

Unofficial Minutes Until Approved  
**Minutes of Meeting**  
**Clark County Public Property Committee**  
**September 23, 2016**  
**Clark County Courthouse- Room 305**

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Chairman Boon called the meeting to order at 9:07 am in room 305.

Present: Supervisors Sebesta, Boon, Kunz and Wilcox.

Absent: Supervisor Lange.

Others present for all or part of the meeting: Chris Jensen, Harold Dillenbeck, Kathryn Brugger and Harry Heck.

Motion by Supervisor Wilcox seconded by Supervisor Sebesta to approve the August 23, 2016 minutes as presented. Voice vote, motion carried.

The state mandated that the health department have a separate freezer. The freezer has been purchased and a separate outlet was installed.

The shower project was \$1,970 under budget. Harold recommends using some of the funds to purchase cleaning supplies for the showers. Motion by Supervisor Wilcox, seconded by Supervisor Sebesta to approve \$500 for purchase of brooms, squeegees and cleaning supplies for each shower closet. Voice vote, motion carried.

Harry Heck appeared before the committee to request to purchase back his property that was recently taken by tax deed. Our county ordinance allows the county to charge up to \$500 for administrative fees. Motion by Supervisor Sebesta seconded by Supervisor Wilcox to sell back the property for \$2,291.95 plus \$500 for costs. Voice vote, motion carried.

Kathy Brugger presented a letter from the daughter of the Firek property in Green Grove, requesting to purchase back the property that was recently taken by tax deed. Motion by Supervisor Wilcox, seconded by Supervisor Sebesta to sell back the property for \$417.66 plus \$500 for costs. Voice vote, motion carried.

The elevator contract expires at the end of this year. Harold received a quote from Otis elevator for a 3-year contract. The quarterly charge for the courthouse and jail elevator went down slightly. Motion by Supervisor Sebesta seconded by Supervisor Wilcox to approve the contract with Otis, as long as Corporation Counsel approves. Voice vote, motion carried.

Harold is in the process of obtaining bids for tiling. The bids will be presented at the next meeting.

The 2017 maintenance budget was approved by Finance Committee as presented. The \$20,000 Ho-Chunk grant was applied to the maintenance budget for the roof repairs.

Motion by Supervisor Sebesta, seconded by Supervisor Wilcox to approve flex time for the Maintenance Engineer. Voice vote, motion carried.

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Discussion on sale of lot in the Town of Foster, near Rock Dam. Motion by Supervisor Wilcox, seconded by Supervisor Sebesta to present a resolution to County Board to remove the building covenants, keep the minimum bid of \$24,500 and offer for sale on sealed bids. Voice vote, motion carried.

Discussion on encroachment and sale of land in the Town of Foster, on Rock Dam Lake. Motion by Supervisor Wilcox, seconded by Supervisor Sebesta to have Corporation Counsel send a letter to Dave Schmitt requesting the encroaching deck be removed from county land, and submit a resolution to County Board for sale of the lot, on sealed bids, at a minimum bid of \$35,000. Voice vote, motion carried.

ADRC is splitting from Buffalo and Pepin counties. The state strongly encourages that Aging and ADRC are located in the same office space. Harold presented two plans involving relocating Aging, ADRC and Planning and Zoning. The committee requested Harold get a more accurate plan of the specs, and the committee will meet again on September 29<sup>th</sup> to review and discuss further.

After review of the vouchers for the maintenance department, motion by Supervisor Wilcox seconded by Supervisor Sebesta to approve the August vouchers as presented. Voice vote, motion carried.

The next meeting is scheduled for September 29, 2016 at 8:00 am and October 11, 2016 at 9:00 am.

Motion by Supervisor Sebesta seconded by Supervisor Wilcox to adjourn the meeting at 12:05 pm. Voice vote, motion carried.

Christina Jensen  
County Clerk