

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on November 17, 2016 in Room 307 at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:01 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, and Frieda Rollins.

Committee Members Absent: Dale Mitte.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Jail Captain Englebretson, Patrol Captain Ramberg, Detective Bourget, Emergency Management Director Ross, and Personnel Manager Langreck.

Closed Session - Closed Session - WI Statute § 19.85(1) (d)

At 1:02 PM, motion by Frieda Rollins, seconded by Doris Bakker that the committee go into closed session in accordance with WI Statute § 19.85(1) (d) except as provided in s. 304.06(1) (eg) and by rule promulgated under s. 304.06(1) (em), considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Topic: Investigative Strategies presentation. Roll call vote taken with all "aye"; motion carried.

At this time, Chairman Jalling asked that only the committee members, Chief Deputy Hirsch, Jail Captain Englebretson, Patrol Captain Ramberg, Detective Bourget, and Administrative Assistant/Supervisor Mnichowicz be in attendance.

At this time, the following left the meeting: Emergency Management Director Ross.

At 1:11 PM, Personnel Manager Langreck joined the meeting.

At 1:26 PM, Personnel Manager Langreck left the meeting.

At 1:33 PM, Detective Bourget left the meeting.

At 1:34 PM, motion by Frieda Rollins, seconded by Gordon Haselow to reconvene into open session. Roll call vote taken with all "aye", motion carried.

The committee may go in and out of closed session, take any action deemed appropriate from closed session, and may return to open session to continue transacting business.

At 1:34 PM, Emergency Management Director Ross joined the meeting.

Minutes

Motion by Doris Bakker, seconded by Frieda Rollins to approve the minutes of the October 20, 2016 meeting. Voice vote taken with all "aye"; motion carried.

Minutes

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the minutes of the October 27, 2016 meeting. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by Doris Bakker, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by Gordon Haselow, seconded by Doris Bakker to approve the journal entries as presented. Voice vote taken with Frieda Rollins recording a "no" vote; motion carried.

County Credit Card Monthly Billing

Motion by Doris Bakker, seconded by Gordon Haselow to approve the credit card expenditures as presented. Voice vote taken with all "aye"; motion carried.

Update on Community Services Procedures

Jail Captain Englebretson informed the committee that the Sheriff's Office had a meeting with the Community Services Department, in which Community Services will ask specific questions at a conference they will be attending. There will be another meeting next week between the two departments.

Jail Mental Health

Jail Captain Englebretson said that he has not heard back from the representative about the Poly Com system as of now.

Monthly Division Reports

Jail Captain Englebretson shared the following with committee members:

- Total inmate housing is 65
 - 54 male
 - 11 female
 - 12 with Huber privileges, with five (5) working
 - One (1) Extended Supervision
 - 15 out-of-county inmates
 - Seven (7) from Jackson
 - Eight (8) from Trempealeau

Steamer for Jail Kitchen

Motion by Gordon Haselow, seconded by Frieda Rollins to present to the Finance Committee the lowest bid for the jail kitchen steamer and to purchase the steamer from the general fund. Voice vote taken with Scott Jalling recording a “no” vote; motion carried.

Chairman Jalling will be notified of the decision made by the Finance Committee.

At 2:07 PM, Personnel Manager Langreck joined the meeting.

Settlement of Carmen Stimac’s ERD Complaint

Personnel Manager Langreck informed the committee about the settlement with Carmen Stimac and the releasement of the information to the public.

At 2:17 PM, Personnel Manager Langreck left the meeting.

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2016 Emergency Management Performance Grants (EMPG)/ Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Fiscal Year (FY) 2017 Emergency Management Performance Grants (EMPG)/ Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Exercise/Training
- DNR Wildlife Planning
- Emergency Services Atlas Project

Communications Project

Communications Project report was presented by Emergency Management Director Ross highlighting the following areas:

- Tower Site Acquisition
- Grant Funding
- Project Funds Expended to Date

At 2:25 PM, Chairman Jalling left the meeting.

September 2016 Flooding

Emergency Management Director Ross stated he has been working very closely with Federal Emergency Management Agency (FEMA). He also stated that Clark County has 32 applications for financial assistance from the flooding in September.

At 2:27 PM, Chairman Jalling joined the meeting.

Community Development Block Grant (CDBG-EAP)

Motion by Frieda Rollins, seconded by Doris Bakker to approve the cooperative agreement with Chippewa County for the Community Development Block Grant (CDBG-EAP) Emergency Assistance Program (EAP) Agreement and present to the full County Board. Voice vote taken with all "aye"; motion carried.

Emergency Assistance Program (EAP) Agreement

Emergency Management Director Ross informed the committee about this earlier on the previous agenda item.

Emergency Medical Dispatch (EMD)

Emergency Management Director Ross and Jail Captain Englebretson discussed the issues with the National QA scoring not working for the project. There will be a conference call scheduled for tomorrow with Priority Dispatch and the Information Technology (IT) Department.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Positions and/or openings in all Clark County Sheriff's Office divisions

Patrol: Three (3) full time patrol deputy openings.

Telecommunications: No full time openings.

Corrections: One (1) full time female corrections deputy opening, testing has been arranged.

Detective: No full time openings.

Administrative: No full time openings.

Patrol Deputy Position(s)

Chief Deputy Hirsch informed the committee that the Clark County Sheriff's Office has three (3) open patrol deputy positions. Patrol Deputy interviews are scheduled for November 30, 2016.

At 2:38 PM, Personnel Manager Langreck joined the meeting.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for December 15, 2016 at 4:00 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

The special meeting for Patrol Deputy interviews is scheduled for November 30, 2016 at 2:00 PM in Room 307 at the Clark County Courthouse in Neillsville.

Conferences/Trainings

None at this time.

Computer Issues

Emergency Management Director, Jail Captain Englebretson, and Chief Deputy Hirsch discussed the ongoing computer issues within the Clark County Sheriff's Office and the Emergency Management Department.

At 3:30 PM, Personnel Manager Langreck left the meeting.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Update on Community Services Procedures
- Steamer for Jail Kitchen
- Marshfield Clinic Billings
- Federal Grant Policies approval
- Patrol Deputy Interviews-Closed

Public Comment

None at this time.

Adjournment

Motion by Doris Bakker, seconded by Gordon Haselow to adjourn. Voice vote taken with all “aye”; motion carried. Meeting adjourned at 3:32 PM.

*Submitted by:
Heidi M. Mnichowicz
Administrative Assistant/Supervisor
Clark County Sheriff's Office*