

Clark County Community Services Board Meeting Minutes

Meeting held Friday, March 9, 2018 at 9:30 AM at the Clark County Rehabilitation & Living Center.

The meeting was called to order at 9:30 AM by Frieda Rollins.

Present Members: Frieda Rollins, Arlene Kodl, Bonnie Matkovich, Scott Jalling, Roy Tyznik, Dianne Mattes, Tony Ring

Absent Members: Fred Schindler, Gary Leichtman

Others Present: Jane Schmitz, Sue Voigt, Joe Meyer, Brandon Heglund

A motion to approve the agenda was made by Tony Ring, seconded by Bonnie Matkovich, all yes, motion carried.

The minutes of the February 9th meeting were approved on a motion made by Arlene Kodl, seconded by Roy Tyznik, all yes, motion carried.

The February vouchers were reviewed and approved on a motion by Tony Ring, seconded by Dianne Mattes, all yes, motion carried.

Jane Schmitz and Dianne Mattes arrived at 9:35 AM

Scott Jalling arrived at 9:37 AM

The report of the Rehabilitation & Living Center Sub-Committee meeting of February 9th was received and filed.

Sue Voigt provided an updated report on the December 2017 budget.

Joe Meyer provided an updated report on the December 2017 budget.

Sue Voigt reported on the February 2018 budget.

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Sue Voigt reported on February inpatient days.

Joe Meyer discussed the replacement options for the ADS deliver truck. The current delivery vehicles' motor failed and is need of replacement. Options include identical motor replacement or a new delivery vehicle purchase.

A motion to move forward with ADS delivery truck motor replacement if negotiation of pricing occurs otherwise a special meeting will occur on further options was made by Scott Jalling, seconded by Dianne Mattes, all yes, motion carried.

Joe Meyer discussed the results of the recent Inclusa Quality Assessment with the committee. Overall positive review, policies were updated to reflect current practices, accessors were impressed with the number of community projects members were involved in.

Sue Voigt discussed various position recruitments with the committee.

A motion to hire a Part-Time Mental Health Case Manager position and restructure the current CCS position to 100% CCS duties was made by Tony Ring, seconded by Dianne Mattes, all yes, motion carried.

Sue Voigt discussed the option of hiring a Full-Time School-Based Clinical Therapist position which would allow the current Part-Time Clinical Therapist position to return to working in the clinic.

A motion to approve hiring a Full-Time School-Based Clinical Therapist position was made by Tony Ring, seconded by Roy Tyznik, all yes, motion carried.

A motion to allow the Behavioral Services Manager position starting up to step seven on the Administrative Compensation Policy was made by Tony Ring, seconded by Dianne Mattes, all yes, motion carried.

Joe Meyer discussed various position recruitment efforts with the committee.

A motion to start the Program Assistant at step four on the Administrative Compensation Policy was made by Roy Tyznik, seconded by Dianne Mattes, all yes, motion carried.

Sue Voigt, Joe Meyer and Jane Schmitz reported on new hires, wage rate changes, and transfers within their respective departments. Interviewing continues for the Behavioral Services Manager position, the Birth to 3 position, and the Program Assistant.

Sue Voigt reviewed with the committee the monthly credit card expenses.

The April meeting of the Community Services Board is scheduled for Friday, April 6, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 9:30 AM.

Motion to adjourn at 11:02 AM was made by Tony Ring, seconded by Arlene Kodl, all yes, motion carried.