

**Committee on Aging Minutes**

**Date: July 27, 2016**

**Location: County Board Room-Courthouse, Neillsville**

*unapproved minutes subject  
to approval at next Meeting*

**Call to Order:** The Committee on Aging meeting was called to order at 9:30 a.m. July 27, 2016, by Chairperson Doris Bakker. Members present Doris Bakker, Gordon Haselow, Frieda Rollins, Bill Neville, and Sharon Rogers. Also present Paul Hoch, ADRC Interim Regional Director and Mary Sladich.

**Agenda:** No additions.

**Minutes:** Motion by Frieda Rollins, second by Bill Neville to approve the June 23, 2016, minutes. Motion carried. There was a motion by Gordon Haselow, second by Frieda Rollins to approve the July 14, 2016 minutes. Motion carried.

**Program updates:**

- **Senior Farmer's Market update:** Over 60% of the Senior Farmer's Market Vouchers have been distributed.
- **Neillsville Senior Center:** Work on fund raising projects. Listeman Foundation Grant will be used for the mold remediation project. Will approach Cummins for assistance with the project. Mary is meeting with Cummins leaders this afternoon to discuss additional ways to partner with them.
- **ADRC partner counties update:** The County Board Chairs and County Administrative Coordinators met July 25<sup>th</sup>. Discussion tabled until Wayne can join the meeting.

**Fall activities:**

- **August 18:** Let's Talk Medicine, Morgan Plaza, Thorp
- **Health Living with Diabetes workshops:** scheduled to run August 25<sup>th</sup> thru September 29<sup>th</sup> in Loyal.
- **AARP Driver Safety Course:** scheduled for Greenwood, Loyal, and possible Abbotsford.
- **Caregiver Conference** scheduled for October 13<sup>th</sup>. Agenda is being finalized.

**Elder Benefit specialist coverage:** Jan Priefert, Buffalo County will be providing coverage when Amy is on maternity leave. She will be in our office one day a week and available by phone and e-mail.

Wayne Hendrickson joined the group at 9:55 a.m.

**Neillsville Senior Center:** Wayne will ask the Highway Department if they have any black dirt that could be hauled to the Senior Center. We need to build the base around the foundation to have the water drain away from the building.

**ADRC update:** Wayne Hendrickson and Paul Hoch reported on the meeting July 25<sup>th</sup> with County Board Chairs and Administrative Coordinators in the three partner counties – Buffalo, Clark, & Pepin Counties. Buffalo and Pepin will meet with their administrative staff and come up with a list of expectations. A special meeting of the Committee on Aging will be called when the list is received (tentatively set for August 15, 2016). Issues to be address by all include full integration of ADRC/Aging, compliance with ADA requirements, etc.

Harold Dillenbeck joined the group at 10:30 a.m. Discussion was held on options for the Aging & ADRC Offices to meet state requirements. The group toured the spaces currently occupied by Aging, Zoning, and ADRC. Everyone returned to County Board room at 11:15 a.m. Discussions followed. Remodeling design with cost estimates must be submitted to the regional office by September 15<sup>th</sup> per the ADRC Governing Board of BCP. The following action was taken:

- There was a motion by Sharon Rogers, second by Bill Neville to draft a proposed budget with the remodeling cost and furniture with a statement this is contingent upon availability of funds. Motion carried.
- Harold volunteered to do an initial rough drawing for the office layout and to get rough estimated from a local contractor.
- Mary will contact the Center for Independent Living to review the plan and check that the office design designated parking, access to the building meet ADA compliance.

Harold left the meeting at 11:30 A.M. Wayne left the meeting at 11:40 a.m.

**Financial Reports:** The June financial reports were presented and discussed for funds 250-259: Aging, Nutrition, Alzheimer’s, Family Caregiver, Prevention Programs, Elder Benefit Specialist and Medicare Programs, Fund 260- ADRC-Clark Satellite report, Neillsville and Owen-Withee Senior Center reports, and June disbursements. There was a motion by Gordon Haselow, second by Bill Neville to receive and file the reports. Motion carried.

A discussion was held regarding the need to have two meetings in August. The 1<sup>st</sup> meeting was tentatively set for August 15<sup>th</sup> at 9:30 p.m. provided we have received the “list of expectations” from Buffalo and Pepin County Board Chairs and County Administrators.

The regular monthly committee meeting was scheduled for Thursday, September 1<sup>st</sup> at 9:30 a.m. This will be the 2017 budget meeting.

There was a motion by Bill Neville, second by Gordon Haselow to adjourn. Meeting adjourned at 11:45 a.m. Motion carried.

Minutes recorded: \_\_\_\_\_ Sharon Rogers, Secretary  
Minutes approved: \_\_\_\_\_ Doris Bakker, Chairperson

**COMMITTEE ON AGING MINUTES:**

**July 14, 2016-Special meeting  
County Board Room, Neillsville**

*unapproved minutes to approval  
at the next meeting*

**Doris Bakker, Chairperson called the Committee on Aging meeting to order at 9:34 a.m. Members present: Doris Bakker, Sharon Rogers, Bill Neville, Gordon Haselow, and Frieda Rollins. Also present: Dennis Bucheger, Darlene Bucheger, Arlene Kodl, Wayne Hendrickson, Marlene Haselow, and Mary Sladich.**

**Minutes of June 23, 2016: action tabled until July 27<sup>th</sup> meeting.**

**Mary reviewed the Aging & Disability Professional Association of Wisconsin (ADPAW) Task Force's recommendations for ADRC and Aging integration that were released by the Task Force in May, 2016. The Task Force developed criteria on the two ends of the spectrum of what constitutes minimum integration and what would be considered ideal integration. Final guidelines have not been received from the Bureau of Aging & Disability Resources (BADR).**

**There was much discussion on the integration issue as well as on the 2017 ADRC Contract regarding location, physical space and facility characteristics, hours of operation, provision of long term care functional screen, ADRC role in financial eligibility determination process, ADRC staff, etc.**

**While ADRC and Aging and are not fully integrated, they are one unit in Clark County locally supervised by the Committee on Aging. Payroll and fiscal issues (budget, bill paying, financial reports) are the responsibility of the Aging/Nutrition Director.**

**Discussion held on the financial issue if Clark County applies as a single county ADRC. County Board Chair Wayne Hendrickson wrote a letter to the County Board chairs of Buffalo and Pepin Counties as well as their county administrators requesting a meeting to see if the counties can resolve issues and maintain the current ADRC of Buffalo, Clark, and Pepin Counties partnership. A meeting has been set up for Monday, July 25<sup>th</sup> with the respective county officials just mentioned, Paul Hoch as Interim ADRC Director, and Diana Adamski from the state. There**

**was a motion by Sharon Rogers, second by Bill Neville to work on meeting the requirements of the office space (one office, one phone, Separate waiting area, etc.) and to work with maintaining the current ADRC county partnership. Motion carried.**

**There was a motion by Gordon Haselow, seconded by Bill Neville to have Wayne and Mary meet with the Maintenance Department and Public Property to look at space in the building to meet the criteria for a fully integrated Aging/ADRC Office. Motion carried.**

**10:50 a.m. Arlene Kodl, Dennis and Darlene Bucheger left the meeting.**

**Neillsville Senior Center discussed. The county's insurance denied the mold remediation issue due to this being an ongoing issue and not the result of a onetime incident (i.e. act of nature). We have received a \$5,000.00 grant from the Listeman Foundation for repairs to the Senior center. The Senior Citizen's Group has had two major garage sales in 2015 which generated funds for the center repairs. There was a motion by Sharon Rogers, second by Bill Neville to proceed with Phase 1 of the mold remediation project. Motion carried.**

**The next meeting was previously set for Wednesday, July 27<sup>th</sup>. It will be held in the county board room.**

**There was a motion by Bill Neville, second by Frieda Rollins to adjourn. Motion carried. Meeting adjourned at 11:00 a.m.**

**Minutes recorded: \_\_\_\_\_ Sharon Rogers, Secretary**

**Minutes approved: \_\_\_\_\_ Doris Bakker, Chair**