

**Aging & Disability Resource Center-Clark County,
Governing Board Minutes: January 30, 2018**

The Clark County ADRC Governing Board meeting was called to order by Chairperson Doris Bakker at 9:30 a.m. January 30, 2018. Members present Doris Bakker, Gordon Haselow, DuWayne Trunkel, Dennis Bucheger, Darlene Bucheger, Frieda Rollins, Al Laughlin, and Rosalie Bryan. Also present Mary Sladich.

ADRC By-Laws: Jake Brunette, Corporation Counsel, joined the meeting from 9:30-9:55 a.m. to review the proposed By-Laws for ADRC Governing. Discussion was held regarding staggered terms, recruitment process and application form. Mary reviewed the orientation and training of board members. Jake recommended that the applications be addressed to Chairperson Doris Bakker. There was a motion by Rosalie Brien, seconded by Dennis Bucheger to approve the by-laws with the changes discussed. Motion carried.

December Minutes: DeWayne Trunkel made a motion, second by Frieda Rollins to approve the December 18, 2017 minutes. Motion carried.

Old business:

- Nutrition & Prevention Coordinator position: Jennifer Dippmann has been hired for the part time position of 32 hours a week at \$19.30 (\$19.35 effective January 8th).
- Emergency (Christmas) Food Boxes: meal content pending.

Reports:

- ADRC- Fund 260: The December encounter report and November financial reports were presented:
- Aging/Nutrition: Funds 250-259, 100; 1st report budget balances for Owen & Neillsville Senior Centers, October meal income report, and disbursement. There was a motion by Frieda Rollins, second by Gordon Haselow to receive and file the financial reports. Motion carried.
- Board reviewed Personnel & Wage report.

2017 ADRC Change Project Summary: Tara Halopka, I&A Specialist presented the Change Project and shared the data with the board. The project was "A Guide of Transitioning to Adulthood". The goal of the project is to increase referrals of youth in transition from Clark County high schools.

Recruitment: ADRC Governing Board Members: Discussion held on recruitment of community members for the ADRC Governing Board. Candidates must meet a “target group”. Ads will be placed in the county newspapers and shoppers along with a news release in the county papers, ADRC web site, and WCCN Radio Station. There was a motion by Dennis Bucheger, second by Rosalie Bryan to approve the recruitment process. Motion carried.

2018 Prevention Programs: In the spring, the ADRC will facilitate a Healthy Living with diabetes workshop and the Public Health Department will facilitate a Stepping On Falls Safety workshop. Memorial Medical Center will facilitate a Stepping on Falls Safety in the fall.

Flex time for ADRC Director: There was a motion by Frieda Rollins, second by Gordon Haselow to approve flex time for Mary Sladich, ADRC Director. Motion carried.

Timeline for 2019-2021 Older American Act Plan was reviewed. More information as it develops.

Public comment: None

Future agenda items:

- Recruitment of community members to serve on the ADRC Governing Board

Next meeting

The next ADRC meeting is scheduled for Wednesday, February 28th, at 9:30 a.m.
The March meeting was tentatively set for March 29th at 9:30 a.m. We will meet in the ADRC Conference Room for both meetings.

Adjourn:

There was a motion by DuWayne Trunkel, second by Rosalie Brien to adjourn. Motion carried. Meeting adjourned at 12:07 p.m.

Minutes recorded: _____

Darlene Bucheger, Secretary

Minutes approved: _____

Doris Bakker, Chair