

Unofficial Until Approved

Forestry & Parks Committee Minutes

February 13, 2018; 9:00 a.m.

Courthouse Auditorium, Neillsville, WI

Call to order 9:01 a.m.

Supervisors Present: Tom Wilcox, Al Bower, Joe Waichulis (left @ 1:45), Dale Mitte, and Dean Zank

Supervisors Absent: None

Others present for all or some of the meeting: Rick Dailey – Forestry and Parks Administrator; John Wendorski – Forestry Manager; Marcus Aumann – Parks & Programs Manager; Daryn Horn – Facilities Supervisor; Mary Olson-Back – Office Business Manager; Justin Kapusta – DNR Forester; Wayne Hendrickson - County Board Chairman; Kelly Kirn – Heavy Equipment Operator; Tony Siverling – Nortrax; Roy James – Fabick CAT; Natalie Erpenbach – Clark County Community Foundation

The Administrator presented the January, 2018 minutes for committee approval. Motion by Dean Zank, seconded by Dale Mitte to approve the January 18, 2018 minutes as presented. Voice vote, all ayes, motion carried.

The Administrator presented the January 2018 financial report for committee approval. Motion by Joe Waichulis, seconded by Dale Mitte to accept the January 2018 financial report as presented. Voice vote, all ayes, motion carried.

Daryn Horn presented the inmate labor report. Inmate crews have been working on oak seedling release projects and will continue that work for the next several weeks. No action taken.

John Wendorski presented Resolution 1-2-18 for committee approval. Motion by Al Bower, seconded by Dale Mitte to approve Resolution 1-2-18 approving sale of county forest land and withdrawal of land from County Forest Law in Town of Mead as presented. Voice vote, all ayes, motion carried.

John Wendorski presented a written proposal from Ken Ness asking the county to trade approximately 16 acres of county forest land in Section 3, town of Mentor in exchange for approximately 47 acres of land within the same section. Mr. Ness would like to create a driveway across the county forest property to HWY 10 to improve access to his property for commercial vehicles. Mr. Ness's proposal is approximately a 3 to 1 land exchange in both size and value. The proposal also includes the creation of a parking and access area off of his newly constructed driveway for public access to county forest. If this request is approved, a withdrawal and purchase resolution will be brought back in March. Motion by Joe Waichulis, seconded by Dale Mitte to approve the proposed request to purchase county forest land in Section 3 in the Town of Mentor as presented. Voice vote, all ayes, motion carried.

Al Bower and Joe Waichulis reported that they each had conversations with Cathy Bernier in which she indicated that she was working to get funding from the WisDOT for the buyout offer for Black River County Park. The Administrator presented a letter from WisDOT indicating that their position on the matter has not changed and they do not intend to reimburse Clark County for the closure of Black River County Park as they originally indicated. No action taken.

Marcus Aumann presented grader bids for committee approval. Roy James of Fabick CAT and Tony Siverling of Nortrax addressed the committee to explain their bids. Motion by Joe Waichulis seconded by Al Bower to award the grader bid to Nortrax and include language in the purchase contract that guarantees the trade in value of the county owned grader, guarantees use of a loaner grader if something fails on the county grader before delivery of the new grader, and assess a fee of \$100/day for everyday beyond 102 days the grader is not delivered or the County would need to be provided a loaner to use until the new one is delivered. Voice vote, all ayes, motion carried.

The Administrator introduced Natalie Erpenbach of the Clark County Community Foundation to discuss the foundation's possible fundraising role for the Fairground's building project. Natalie explained the function of the foundation and gave the committee several options as to how they could facilitate the fundraising efforts for large scale projects at the Fairgrounds. Natalie also presented a Fiscal Sponsorship Agreement for the committee to consider. The Administrator suggested that if the committee decides to partner with Clark County Community Foundation a sub-committee should be created to organize the specific fund raising activities to achieve the overall goals set by the Forestry and Parks Committee. Motion by Joe Waichulis, seconded by Dean Zank to have Corporation Counsel review the Fiscal Sponsorship Agreement and take action on the agreement in March after the legal review is complete. Voice vote, all ayes, motion carried.

John Wendorski presented timber stand improvement bids for committee approval. There was only one contractor who submitted a bid for this project. Motion by Dale Mitte, seconded by Al Bower to award the timber stand improvement bid to Northwoods Forestry Inc. as presented. Voice vote, all ayes, motion carried.

John Wendorski presented tree planting bids for committee approval. Motion by Dale Mitte, seconded by Joe Waichulis to award the tree planting bid to Superior Forestry Service, Inc. as presented. Voice vote, all ayes, motioned carried.

Marcus Aumann presented an amended grant application for snowmobile trail funding for committee approval. Motion by Dean Zank, seconded by Dale Mitte to approve the amended grant application for snowmobile trail funding as presented. Voice vote, all ayes, motion carried.

The Administrator presented a proposed lease agreement with the Fair Board for committee approval. The Corporation Counsel did draft the lease being presented to committee. Motion by Joe Waichulis, seconded by Dean Zank to present the lease agreement to the Fair Board as presented for feedback prior to final approval. Voice vote, all ayes, motion carried. The Administrator discussed the possibility of

the Forestry and Parks Department assisting the Fair Board to create a webpage for the fair. The committee agreed that a webpage for the Fair would be a beneficial addition. The proposal will be discussed in more detail with the Fair Board.

The Administrator presented the 2019 Fairgrounds camping rates for committee approval. Once the Fair Board lease is signed, camping revenues will be collected by the Fair Board and then receipted into the Fairgrounds revenue budget. The committee discussed rates being charged by other counties for camping at their Fair. Motion by Dean Zank, seconded by Dale Mitte to present event camping rates of \$60.00/unit for non-electric sites and \$80.00/unit for electric sites during the Fair to the Fair Board for feedback and approval as part of the Fair Board lease agreement. If the Fair Board is unwilling to administer the camping fees as presented, rates will be reevaluated to consider Department administrative costs. Voice vote, all ayes, motion carried.

John Wendorski reported that Meteor Timber willing to wait until 2019 if the committee wishes to pursue purchasing their property located in the Town of Sherwood. Discussion held on the benefits of an immediate appraisal of the property. Motion by Joe Waichulis, seconded by Al Bower to order an appraisal for the Meteor Timber property in the Town of Sherwood. Voice vote, all ayes, motion carried.

The Administrator presented dates for the upcoming spring and summer WCFA meetings. The WCFA summer tour will be held in Florence County. No action taken.

Justin Kapusta presented the 2018 emergency fire warden list for committee approval. Motion by Joe Waichulis, seconded by Dean Zank to approve the 2018 emergency fire warden list as presented. Voice vote, all ayes, motion carried.

The Administrator presented the Fairgrounds emergency action plan to the for committee approval. This plan is for the facility and non-fair events only and is not intended for the annual Fair. The County insurance company is currently reviewing the plan. Motion by Joe Waichulis, seconded by Dale Mitte to approve the emergency action plan for the Fairgrounds as presented contingent upon approval by the county insurance company. Voice vote, all ayes, motion carried.

The Administrator flex schedule was presented for committee approval. Motion by Joe Waichulis, seconded by Dean Zank to approve the Administrator flex schedule as presented. Voice vote, all ayes, motion carried.

Under General Department Updates, the Administrator reported that an employee will be off work for 4-6 weeks for health reasons. Mary Olson-Back updated the committee on the progress of the implementation of the new county accounting software.

Under Forest Management Update, discussion held on access management plan updates, Forest Stewardship Council Audit report, flowage abandonment, state natural area designations, DNR time

standards progress and department participation in the Land Conservation Department Land and Water Resource Management Plan updates and UWSP career fair.

Under Parks Management Updates, Marcus Aumann reported that after review with Corporation Counsel the Sherwood Park mound system project should be put out for public bids. As a result Marcus will combine the mound system with the shower building as one large project and present a RFP for committee approval next month. The Wild Rock warming shelter is nearly complete and waiting on installation of an exhaust fan for proper ventilation.

Under Trails Management Update, Marcus Aumann reported that all winter snowmobile trails are currently open and are in fair to good condition. An upcoming warm spell may affect the status of some or all trails. Discussion held on implementing temperature restrictions for ATV's on winter snowmobile trails. Feedback will be gathered from user groups before bringing a proposal to committee.

Under Fairgrounds Management Update, Daryn Horn reported that the annual Gross Motors car sale is underway at the fairgrounds. During the setup for the sale a few maintenance issues were identified and are being addressed in the fine arts building. The new sign for the fairgrounds is being built and the base for the sign will be constructed at the fairgrounds in the coming weeks.

Under Bruce Mound Management Updates, Daryn Horn reported that attendance continues to be weather dependent and there has been an uptick over the last several weekends as temperatures improved.

Under Dams Management Updates – The Administrator presented the Dam 10 inspection report from Flambeau Engineering for committee review. Dam 10 is a wildlife flowage dam and is not consider a high priority for the department if maintenance costs become significant. The Administrator reported that he is receiving good feedback and interest in the Mead Dam RFP that was mailed last month.

Wage Rate Changes – None presented for review

January 2018 vouchers were presented for committee approval. Motion by Dale Mitte, seconded by Al Bower to approve vouchers as presented. Voice vote, all ayes, motion carried.

The Committee Chair opened the floor for public comment. No comments received.
Next regular meeting date was set for March 13, 2018 at 9:00 a.m. in the Courthouse Auditorium.

Motion to adjourn at 2:11 p.m. by Al Bower, seconded by Dean Zank. Voice vote, all ayes, motion carried.

Rick Dailey, Secretary