

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Friday, January 12th, 2018 at 10:30 AM at the Clark County Rehabilitation & Living Center

Members Present: Arlene Kodl, Frieda Rollins, Scott Jalling, Fred Schindler, Gary Leichtman

Members Absent: none

Others Present: Jane Schmitz, Joan Jalling

The meeting was called to order at 10:45 AM by Arlene Kodl.

The minutes of the December 8th meeting was approved on a motion made by Gary Leichtman, seconded by Scott Jalling, all yes, motion carried

The December vouchers and monthly cash bills were reviewed and approved on a motion by Frieda Rollins, seconded by Gary Leichtman, all yes, motion carried.

Jane Schmitz presented the cash receipts report.

Jane Schmitz reported on the December month end census:
Nursing Home 138; FDD 15; CBRF 8; Total 161

Jane Schmitz reported on new hires and position transfers. None

Jane Schmitz presented the November 2017 budget which shows the facility is on track to meet budget for 2017.

Jane Schmitz discussed the current in-service/training budget for 2018 with the committee. In an effort to improve retention for Registered Nurses CCRLC would reimburse new graduate nurses up to \$2,000 per year on the Anniversary Date of hire for Registered Nurses who agree to contract with CCRLC for a 5 year period.

A motion to approve the use of Continuing Education funds as incentive for Registered Nurse retention was made by Fred Schindler, seconded by Gary Leichtman, all yes, motion carried.

Jane Schmitz gave an update on the Building Project. CLS is close to having bid specs ready for review available 1/19/18 with an anticipated ground breaking of 4/1/18. Jane Schmitz gave a budgetary update on the building addition and room remodels was provided. Current water softeners efficiency was reviewed with the building addition and determined it to be beneficial to replace all water softeners along with adding a fourth for the building addition.

A motion to replace current water softeners and purchase a fourth water softener was made by Scott Jalling, seconded by Gary Leichtman, all yes, motion carried.

Jane Schmitz reviewed the revised elevator contract with the committee.

A motion to approve the revised elevator contract and forward to Corporation Counsel for review was made by Fred Schindler, seconded by Scott Jalling, all yes, motion carried.

Jane Schmitz reported on the Administrators Report, Personnel and the Quality Assurance Report. CCRLC has implemented an electronic in-service system for in-service education. Water heaters need to be replaced at an estimated cost of \$32,650. This will be discussed further at the next committee meeting.

The February meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, February 9, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:30 AM (or immediately following the conclusion of the Community Service meeting).

Motion to adjourn at 12:15 PM was made by Scott Jalling, seconded by Frieda Rollins, all yes, motion carried.