

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Monday, January 21, 2019 in the Clark County Courthouse, Room 305, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:30 AM.

Committee members present: Joe Waichulis, Tom Wilcox, Aaron Hoover, Dean Zank and Dan Clough.

Others present for all or some of the meeting: Wade Pettit – County Surveyor, Derek Weyer – Zoning Administrator, Theresa Hediger – Administrative Assistant and Wayne Hendrickson— County Board Chair.

Zoning Administrator presented December 18, 2018 meeting minutes to the committee for approval. A motion by Tom Wilcox to approve December 18, 2018 meeting minutes as presented, second by Dean Zank. Voice vote taken, all aye, motion carried.

Survey Program

City of Owen Survey Monument Letter and Discussion: Zoning Administrator discussed the City of Owen property; landowner has contacted County Surveyor asking him to survey his property as he disagrees with the current Map of Survey that was done by the neighbor. County Surveyor shared the city plat and map of survey that had been done. The Planning, Zoning & Land Information department does not do individual land surveys. Letter has been sent to landowner with options; not a county issue.

Department Financial Report:

Survey Truck Bids: Zoning Administrator share the surveyor truck bids that were submitted to Planning, Zoning & Land Information and discussed the options. There will be about \$3000 additional costs for title, license, topper, lighting and runners. The truck has been budgeted in the 2019 budget; will be under budget. Dan Clough made a motion to accept 2018 Dodge Ram crew cab bid from Gross Motors for \$25,270, second by Dean Zank. Voice vote taken, all aye, motion carried.

GPS Controller Update: GPS controller that was budgeted in the 2019 budget has arrived; after the Annual Surveyor Conference the company will come to the county and set up. County Surveyor will give a demonstration when GPS is set up and working.

Land Information Program Update:

WISE-Decade Data Collection Submittal: ZA reported to the committee the WISE data collection has been submitted; department in compliance with the Base Budget & Strategic Initiative Grant requirements.

Town/city shared road addressing discussion: ZA discussed the road addressing situations; GIS coordinator has been dealing with property owners that do not have the correct address for emergency purposes. ZA discussed the issues in City of Thorp, City of Loyal and City of Colby. GIS Coordinator will continue to work on correcting these to make it easier for 911.

Survey Program Update:

ATV discussion: ZA and County Surveyor shared information and discussed modifying the current ATV or purchasing a new 2-seat ATV. Committee recommended that the ZA explore more options and report back next month. Since no money was budgeted in 2019 ZA would like to use the remaining dollars from the purchase of the new surveyor truck.

70th Annual WI Society of Land Surveyors Conference: ZA, County Surveyor and Land Information Technician will attend the Annual Surveyor Conference in Wisconsin Dells. This conference meets the continuing education requirements for the County Surveyor. ZA and County Surveyor will report next month on the conference.

Outlot definition and discussion; public property questions: Discussion on outlot definition and CSM review for the Rock Dam Plat. ZA and County Surveyor working with Corporation Counsel and Public Property on the county owned lots and outlots for sale.

Town of Loyal minimum acreage CSM: ZA discussed with the committee an issue with Town of Loyal CSM; townships have a minimum lot size different than county minimum lot size; makes it difficult at times to know all the different townships ordinances.

LTE Land Information Technician approval: Motion by Tom Wilcox to approve hiring LTE Land Information Technician, second by Dan Clough. Voice vote taken, all aye, motion carried.

Zoning Program Update:

DSPS Audit 1/16: Matt Janzen, State DSPS reviewed 5 plans for the yearly audit last week. He approved all plans and will return to do field visits.

Nonmetallic Mine Annual Fee; update on aerial photo review: ZA updated committee on the yearly nonmetallic mine audit. Land Use Technician updated all maps showing the active acres for the yearly audit. Mine operators were sent annual fee letter with the updated aerial photos. ZA met with Opelt Sand & Gravel, DNR and County Highway Commissioner on their mine.

Floodplain; Floodplain workshop: ZA, Land Use Tech and Land Information Tech attended Floodplain workshop in Wausau.

Resewood Avenue land use permit: ZA discussed land use permit and LOMA request from a landowner on Resewood Ave. Department has had requests for land use permits in past. This is a Zone A area; landowners have not been able to build in area in the past. State Statute has some changes in Zone A; ZA has contacted Ayres Associates to do a cost study; will do more research and bring back to committee.

Miscellaneous; Planning, Zoning & Land Information one-page flyer: ZA shared a one-page flyer describing the Planning, Zoning & Land Information department. Committee discussed some changes; ZA will update and bring to next month's meeting.

No public comment

UNOFFICIAL MINUTES UNTIL APPROVED

Committee set the next Planning, Zoning & Land Information meeting for Wednesday, February 20th, 8:30 AM in Room 305.

Administrator presented vouchers for review. A motion to approve vouchers as presented by Tom Wilcox, second by Dean Zank. Voice vote taken, all aye, motion carried.

Motion to adjourn by Tom Wilcox, second by Aaron Hoover. Voice vote taken, all aye, motion carried.

Meeting adjourned at 10:25 AM.

Minutes recorded by Theresa Hediger