alliance Representative Pott informed the committee about the stipulation on the license agreement for the National Guard Tower. There will be no rent involved, but in return they would like the County to plow the driveway and mow the area at least one (1) to two (2) times a year.

Proposed new tower at Granton site

PSC Alliance Representative Pott informed the committee on the proposed new tower at the Granton site.

Emergency Medical Dispatch (EMD)

Chief Deputy Hirsch updated the committee about the process of the Emergency Medical Dispatch (EMD). Being that the contract was just signed this past week, the next step in the process will be a conference call.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Resignation(s) within the Clark County Sheriff's Office

Motion by Dale Mitte, seconded by Doris Bakker to accept Patrol Deputy Lech's resignation and authorize Chief Deputy Hirsch to fill the position per the union contract and the classified Civil Service ordinance. Voice vote taken with all "aye"; motion carried.

Motion by Dale Mitte, seconded by Gordon Haselow to accept Corrections Deputy Gurney's resignation and authorize Chief Deputy Hirsch to fill the position per the unclassified Civil Service ordinance. Voice vote taken with all "aye"; motion carried.

Motion by Dale Mitte, seconded by Gordon Haselow to accept the change of status of Corrections Deputy Gurney's request from fulltime to reserve. Voice vote taken with all "aye"; motion carried.

Retirement within the Clark County Sheriff's Office

Motion by Dale Mitte, seconded by Doris Bakker to accept Patrol Captain Kreitlow's retirement. Roll call vote taken with Gordon Haselow recording a "no" vote; motion carried.

Patrol Captain Position

Motion by Doris Bakker, seconded by Dale Mitte to authorize Chief Deputy Hirsch to fill the Patrol Captain position per the Civil Service ordinance with an open posting. Voice vote taken with all "aye"; motion carried.

Submission of Patrol Deputy Candidates to the Sheriff

Motion by Dale Mitte, seconded by Frieda Rollins to submit all the candidates from the eligibility pool to the Sheriff for appointment for the open patrol deputy position, pending background checks. Voice vote taken with all "aye"; motion carried.

Male Corrections Position

A special meeting will be on Thursday, June 23, 2016 at 6:00 PM for the Male Corrections Deputy interviews.

Positions and/or openings in all Clark County Sheriff's Office divisions

Patrol: One full-time Patrol Deputy position opening.

Telecommunications: No openings at this time.

Corrections: One male full-time Corrections Deputy position opening.

Administrative: Patrol Captain position opening.

Telecommunicator Reclassification

Chief Deputy Hirsch notified the committee that there will be a meeting with the Personnel Department for the Telecommunicator Reclassification on Tuesday, June 28, 2016 at 12:30 PM. He would like all the committee members to attend, if possible.

Community Services Billing

Jail Captain Englebretson informed the committee about the discussion with Community Services about the inmate billing.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for July 21, 2016 at 1:00 PM in Room 307 at the Clark County Courthouse in Neillsville.

The special for Male Corrections Deputy Interviews is scheduled for June 23, 2016 at 6:00 PM in Room 307 at the Clark County Courthouse in Neillsville.

Monthly Division Reports

Jail Captain Englebretson shared the following with committee members:

- Total inmate housing is 55
 - 47 male
 - Eight (8) female
 - 12 with Huber privileges, with 10 working
 - Zero (0) Extended Supervision
 - Four (4) out-of-county inmates from Trempealeau

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Computer Issues

Chief Deputy Hirsch stated that the website is still blocked from being able to do training and recertification. He also stated the detective's laptops that have arrived are working well.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Corrections Deputy Interviews-Closed Session
- Telecommunicators Reclassification
- Update on Patrol Captain position
- State Jail Inspection
- Community Services Billing
- Computer Issues

Public Comment

Clark County Press Representative Schmidt questioned if the investigation of the two Clark County employees will still be taking place even though the two employees are no longer working for Clark County Sheriff's Office. Chairman Jalling replied that the investigation is still ongoing.

Adjournment

Motion by Dale Mitte, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 3:51 PM.

*Submitted by:
Heidi M. Mnichowicz
Administrative Assistant/Supervisor
Clark County Sheriff's Office*