

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION  
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Tuesday, July 19, 2016 in the Clark County Courthouse, Auditorium, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:37 AM.

Committee members present: Joe Waichulis, Rick Opelt, Tom Wilcox and Mark Cattanach. Byrl Dahl absent.

Others in attendance for all or part of the meeting: Brian Duell – Zoning Administrator, Theresa Hediger – Administrative Assistant, Clinton Langreck – Personal Manager, Jane Schmitz- Administrator Rehabilitation & Living Center, and Fred Schindler.

Motion by Rick Opelt, second by Tom Wilcox to approve minutes of Tuesday, June 28, 2016 meeting as presented. Voice vote taken, all aye, motion carried.

Clark County Rehabilitation and Living Center Remodel/Addition Project: Jane Schmitz gave a presentation to the Clark County Planning, Zoning & Land Information Committee on the remodel/addition project for the Clark County Rehabilitation and Living Center. Jane shared a map showing Phase 1 and Phase 2 of the project. They have been working with Community Living Solutions on the design. Jane and Fred are giving presentations to all committees; with a final presentation to the County Board on August 18th.

Jane & Fred left meeting at 9:15 AM.

**Closed Session – WI Statute § 19.85 (1) (c)**

At 9:25 AM motion by Tom Wilcox, seconded by Rick Opelt that the committee may go into closed session in accordance with WI Statute § 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- a. Planning, Zoning, Land Information Employee Work Restrictions
- b. Planning, Zoning, Land Information Employee Grievance(s)

Roll call vote taken with all “aye”; motion carried.

At 9:58 AM motion by Rick Opelt, seconded by Tom Wilcox to reconvene into open session. Roll call vote taken with all “aye”; motion carried.

Shoreland Zoning Ordinance Revisions: Administrator discussed where he was at with the Shoreland Zoning Ordinance revision. Administrator submitted a draft of the ordinance to DNR on June 15 for WIDNR Draft Review Comments. They are 2-3 weeks out at this time before they start the review; review may take up to one week. A 30 day posting prior to the public hearing is required. The ordinance revision will have two readings at County Board. Administrator and committee decided on the following course of action - August 16<sup>th</sup>: Committee

review and approval of final draft (pending reply from DNR review); August 30<sup>th</sup>: Public Hearing; September 15<sup>th</sup>: County Board 1st reading; October 4<sup>th</sup>: County Board 2nd reading.

Land Information Program:

- a. LiDAR Project Planning: Administrator shared a 2018/2019 LiDAR Project Planning document. In 2017 we will have a presentation at County Board and request a letter of commitment from County Board for grant submission. Administrator is proposing Land Information Grant monies to be used in 2018 and 2019. Funding for the project will be split between 2018 and 2019. Committee suggested seeking other county departments that LiDAR will be beneficial to contribute funding for the project. Administrator will put this on the 5-year plan for the budget process.
- b. Miscellaneous: Cloudpoint worked with Carrie last week for a couple of days and have finished the project. Administrator will send a submission report to the state. Committee asked if Carrie could give a presentation at next month's meeting.

Survey Program:

- a. Columbia Assessors Plat: County Surveyor, Wade Pettit attended the Town of Hewett meeting and answered questions pertaining to the proposed Columbia Assessors Plat. Township agrees that there is a need to complete the project. Project funding is not within the Towns budget capacity. Town is requesting assistance from the county to complete the project. Administrator has asked Corporation Counsel what the county legal parameters are in ordering and/or funding a town Assessors Plat. Committee's recommendation is to research further and possibly propose project in the 2018 budget.
- b. Administrator shared with the committee that the new pick up came in and Colby Chrysler installed the safety warning lights; Wade and Cody worked with forestry and parks and built a storage box for the bed of the truck. The LTE is working out well; administrator will look at budget at the end of August and see if there is funding available to retain him for one day a week this fall.

Zoning Program:

- a. Handt Floodplain H&H Study: The Handt Floodplain delineation study came back from Tiry Engineering. Administrator has reviewed the report and agrees with the finding that his existing and proposed project are located out of the floodplain. Administrator will seek final review from Mark Stevenson, WIDNR.
- b. Administrator will meet next week July 27<sup>th</sup>, 9:30 AM in Room 307 with DNR, Army Corp, NRCS and Land Conservation to discuss concerns pertaining to wetlands. Administrator met at Sportsman's Lake with Army Corp and LCD to discuss the wetland concerns with the proposed boardwalk project.
- c. Lake Arbutus/Black River Floodplain Land Use Permits: WIDNR Surface Water Data Viewer of Lake Arbutus/Black River showing the flood elevation and BFE elevations was reviewed. Administrator reviewed the ordinance pertaining to development in the floodplain, discussion of Land Use Permits that were historically issued in this area. Administrator stated that a flood elevation study would need to be completed prior to any development in the floodplain.
- d. Floodplain Management Workshop: Committee decided they could not attend at this time but Administrator will work with Center for Land Use Education and possibly host a floodplain workshop this winter. Administrator is researching FEMA training in Maryland at the Emergency Management Institute. Several county staff within our district have attended this training. The only cost to the county would be approximately \$135 for meals and possibly hotel accommodations one night each way of travel, all other travel

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and lodging expenses would be covered by FEMA. Further discussion and approval will take place within the budget process.

- e. Non-Metallic Mining Update: Administrator talked briefly with Opelt Sand & Gravel regarding their permitting of their non-metallic mine. A property owner called regarding a previously mined non-metallic mine on Cty Hwy I; no existing permit for this mine site was located.

Department June 2016 Financial Reports: Committee reviewed the June financial report. Revenue and expenditures are on track with the approved budget. Tom Wilcox made a motion to approve the June financial report as presented, second by Mark Cattnach. Voice vote taken, all aye, motion carried.

2017 Budget Goals & Objectives: Administrator discussed a few proposed budget items for 2017. Finance Committee asking for a 0% increase in budget. County is no longer offering the mid-plan for Health Insurance.

Next meeting is tentatively scheduled for Tuesday, August 16<sup>th</sup>, 8:30 AM in Room 307.

Vouchers were reviewed. Motion to approve vouchers as presented by Tom Wilcox, second by Mark Cattnach. Voice vote taken, all aye, motion carried.

Motion to adjourn by Rick Opelt, second by Tom Wilcox, Voice vote taken, all aye, motion carried.

Meeting adjourned at 11:55 AM.

Minutes recorded by Theresa Hediger