

**PERSONNEL COMMITTEE MINUTES**

January 23, 2018

Clark County Courthouse, Room 307

Chairperson Marcia Hochhalter called the meeting to order at 9:30 am.

Roll call was taken with the following committee members present: Marcia Hochhalter, Al Bower, Arlene Kodl, Steve Amacher, and Randy Sebesta.

Others present for some or all of the meeting: Joseph DuPont, Personnel Manager; Kelly Mathis, Personnel Assistant (arrived at 9:45 am); Joan Jalling, CCRLC; Wayne Hendrickson, County Board Chairman; Heather Roman, Accountant/Payroll and Benefits Coordinator; and Dennis Buchholz.

Motion made by Randy Sebesta seconded by Al Bower to approve the minutes from the December 28, 2017 Personnel Committee meeting. Voice vote, all ayes, motion carried.

Motion made by Arlene Kodl, seconded by Al Bower to approve the wage rate changes as submitted. Voice vote, all ayes, motion carried.

Motion made by Al Bower, seconded by Arlene Kodl to go into closed session in accordance with Wis. Stat. 19.85(1) (f) for considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to or involved in such problems or investigations. Topic: Confidential employee medical issue with Willis Towers Watson and Security Administrative Services. Roll call vote, all ayes, motion carried. Joan Jalling and Dennis Buchholz left at 9:31 am. Kelly Mathis arrived at 9:45 am.

Motion made by Steve Amacher, seconded by Arlene Kodl to go back into open session at 11:11 am. Roll call vote, all ayes, motion carried. Joan Jalling and Dennis Buchholz returned at 11:12 am. Heather Roman and Dennis Buchholz left at 11:18 am.

Motion made by Al Bower, seconded by Arlene Kodl to approve a flex schedule for the Personnel Manager. Voice vote, all ayes, motion carried.

Motion made by Steve Amacher, seconded by Randy Sebesta to extend the Personnel Assistant's interim wage increase until March 4, 2018. Voice vote, all ayes, motion carried.

Motion made by Arlene Kodl, seconded by Al Bower to receive and file the vendor payment history reports (vouchers) for December 2017. Voice vote, all ayes, motion carried.

Motion made by Steve Amacher, seconded by Al Bower to adjourn at 11:43 am. Voice vote, all ayes, motion carried.