

**Minutes of Meeting
Clark County Finance Committee
February 26, 2018
Clark County Courthouse**

The Finance meeting was called to order at 12:35 pm, following the department head meeting with State Legislator Bob Kulp.

Finance Members Present: Supervisors Hendrickson, Waichulis, Rueth and Amacher
Excused: Supervisor Schindler.

Others Present: Terri Domaszek, Mary Domanico, Chris Jensen, John Ross, Cindy Currier, Brandon Heglund, Jane Schmitz and Rick Dailey.

Motion by Supervisor Amacher seconded by Supervisor Waichulis to approve the January 26, 2018 minutes as presented. Voice vote, all ayes, motion carried.

Investment agreement – the bank recommends increasing the contingency amount from 2 million to 4 million. 15 basis points was added in the last agreement – the bank recommends removing this so more banks will bid. No action taken at this time.

Mary Domanico presented the Outstanding Real Estate Balances, Repos Report and State Investment Pool Reports for January, 2018. Motion by Supervisor Amacher seconded by Supervisor Waichulis to receive and file the reports. Voice vote, all ayes, motion carried.

Supervisor Hendrickson left the meeting at 12:52 pm.

The monthly report for the Rehab and Living Center was presented. Motion by Supervisor Amacher seconded by Supervisor Waichulis to receive and file the monthly report. Voice vote, all ayes, motion carried.

Rick Dailey informed the committee of the Clark County Fairgrounds Building Project approved by the Forestry and Parks Committee.

Motion by Supervisor Amacher seconded by Supervisor Waichulis to receive and file the communication tower project report by John Ross. Voice vote, all ayes, motion carried.

Cindy Currier would like to use the money in her IT training budget to install and air conditioner in the IT employee work area. Total cost of the project is \$7,435.00. Both the IT Steering Committee and Executive Committee are in favor of this. Motion by Supervisor Waichulis seconded by Supervisor Amacher to improve installation of the IT room air conditioner. Voice vote, all ayes, motion carried.

The Finance and Payroll Assistant is out on FMLA. Motion by Supervisor Amacher seconded by Supervisor Waichulis to approve a LTE (limited term employee) until the Finance and Payroll Assistant returns to work. Voice vote, all ayes, motion carried.

Terri gave an update on the Munis Enterprise Resource Planning Implementation Project.

Unofficial Minutes until Approved

The committee reviewed the credit card transactions. Motion by Supervisor Waichulis seconded by Supervisor Amacher to receive and file. Voice vote, all ayes, motion carried.

The committee reviewed the sales tax collection report. Motion by Supervisor Amacher seconded by Supervisor Waichulis to receive and file. Voice vote, all ayes, motion carried.

Reviewed revenues, expenses and cash balances for December, 2017 and January, 2018. Motion by Supervisor Waichulis seconded by Supervisor Amacher to receive and file the financial reports. Voice vote, all ayes, motion carried.

The next meeting is scheduled for March 26, 2018 at 1:00 pm.

Motion by Supervisor Waichulis seconded by Supervisor Amacher to adjourn at 1:51 pm. Voice vote, all ayes, motion carried.

Chris Jensen
County Clerk