

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Friday, November 4, 2016, at 10:30 AM at the Clark County Rehabilitation & Living Center

Members Present: Arlene Kodl, Scott Jalling, Gary Leichtman, Frieda Rollins, Fred Schindler

Members Absent: none

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt

The meeting was called to order at 10:52 AM by Arlene Kodl.

The minutes of the October 11th meeting were approved on a motion made by Frieda Rollins, seconded by Scott Jalling, all yes, Motion carried

Brandon Heglund presented the cash receipts report

Brandon Heglund reported on the September month end census:
Nursing Home 160; FDD 15; CBRF 7; Total 182

Jane Schmitz reported on new hires and position transfers.

Brandon Heglund reported on the September 2016 budget. The facility is projected to meet budget for 2016.

Jane Schmitz discussed with the committee the 2017 budget. The 2017 budget will need to be amended if the building project is approved at the next County Board meeting to make adjustments for the capital improvements.

Jane Schmitz provided the committee with an update on the phone/wireless system buyout. The buyout request letter was sent we are requesting to have it resolved within 30 days.

Jane Schmitz spoke with the committee about the building project presentation for the Board of Supervisors meeting in November. A PowerPoint presentation will be presented on the revised 7.5M which was introduced at the October 4th Board of Supervisors meeting. 1.9M of the 7.5M would be used for capital improvements that need to be made to the facility which the facility could afford only by adding the 24 unit addition. The committee was presented options on capital improvements/repairs and where the funds would need to come from in order to complete these improvements/repairs should the building project vote fail.

Dominic Haupt discussed the intent to trade-in a lawn tractor and purchase a newer lawn tractor for summer mowing and winter snow removal.

A motion to purchase of the Grasshopper lawn tractor was made by Gary Leichtman, seconded by Scott Jalling, all yes, Motion carried.

Jane Schmitz reported on Personnel Issues/Staffing/Administrators Report. Two positions were filled which included the Case Manager position and the Registered Dietician position. Both positions were requested to start at a higher wage scale.

A motion to approve the wage level increases for the Case Manager position and the Registered Dietician position and forward to the Personnel Committee was made by Frieda Rollins, seconded by Gary Leichtman, all yes, Motion carried.

The December meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, December 16, 2016 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:30 AM (or immediately following the conclusion of the Community Service meeting).

Motion to adjourn at 1:35 PM was made by Scott Jalling, seconded by Gary Leichtman, all yes, Motion carried.