

Unofficial Until Approved

Forestry & Parks Committee Minutes

September 16, 2016; 9:00 a.m.

Courthouse Auditorium, Neillsville, WI

Call to order 9:05 a.m.

Supervisors Present: Al Bower, Joe Waichulis, Dean Zank, Tom Wilcox, and Dale Mitte

Supervisors Absent: None

Others present for all or some of the meeting: Rick Dailey – Forestry and Parks Administrator; John Wendorski – Forestry Manager; Marcus Aumann – Parks & Programs Manager; Kelsey Egelhoff – DNR Liaison; Jim Smagacz – Facilities Supervisor; Daryn Horn – Facilities Supervisor

The Administrator presented the August 17, 2016 minutes for committee approval. Motion by Dean Zank, seconded by Tom Wilcox to accept the August 17, 2016 minutes as presented. Voice vote, all ayes, motion carried.

The Administrator presented the August 2016 financial report for committee approval. Motion by Joe Waichulis, seconded by Tom Wilcox to accept the August 2016 financial report as presented. Voice vote, all ayes, motion carried.

Discussion held on the proposed 2017 Forestry and Parks budget and requested capital infrastructure fund balance draw from Finance Committee. Discussion held on recently acquired Sustainable Forestry Grant. Motion by Tom Wilcox, seconded by Dale Mitte to approve changes to the 2017 Forestry and Parks budget as presented. Voice vote, all ayes, motion carried.

The Administrator reported on the 2017 Fairgrounds budget. During discussions with the Finance Committee there was a suggestion to do more black top work next year to take advantage of lower material costs. No action taken

The Administrator reviewed the original resolution and current financial standing of the capital infrastructure account. No action taken.

Jim Smagacz provided an update on the inmate labor crew for the past month. Crews have been clearing brush at Sherwood Park for the new disc golf course. No action taken.

John Wendorski presented information that was requested by committee last month for the potential acquisition of the Dickenson Creek Fishery property in the Town of Butler. John also presented an email from Gerald Bizjak for committee review. John reviewed the two options presented by the DNR last

month for the County to purchase the property. Motion by Joe Waichulis, seconded by Dale Mitte to purchase the Dickenson Creek Fishery Property for \$42,000 as presented by Peter Wolter at the August 17, 2016 committee meeting and pending county board approval with all expenses to be paid out of the Forestry and Parks Department land acquisition fund. Voice vote, all ayes, motion carried.

The Administrator updated the committee on progress of the Sherwood Lake Dam repairs. The DNR, Administrator and Engineer inspected the dam last week and all were pleased with the work. The project is nearly complete. Several minor issues need to be addressed that include a cover on the trolley cabinet that houses the hoists, an epoxy finish on exposed concrete surfaces, and grouting of the safety rail posts. Total project costs have exceeded the municipal dam grant allocation. The Administrator has been in contact with the grant coordinator and received confirmation that the grant could be amended to reflect actual project costs. Motion by Tom Wilcox, seconded by Joe Waichulis to approved the epoxy coating on the dam and complete the rail grouting with department staff as presented. Voice vote, all ayes. Dale Mitte abstained, motion carried. The Administrator also presented a letter from Tiry Engineering that gave the final elevation level that would be allowable for the lake. No action taken.

The Administrator updated the committee on restoration of the Sherwood Lake fishery. The Southern Clark County Sportsman Club is asking for more information to implement fishing restrictions on the lake for the first few years following stocking. The regional fisheries biologist has submitted a request for largemouth bass, northern pike, bluegills, and perch for Sherwood Lake. The Administrator reminded the committee that there is \$5,000 in the budget for 2017 for fish stocking and the Southern Clark County Sportsman Club has also verbally committed \$5,000 towards stocking efforts. No action taken.

John Wendorski presented bids for the purchase of two ½ ton trucks for committee approval. Motion by Joe Waichulis, seconded by Dale Mitte to purchase truck number 1 from Courtesy Motors, the low bidder. Voice vote, all ayes, motion carried. Motion by Dale Mitte, seconded by Tom Wilcox to purchase truck number 2 from Courtesy Motors, the low bidder for a vehicle with a V8 engine per minimum bid specifications. Voice vote, all ayes, motion carried. Bid results on file at the Forestry and Parks Office.

John Wendorski presented UTV bids for committee approval. Motion by Joe Waichulis, seconded by Dale Mitte to purchase a 2016 Kubota RTV-X900 from Chili Implement, the low bidder. Voice vote, all ayes, motion carried. Bid results on file at the Forestry and Parks Office.

John Wendorski presented bids for the purchase of a GPS unit and a data recorder for committee approval. Motion by Joe Waichulis, seconded by Tom Wilcox to purchase a Leica CS15 from Leica Geosystems with a continuous maintenance plan and a Juniper Allegro II data recorder from Forestry Systems, Inc. with a 1 year maintenance plan. Voice vote, all ayes, motion carried. Bid results on file at the Forestry and Parks Office

Marcus Aumann presented a letter submitted by WCFA to the DNR requesting clarification about the new rules and funding for off-highway motorcycle use on ATV trails. As of October 1, 2016 Counties will be able to decide if they want to allow off-highway motorcycles to operate on their ATV trail system.

Marcus suggested that Clark County continue to not allow off-highway motorcycles on the ATV trail system until the maintenance funding mechanisms are implemented by the DNR. No action taken.

The Administrator presented the application and resume from Don Friemoth for the vacant Maintenance Specialist position. The applicant meets all position requirements and is currently making more than the starting salary for this position. The September 6, 2016 Personnel Committee meeting to approve starting wage at the 6 month rate for the Maintenance Specialist position was canceled and rescheduled for September 20th. If Don Friemoth is promoted to the Maintenance Specialist position there will be a vacancy for the department's Carpenter/Construction Specialist position. The Administrator presented the starting wage, position announcement, and timeline for hire for the Carpenter/Construction Specialist position. Motion by Dean Zank, seconded by Tom Wilcox to promote Don Friemoth to Maintenance Specialist and approve the starting wage, position announcement, and hiring timeline for the Carpenter/Construction Specialist as presented. Voice vote, all ayes, motion carried.

The Administrator presented the proposed Bruce Mound Rental Agreement along with the Bruce Mound Chalet Rental Policy for committee approval. Motion by Joe Waichulis, seconded by Dean Zank to approve the Bruce Mound Rental Agreement and attached Bruce Mound Chalet Rental Policy as presented. Voice vote, all ayes, motion carried.

Marcus Aumann presented a proposal from DMI Studios for \$2,750.00 to create a partial payment option that could be implemented with the current online registration software used for reserving campsites. Discussion on the potential financial burden that campers under the "extended stay camping policy" could experience by reserving a season long reservation and how this was a point of concern. Motion by Tom Wilcox, seconded by Dean Zank to approve the purchase of the partial payment option from DMI Studios. Voice Vote, all ayes, motion carried.

Marcus Aumann presented an engineering contract for the Levis Chalet from Ratsch Engineering for committee approval. The contract price is \$10,000 for the project. Motion by Dale Mitte, seconded by Dean Zank to approve the engineering contract for the Levis Chalet as presented. Voice vote, all ayes, motion carried.

Under General Department Updates, discussion on performance of recently hired employees.

Under Forest Management Updates, discussion held on recent disability permit request and policy related to disability permits, Karner Blue Butterfly mitigation money being offered to Clark County, forest road rehabilitation project work, Winx Club work on flowages and B and M Logging letter of credit draw.

Under Fairgrounds Management Updates, Jim Smagacz reported that the horse barn and beef barn roof were painted. The beef group is interested in re-tinning the beef barn. They suggested that they would

supply the tin and labor to install the siding and the county would supply kick boards necessary to complete the project. Jim is investigating completing more blacktop work this year.

Joe Waichulis and Kelsey Egelhoff left the meeting at 1:35 pm.

Under Bruce Mound Management Updates, Jim Smagacz reported that the Highway Department finished crack sealing the driveway. There are several chalet rentals scheduled for the month of October.

Under Dams Management Updates, the Administrator reported that the Mead Dam gaskets have been repaired. During the gasket repair it was noted that the skin on one tainter gate had several areas of severe corrosion. Tiry engineering recommended that the spots be cleaned and built up with wire feed welded to fix the issue. Jim Smagacz reported that he got a rough quote for fencing around the spillway at Rock Dam for \$1,500. Discussion held on downstream rip rap needs at Rock Dam.

Under Parks Management Updates, Marcus Aumann reported that camping reservations have slowed down following the Labor Day weekend. The department is beginning year end maintenance at the park facilities. Larger upcoming projects include finishing the disc golf course at Sherwood Park, beach rehab at Sherwood Park, and installing a new well at Greenwood Park.

Under Trails Management Update, Marcus Aumann reported that he recently met with the DNR Waterway Specialist to discuss several horse trail stream crossings. He attended the ORV council last month to present the department's grant requests. Jackson County has had to close trails several times this summer due to wet weather leading to increased traffic on the Clark County trail system. Rescue point signs have been ordered for the Levis trail system.

August 2016 vouchers were presented for committee approval. Motion by Dean Zank, seconded by Dale Mitte to approve vouchers as presented. Voice vote, all ayes, motion carried.

Call for public comment – none received

Next regular meeting date was set for Friday, October 14, 2016 at 9:00 a.m. in the Courthouse Auditorium.

Motion to adjourn at 2:00 p.m. by Dale Mitte, seconded by Tom Wilcox. Voice vote, all ayes, motion carried.

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Rick Dailey, Secretary