

**Minutes of Meeting
Clark County Finance Committee
November 22, 2016
Clark County Courthouse**

The Finance meeting was called to order at 9:00 am.

Finance Members Present: Supervisors Hendrickson, Waichulis, Rueth, Renderman and Schindler (arrived at 9:10 am).

Others present for all or part of the meeting: Terry Domaszek, Chris Jensen, Arlene Kodl, Jane Schmitz, Brandon Heglund, John Ross, Jim Hirsch, Rick Dailey, John Wendorski, Kathy Brugger, Mary Sladich and Clint Langreck.

Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to approve the October 20 and October 24, November 4 and November 9, 2016 minutes as presented. Voice vote, all ayes, motion carried.

Jim Hirsch appeared before the committee regarding a new steamer for the jail kitchen. The estimate for a new steamer is \$5,410. The Law Enforcement Committee recommended using money from the General Fund for the purchase. Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to use jail assessment funds for the purchase of a new steamer. Voice vote, all ayes, motion carried.

Supervisor Schindler arrived.

Kathy presented the Outstanding Real Estate Balances, Repos Report and State Investment Pool Reports for October, 2016. Motion by Supervisor Hendrickson seconded by Supervisor Renderman to receive and file the reports. Voice vote, all ayes, motion carried.

Rick Dailey and John Wendorski presented information regarding the accelerated timber harvest. Continuing the accelerated harvest past 2017 is not recommended. With the current bid opening, 600 acres went unsold; we may be at capacity with the number of loggers available. Supervisor Rueth would like the 2018 planned harvest increased from 2,800 acres to 3,000. Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to receive and file the Forestry Report. Voice vote, all ayes, motion carried.

Mary Sladich appeared before the committee. Her committee recommended increasing her department petty cash to \$50. Motion by Supervisor Hendrickson seconded by Supervisor Schindler to increase Aging Department petty cash from \$20 to \$50. Voice vote, all ayes, motion carried.

Motion by Supervisor Waichulis seconded by Supervisor Renderman to receive and file the communication tower project report by John Ross. Voice vote, all ayes, motion carried.

Brandon and Jane presented the monthly report for the Rehab and Living Center. Motion by Supervisor Hendrickson seconded by Supervisor Renderman to receive and file the monthly report. Voice vote, all ayes, motion carried.

Unofficial Minutes until Approved

Discussion on Clark County Rehab & Living Center (CCRLC) capital improvements and the \$800,000 impact on the fund balance. They will continue to explore options for discussion at future meetings.

The new Uniform Grant Guidance – Policies and Procedures were distributed. The committee will meet next week to approve the policy after the committee has time to review.

The new Purchasing Policy was distributed. The committee will meet next week to approve the policy after the committee has time to review.

Terri is also working on updating the Financial Policy and is working on creating a Fund Balance Policy.

The committee reviewed the credit card transactions. Motion by Supervisor Hendrickson, seconded by Supervisor Waichulis to receive and file. Voice vote, all ayes, motion carried.

The committee reviewed the sales tax collection report through November, 2016. Motion by Supervisor Waichulis seconded by Supervisor Renderman to receive and file. Voice vote, all ayes, motion carried.

Reviewed revenues, expenses and cash balances for October, 2016. Motion by Supervisor Waichulis seconded by Supervisor Hendrickson to receive and file the financial reports. Voice vote, all ayes, motion carried.

The next regular meeting is scheduled for December 21, 2016 at 9:30 am.

Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to adjourn at 12:15 pm. Voice vote, all ayes, motion carried.

Chris Jensen
County Clerk