

**Aging & Disability Resource Center-Clark County,
Governing Board Minutes: February 28, 2018**

The Clark County ADRC Governing Board meeting was called to order by Chairperson Doris Bakker at 9:30 a.m. January 30, 2018. Members present Doris Bakker, Gordon Haselow, DuWayne Trunkel, Dennis Bucheger, Darlene Bucheger, Frieda Rollins, and Al Laughlin. Rosalie Bryan was absent. Also present Mary Sladich.

January Minutes: Frieda Rollins made a motion, second by Gordon Haselow to approve the January 30, 2018 minutes. Motion carried.

Old business:

- Staff updates: Interviews were held and Ruth Happe was hired for the permanent part time Center Manager position in Loyal, Laura Bublitz was hired as a relief Van Driver for the Colby/Abby area, and a relief Nutrition Center Coordinator for Greenwood.
- The board reviewed the wage range rate sheets
- Emergency (Christmas) Food Boxes: each box contained the equivalent of 31 meals. New criteria for counting the meal equivalent was discussed.
- Homestead/Income Tax assistance schedule: Two AARP Tax Counselors will be available to assist the elderly with simple income taxes. Appointments are needed. Homestead tax assistance is available in the office and at the nutrition sites.

Reports:

- ADRC- Fund 260: Final financial reports not available. The ADRC Encounter Report with number of customer calls, nature of the calls, and Nursing Home Relocation inquiries were reviewed.
- Aging/Nutrition: Fund 250-259, 100 financial reports were not available. Owen & Neillsville Senior Centers financial reports were presented and discussed. The November meal income report and disbursement reports were presented and discussed. There was a motion by DeWayne Trunkel, second by Gordon Haselow to receive and file the reports. Motion carried.

Discussion held on the Neillsville Senior Center: window repairs and roof replacement projects. The first windows were going to be installed as soon as the weather permitted. The seniors used the Clark Adler Foundation grant and community donations. As additional funds are generated, additional windows will be replaced. The roof will be replaced in 2018 utilizing county funds.

The Owen Senior center counter top has been replaced thanks to a grant from the Clark Adler Foundation grant.

Recruitment of ADRC Governing Board Members: Discussion held on recruitment of community members for the ADRC Governing Board. Candidates must meet a “target group”. Ads will be placed in the county newspapers and shoppers along with a news release in the county papers, ADRC web site, and WCCN Radio Station.

Van damage: The loyal van was involved in an accident. A report has been filed with the Office of Personnel and County Clerk’s Office. We are waiting for the accident report from the Sheriff’s Department. The board discussed soliciting bids from businesses that can do all the repairs – the body work as well as vehicle maintenance.

10:45-11:15 a.m. Jennifer Dittman, Nutrition & Prevention Coordinator was introduced to the board. She distributed information and forms used in conducting home delivered meal assessments, development of a “welcome to home delivered meals packet”, and her job duties.

Thorp sterilizer discussed and the need to replace it in the future. There was a motion by Dennis Bucheger, second by Frieda Rollins to pursue price quotes for a replacement sterilizer for the Thorp Center. Motion carried.

Public comments: Information was presented on “HELP”. A lending closet in Wausau where folks can borrow adaptive equipment. Customers are provider their information when the ADRC loan closet cannot meet their needs.

Future agenda items:

- Consumer candidates for the ADRC Governing Board
- 2019-2021 budget process
- Loyal van update

Next meeting

The next ADRC meeting is scheduled for March 29th at 9:30 a.m. (meeting was rescheduled for April 13th).

Adjourn: There was a motion by Dennis Bucheger, second by Al Laughlin to adjourn. Motion carried. Meeting adjourned at 11.25 a.m.

Minutes recorded: _____
Minutes approved: _____

Darlene Bucheger, Secretary
Doris Bakker, Chair