

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Friday, August 12, 2016, at 11:00 AM at the Clark County Rehabilitation & Living Center

Members Present: Arlene Kodl, Scott Jalling, Fred Schindler, Gary Leichtman, Frieda Rollins

Members Absent: none

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt, Jenna Thieme

The meeting was called to order at 11:34 AM by Arlene Kodl.

The minutes of the July 8th meeting were approved on a motion made by Scott Jalling, seconded by Frieda Rollins, Motion carried

The July vouchers and monthly cash bills were reviewed and approved on a motion by Scott Jalling, seconded by Fred Schindler, Motion carried.

Brandon Heglund presented the cash receipts report

Brandon Heglund reported on the July month end census:
Nursing Home 148; FDD 15; CBRF 6; Total 169

Jane Schmitz reported on new hires and position transfer.

Brandon Heglund reported on the June budget. Facility is on track to meet budget for 2016.

Brandon Heglund presented the 2017 budget. Total expenses increased approximately \$550,000 not including capital expenditures. Total revenue increased approximately \$700,000, leaving a balanced budget and no projected tax levy increase.

A motion was made to approve the proposed 2017 budget and forward to Finance Committee by Gary Leichtman, seconded by Frieda Rollins, All yes, Motion Carried.

Dominic Haupt discussed the lease option for purchasing a new dishwasher. The lease would include installation costs and a buy out at the end of the lease to purchase the unit. The length of the lease is 48 months.

A motion to approve the 48 month lease from Hobart on a new dishwasher was made by Frieda Rollins, seconded by Scott Jalling, All yes, Motion carried.

Jane Schmitz spoke with the committee about the building project presentation for the county board meeting in August. A tour is on the agenda for the August Board of Supervisors agenda and details of the tour were discussed.

Jane Schmitz and Andy Sutton discussed with the committee the proposed amendment to our current contract regarding the phone system. The amendment would increase the monthly fee and extend the contract terms until December of 2020. The committee spoke with Corporation Council on the costs not disclosed in the contract.

A motion to recommend to the Executive Committee to deny the amendment for the new payment plan for the Xerox amendment at this time due to outstanding issues with the project such as hardwiring costs and daily service support. Furthermore the Sub-committee is requesting the Executive Committee to initiate a meeting with Xerox representatives to discuss the outstanding issues of the contract. Along with an evaluation of the quality of the current IT provider and future direction of the IT program was made by Fred Schindler, seconded by Scott Jalling, All yes, Motion carried.

Jane Schmitz reported on Personnel Issues/Staffing/Administrators Report

The September meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, September 16, 2016 at the Clark County Rehabilitation and Living Center in the classroom beginning at 11:00 AM (or immediately following the conclusion of the Community Service meeting).

Motion to adjourn at 1:51 PM was made by Frieda Rollins, seconded by Gary Leichtman. All yes, Motion carried