

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Friday, January 11th, 2019 at 11:00 AM at the Clark County Rehabilitation & Living Center

Call to Order

Chair Kodl called the meeting of the CCRLC Sub-Committee to order at 10:55 AM.

Roll Call

Members Present: Arlene Kodl, Scott Jalling, Frieda Rollins, Fred Schindler

Members Absent: Gary Leichtman

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt

Minutes of December 14, 2018

The minutes of the December 14th meeting were approved on a motion made by Scott Jalling, seconded by Arlene Kodl, all yes, motion carried.

Fred Schindler arrived at 11:20 AM.

Vouchers and Cash Bills

The December vouchers and monthly cash bills were reviewed and approved on a motion by Frieda Rollins, seconded by Fred Schindler, all yes, motion carried.

Cash Receipts Report

Brandon Heglund presented the cash receipts report.

Movement of Population

Brandon Heglund reported on the November month end census:
Nursing Home 135; FDD 11; CBRF 8; Total 154

New Hires

Jane Schmitz reported on new hires and position transfers.

Dominic Haupt arrived at 11:32 AM

2018 Budget

Brandon Heglund reported on the 2018 budget and building project budget which continue to meet projections.

Land Rental Bid

Land Rental Bids were presented to the committee for the 2019-2021 contracting period.

A motion to award the Land Rental Lease to Dennis Martin at \$148 per acre for lease period 2019 through 2021 was made by Fred Schindler, seconded by Scott Jalling, all yes, motion carried.

The lease will now be reviewed by the County Attorney and forwarded to the Board of Supervisors for approval.

Capital Expenditures

Jane Schmitz discussed the process for replacing the current wheelchair accessible van along with replacing the existing pickup truck. The consensus of the committee was to move forward with obtaining a new wheelchair accessible lift van and use the remaining budgeted funding for a replacement pickup truck.

A motion to approve seeking bids for a new replacement lift van was made by Scott Jalling, seconded by Frieda Rollins, all yes, motion carried.

Building Project

Jane Schmitz provided a general update on the timeline for the building addition.

Wage and Comp

Jane Schmitz provided a general update on the personnel committees wage and comp revision.

Personnel

None

Quality Assurance Report

None

Administrator's Report

Jane Schmitz discussed the recent Division of Quality Assurance Survey resulting in no citations received.

Adjourn

Motion to adjourn at 1:02 PM was made by Scott Jalling, seconded by Frieda Rollins, all yes, motion carried.

The February meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, February 8, 2019 at the Clark County Rehabilitation and Living Center in the classroom beginning at 11:00 AM (or immediately following the conclusion of the Community Service meeting).