

**Minutes of Meeting**  
**Clark County Public Property Committee**  
**February 18, 2019**  
**Clark County Courthouse- Room 307**

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Supervisor Sebesta called the meeting to order at 9:00 am.

**Roll Call**

Committee Members Present: Supervisors Smagacz, Sebesta and Wilcox.  
Committee Members Absent: Boon and Feiten.

**Attendance**

Others in attendance some time during the meeting were as follows: Harold Dillenbeck, Chris Jensen, Wayne Hendrickson, Wade Pettit and Jake Brunette.

**Minutes**

Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve the January 10, 2019 minutes as presented. Voice vote, motion carried.

**Security & Safety Committee**

Jake presented the proposed composition/scope of the Safety & Security Committee. It has been added to the Board rules. Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve the structure/scope as proposed, pending Board approval. Voice vote, motion carried.

**Dewhurst Land Sale**

The State has approved the Arnold Creek plat. Wade went to the Dewhurst Town Board meeting, the Board won't sign off on the plat, they want assurance on the deed that no one can build on these outlots. Per the County Attorney, we can put something in the purchase agreement but not on the deed. None of these lots meet the minimum requirement for size, and there is no access to them. Dewhurst would also like to know who the proposed purchasers are. Wade and Jake will attend the March Dewhurst Board meeting to get these issues resolved.

**Dewhurst Land Sale**

Discussion on proposed land sale off Trails End Road. The town road ends right where the proposed lot would begin. Discussion on whether or not the Town of Dewhurst would be interested in extending the town road down to the last house. Jake and Wade will address this when they attend the Dewhurst Board meeting.

**Mead Land Sale**

The county owns a sliver of land between the land owners and Kington Road in the Town of Mead. This creates an access issue. Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve sale of land to adjacent owners for \$1,800/acre and forward for Board approval. Voice vote, motion carried.

Wade Pettit and Jake Brunette left the meeting at 9:48 am.

### **Elevator Control Project**

Harold only received two bids. He reached out to Schindler Elevator but they did not respond. Otis submitted a bid for \$157,816 and Thyssenkrupp submitted a bid for \$182,925. There is \$180,000 in the budget for this project. Other upgrades will be necessary to bring it up to code. Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve the bid from Otis Elevator, so long as the contract is approved by the County Attorney. Voice vote, motion carried.

### **Space Heater Policy**

Discussion on space heaters. Motion by Supervisor Smagacz seconded by Supervisor Wilcox to remove space heaters from the Public Facilities Policy. Voice vote, motion carried.

### **Buildings & Grounds – Step Increases**

Harold requested step increases for all of the Buildings & Grounds workers. He would like to move the two newer employees from step 1 to step 3 and the other three employees from step 4 to step 5. After discussion, motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve 1 step increase for all Building & Grounds workers, and forward to the Personnel Committee. Voice vote, motion carried.

### **Class & Comp Study Update**

The Buildings & Grounds workers were in a category “N” which is a lot less than where they are presently. Harold went to the committee, and they agreed to move them up to a class “M”.

### **Outsource Shredding**

Discussion on outsource shredding. Harold is waiting for feedback from the department heads, no action taken.

### **Vouchers**

After review of the vouchers for the maintenance department, motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve the January vouchers as presented. Voice vote, motion carried.

### **Next Meeting/Agenda Items**

The next meeting is scheduled for March 18, 2019 at 9:00 am.

### **Adjournment**

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to adjourn the meeting at 10:43 am. Voice vote, motion carried.

Chris Jensen  
County Clerk