

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Tuesday, October 11, 2016, at 11:00 AM at the Clark County Rehabilitation & Living Center

Members Present: Arlene Kodl, Scott Jalling, Gary Leichtman, Frieda Rollins

Members Absent: Fred Schindler

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt

The meeting was called to order at 10:52 AM by Arlene Kodl.

The minutes of the September 16th meeting were approved on a motion made by Frieda Rollins, seconded by Gary Leichtman, all yes, Motion carried

The minutes of the September 22nd meeting were approved on a motion made by Scott Jalling, seconded by Frieda Rollins, all yes, Motion carried

The minutes of the September 30th meeting were approved on a motion made by Scott Jalling, seconded by Gary Leichtman, all yes, Motion carried

The minutes of the October 3rd meeting were approved on a motion made by Scott Jalling, seconded by Gary Leichtman, all yes, Motion carried

The September vouchers and monthly cash bills were reviewed and approved on a motion by Gary Leichtman, seconded by Frieda Rollins, all yes, Motion carried.

Brandon Heglund presented the cash receipts report

Brandon Heglund reported on the September month end census:
Nursing Home 159; FDD 16; CBRF 6; Total 181

Jane Schmitz reported on new hires and position transfer.

Brandon Heglund reported on the August 2016 budget. The facility is projected to meet budget for 2016.

Jane Schmitz discussed with the committee the 2017 budget. The facility is in need of capital improvements that are in excess of the budgeted 2017 capital improvements. The committee recommended Jane discuss the capital improvements with the Finance Committee on the 20th.

Jane Schmitz provided the committee with an update on the phone/wireless system buyout. The buyout request letter was completed and delivered to Xerox with hopes of having it resolved within 30 days.

Dominic Haupt arrived at 11:14 AM

Jane Schmitz spoke with the committee about the building project presentation for the Board of Supervisors meeting in November. A PowerPoint presentation will be presented on the revised 7.5M which was introduced at the October 4th Board of Supervisors meeting. 1.9M of the 7.5M would be used for capital improvements that need to be made to the facility which the facility could afford only by adding the 24 unit addition.

Dominic Haupt left at 12:07 PM

Jane Schmitz presented the WIC resolution to the committee. The resolution allows for CCRLC to apply for state/federal grant funding for 2017.

A motion to approve the WIC resolution and forward to the Board of Supervisors was made by Frieda Rollins, seconded by Gary Leichtman, all yes, Motion carried.

Jane Schmitz reported on Personnel Issues/Staffing/Administrators Report

The November meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, November 4, 2016 at the Clark County Rehabilitation and Living Center in the classroom beginning at 11:00 AM (or immediately following the conclusion of the Community Service meeting).

Motion to adjourn at 12:18 PM was made by Gary Leichtman, seconded by Scott Jalling. all yes, Motion carried