

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Tuesday, August 16, 2016 in the Clark County Courthouse, Room 307, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:32 AM.

Committee members present: Joe Waichulis, Byrl Dahl, Rick Opelt, and Mark Cattnach. Tom Wilcox arrived at 8:45 AM.

Others in attendance for all or part of the meeting: Brian Duell – Planning, Zoning & Land Information Administrator, Theresa Hediger – Administrative Assistant, Wade Pettit-County Surveyor, Cody Steines-Summer LTE, Steve Schwanebeck-Land Use Technician, and Carrie Morrell-GIS Coordinator.

Motion by Rick Opelt, second by Mark Cattnach to approve minutes of Tuesday, July 19, 2016 meeting as presented. Voice vote taken, all aye, motion carried.

Survey Program:

- a. Surveyor LTE Introduction & Update: Zoning Administrator introduced Cody Steines, Summer LTE to the committee and shared some of the work that he has done while working with County Surveyor. Administrator's plan is to keep him working one day a week through this budget year.
- b. 2016 Truck Inspection: Committee inspected truck purchased in 2016 and some of the added features. They discussed the new equipment that was purchased and how well it was working. Also inspected the existing survey truck with the drill rig now installed.
- c. Surveyor Job Shadow Request: Administrator approved, and filed proper paperwork with personal office, a one day job shadow request who worked with County Surveyor.

Zoning Program:

- a. Zoning Van Inspection: Committee inspected the current department van being used by the Land Use Technician and discussed replacing it within the 2017 budget. Discussed getting a standard cab, ½ ton, 6 cylinder, 2-wheel drive. Administrator also discussed installing a topper and also a storage unit in the box.

Land Information Program:

- a. 2016 Strategic Initiative Project Update: GIS Coordinator gave a powerpoint presentation on the completed Strategic Initiative project contracted with Cloudpoint. Discussion on ArcMap software that needs updating, update on hold due to New World software being a few versions behind.
- b. LiDAR & Orthophoto Project Planning: Administrator discussed the LiDAR & Orthophoto Project and a proposed project timeline. The proposed project planning has begun in August 2016, County Board presentation in March 2017, County Board resolution and grant submittal in late summer 2017, grant and contract signing in early 2018, project flight in spring 2018. Invoice payments in 2018 & 2019. Proposed project would be completed in 2019. Administrator discussed total proposed project cost, proposed grant revenue and projected available department budget that could be used to cover the cost of this proposed project.

UNOFFICIAL MINUTES UNTIL APPROVED

Clark County Code of Ordinance Chapter 22

- a. WIDNR Draft Review Comments: County has not received WIDNR comments at this time; draft was submitted on June 15th.
- b. Administrator discussed the required steps that need to be completed prior to presenting to County Board in September.
- c. Public Hearing has been posted and advertised for August 30, 2016 at 9:00 AM.
- d. Review Public Hearing Procedures: Chairman would like Administrator to give him a copy of the procedures for a public hearing.

2017 Planning, Zoning and Land Information Budget: Administrator presented the 2017 Planning, Zoning and Land Information budget. Administrator presented the committee with a budget packet. Line by line revenues and expenditures were reviewed and discussed. Administrator presented a separated zoning, surveyor, land information and a department combined 2017 budget. A 5-year plan and LiDAR & Orthophoto project funding was discussed. Motion by Tom Wilcox, second by Byrl Dahl to approve the 2017 Planning, Zoning and Land Information budget as presented. Voice vote taken, all aye, motion carried.

No Public Comment

Next meeting is tentatively scheduled for Tuesday, August 30th in Courthouse Auditorium immediately following the public hearing to be conducted at 9:00 AM.

Vouchers were reviewed. Motion to approve vouchers as presented by Tom Wilcox, second by Mark Cattanaach. Voice vote taken, all aye, motion carried.

Motion to adjourn by Tom Wilcox, second by Rick Opelt, Voice vote taken, all aye, motion carried.

Meeting adjourned at 11:15 AM.

Minutes recorded by Theresa Hediger