

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Tuesday, June 28, 2016 in the Clark County Courthouse, County Board Room, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:30 AM.

Committee members present: Mark Cattanach, Byrl Dahl, Tom Wilcox, Rick Opelt, and Joe Waichulis.

Others in attendance for all or part of the meeting: Brian Duell-Administrator, Theresa Hediger-Administrative Assistant, Bill Neville (left meeting at 9:10 AM), Jeff Sauer (left meeting at 10:00 AM), Lewis McBriar (left meeting at 9:10 AM), Wayne Hendrickson (left meeting at 11:30 AM), Jim Arch (arrived at 9:30 AM and left at 11:30 AM), Melissa Kono (arrived at 10:00 AM and left meeting at 11:30 AM) and Bernard & Joan Budzinski (left meeting at 10:00 AM).

Motion by Tom Wilcox, second by Byrl Dahl to approve minutes of Thursday, May 26, 2016 meeting as presented. Voice vote taken, all aye, motion carried.

Chairman Joe Waichulis called a Public Informational Hearing open at 9:30 AM regarding Nonmetallic Mine Reclamation Permit Application submitted by South Breeze Dairy, LLC.

Administrator read the public hearing notice into record. Zoning Administrator discussed the South Breeze Dairy nonmetallic mine reclamation plan and shared a map of the site. Administrator discussed permitting process. An application was received in 2011 by South Breeze Dairy, LLC for this site but no plan was submitted and no permit was issued. After several attempts to communicate with South Breeze Dairy, LLC, and no response received, a written notice of violation and a stop work order was placed on the proposed site in 2015. The current application and plan are considered accurate and complete and there are no outstanding concerns.

Chairman Waichulis asked for any public comment.

Administrator addressed questions and concerns from the landowner of the proposed nonmetallic mine. Financial Assurance will be submitted prior to Planning & Zoning issuing the permit.

Tom Wilcox made a motion to close public hearing, second by Rick Opelt. Voice vote taken, all aye, motion carried. Chairman Joe Waichulis declared the Public Hearing regarding the Nonmetallic Mine Reclamation Permit of South Breeze Dairy, LLC closed at 9:50 AM.

Shoreland Zoning Ordinance Revisions Update: No report given

Land Information Program:

- a. County Land Information Council: Administrator will set up a meeting with the Land Information Council and discuss future proposed budget items. Council needs to meet to take action on final plan to be submitted to the state.

- b. WLIA Summer Meeting: Administrator and Carrie Morrell attended the WLIA meeting in Wisconsin Rapids. Meeting was very informative and Administrator feels that these meetings should be attended in the future.
- c. LiDAR Project Planning: Administrator shared a LiDAR project inventory statewide map showing all the counties that are on board with this project. Clark County is looking to go on board with the project but would like to get further information. Administrator would like to set up a meeting with Ayers to give a presentation to Planning & Zoning, County Board, and other county offices regarding LiDAR. This would be a 2-year process with some grant funding from the Strategic Initiative Grant. Administrator will continue to work with Terri Domaszek to address budget impact. A motion by Rick Opelt, second by Tom Wilcox to move forward and gather additional information and set up an informational session.

Survey Program

- a. County Board Presentation; Columbia: Administrator asked committee members if they had any questions after the County Surveyor presentation at County Board on Town of Hewett Section 35 and the proposed Columbia Assessor's plat. The only way to fix the issues would be to complete an Assessor's Plat. Bill Neville asked a question regarding the county owned land and where would the money come from to pay for the county land. Lewis McBriar addressed committee regarding the property lines and the current issues he has on his parcel. Wayne Hendrickson discussed project funding. Committee decided that a special meeting should be held with Executive and Finance to discuss project. Administrator will try and attend the Town of Hewett board meeting and bring the information back to the Planning & Zoning committee. Administrator will also discuss this with Corporation Counsel to research legal responsibility and process if County would choose to present a resolution to order the Columbia Assessor's plat to be completed.
- b. WLIA Fall Meeting, October 2016, Columbia Presentation: The WLIA Association has asked Wade Pettit, County Surveyor, to give the Columbia presentation at their fall meeting October 20-21, 2016.
- c. County Surveyor work for County Land Sales: Administrator discussed department current workload and current staff work restrictions. County Surveyor and summer LTE are focusing on PLSS (section corners) as part of the Strategic Initiative Grant. Administrator discussed the priority has to be to continue to work on section corners and to try and reduce to backlog of PLSS work.
- d. Section Corner Remonumentation Project: Administrator shared a map of section corners that are completed, not completed and maintenance needs.

Zoning Program:

- a. Floodplain Management Workshop: Administrator shared a Floodplain workshop with the committee. Committee decided to look it over further at the July Planning & Zoning meeting.
- b. Handt Floodplain H&H Study Update: Administrator has kept in contact with Jeff Handt and has been talking with Tiry Engineering. They are on schedule to have the results by July 15th deadline.
- c. POWTS Permit and Installation Update: Administrator shared with the committee that we have issued 31 POWTS permits so far this year and about 20 installations. Installations have been down this year possibly due to rainy weather.

- d. Non-Metallic Mining Ordinance Update: Administrator discussed some NMM permits he has been working with operators to get all their mine reclamations and financial assurance up-to-date. The County and DNR will review two mines this winter to reestablish the jurisdiction lines.
- e. Miscellaneous: Administrator informed the committee that as of June 1, 2016 DNR has a new rule regarding wetlands. Any property in a wetland indicator will need to get a delineation done prior to the start of the project. Our office will need to move forward with our permitting process per our ordinance and we would give landowner the contact person with DNR to get the property delineated. Administrator will try and organize a meeting with DNR and other county offices to inform them of how the changes will affect Clark County.

Department May 2016 Financial Reports: No report given

2017 Budget Goals & Objectives: No report given

Official County Newspaper for Legal Posting Requirement: Discussion on cost of legal posting for required five papers.

No Public Comment

Closed Session – WI Statute § 19.85 (1) (c)

At 11:30 AM motion by Tom Wilcox, seconded by Rick Opelt that the committee may go into closed session in accordance with WI Statute § 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

a. Planning, Zoning, Land Information Employee Work Restrictions

b. Planning, Zoning, Land Information Employee Grievance(s)

Roll call vote taken with all “aye”; motion carried.

At 12:18 PM motion by Rick Opelt, seconded by Tom Wilcox to reconvene into open session. Roll call vote taken with all “aye”; motion carried.

Next meeting is tentatively scheduled for Tuesday, July 19, 2016, 8:30 AM in courthouse auditorium.

Vouchers were reviewed. Motion to approve vouchers as presented by Byrl Dahl, second by Tom Wilcox. Voice vote taken, all aye, motion carried.

Motion to adjourn by Tom Wilcox, second by Rick Opelt, Voice vote taken, all aye, motion carried.

Meeting adjourned at 12:25 PM.

Minutes recorded by Theresa Hediger