

## ***Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes***

Meeting held Friday, February 9<sup>th</sup>, 2018 at 10:30 AM at the Clark County Rehabilitation & Living Center

Members Present: Arlene Kodl, Frieda Rollins, Scott Jalling, Fred Schindler, Gary Leichtman

Members Absent: none

Others Present: Jane Schmitz, Joan Jalling, Dominic Haupt, Ed Rusch

The meeting was called to order at 10:55 AM by Arlene Kodl.

The minutes of the January 12<sup>th</sup> meeting was approved on a motion made by Frieda Rollins, seconded by Scott Jalling, all yes, motion carried

The January vouchers and monthly cash bills were reviewed and approved on a motion by Frieda Rollins, seconded by Fred Schindler, all yes, motion carried.

Jane Schmitz presented the cash receipts report.

Jane Schmitz reported on the January month end census:  
Nursing Home 141; FDD 14; CBRF 8; Total 163

Jane Schmitz reported on new hires and position transfers.

Jane Schmitz presented the December 2017 budget which shows the facility is on track to meet budget for 2017.

Jane Schmitz reported on the 2018 budget. None

Jane Schmitz discussed the current three year farm land rental agreement ending in December of 2018 with the committee. Consensus of the committee was to continue with the current contract until it expires at the end of 2018 and rebid the at that time.

Jane Schmitz provided the committee with an updated listing of capital improvements for 2018.

Jane Schmitz and Dominic Haupt discussed the current capital expenditures including water heaters, bakery oven, and roof repairs.

A motion to go out for bids for 4<sup>th</sup> floor and Day Care Site 1 roof repairs was made by Gary Leichtman, seconded by Scott Jalling, all yes, motion carried.

A motion to accept the lowest bid from Suda Plumbing for replacement water heaters was made by Scott Jalling, seconded by Gary Leichtman, all yes, motion carried.

Jane Schmitz and Dominic Haupt gave an update on the Building Project including an overview of the bidding process and timeline. Jane Schmitz gave a budgetary update on the building addition and room remodels. The two room remodel is complete with the exception of a cabinet order which is on hold for minimum order requirements.

Jane Schmitz reported on the Administrators Report, Personnel and the Quality Assurance Report.

The March meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, March 9, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:30 AM (or immediately following the conclusion of the Community Service meeting).

Motion to adjourn at 1:00 PM was made by Scott Jalling, seconded by Gary Leichtman, all yes, motion carried.