

Unofficial Until Approved

Forestry & Parks Committee Minutes

March 13, 2018; 9:00 a.m.

Courthouse Auditorium, Neillsville, WI

Call to order 9:02 a.m.

Supervisors Present: Tom Wilcox, Al Bower, Dale Mitte, and Dean Zank

Supervisors Absent: Joe Waichulis

Others present for all or some of the meeting: Rick Dailey – Forestry and Parks Administrator; John Wendorski – Forestry Manager; Marcus Aumann – Parks & Programs Manager; Daryn Horn – Facilities Supervisor; Luke Nigon – Forester; Mary Olson-Back – Office Business Manager; Wayne Hendrickson - County Board Chairman; Bryan Peterson – DNR Liaison; Jim Smagacz; Erik Lietz & Mike Tiry – Oakridge Engineering; Dan Guftason – Cooper Engineering; Chris Goodwin – Ayers Associates; 6 members from the Clark County Health Department Office; Shawn Ganther – UW Extension

The Administrator presented the February 2018 minutes for committee approval. Motion by Dean Zank, seconded by Al Bower to approve the February 13, 2018 minutes as presented. Voice vote, all ayes, motion carried.

The Administrator presented the February 2018 financial report for committee approval. Motion by Dale Mitte, seconded by Dean Zank to accept the February 2018 financial report as presented. Voice vote, all ayes, motion carried.

Luke Nigon presented the Program 1 year-end summaries for committee review. No action taken.

Daryn Horn presented the inmate labor report for committee review. Inmate crews have been working with Foresters on oak seedling release and will continue that work for the next several weeks until they are needed for clean up at Bruce Mound and park facilities. No action taken.

Rebecca Rosandick presented the Clark County Forestry and Parks Committee and Department with the Friends of Public Health award for their efforts to promote health and good decision making at county recreational facilities. No action taken.

Dale Mitte left the meeting @ 10:00 am

The Administrator reviewed proposals received for engineering services for Mead Lake Dam. Erik Lietz and Mike Tiry of Oak Ridge Engineering presented their proposal and answered questions from the committee. Dan Guftason of Cooper Engineering presented their proposal and answered questions from

the committee. Chris Goodwin of Ayers Associates presented their proposal and answered questions from the committee.

Dale Mitte returned to the meeting @ 10:45.

Motion by Tom Wilcox, seconded by Dean Zank to contract with Ayers Associates for engineering services for Mead Lake Dam. Voice vote, all ayes with Dale Mitte abstaining, motion carried.

John Wendorski presented Resolution #10-3-18 - APPROVING TRADE OF COUNTY FOREST LAND AND WITHDRAWAL AND ENTRY OF LAND TO COUNTY FOREST CROP LAW IN TOWN OF MENTOR for committee approval. Motion by Dale Mitte, seconded by Dean Zank to approve Resolution #10-3-18 - APPROVING TRADE OF COUNTY FOREST LAND AND WITHDRAWAL AND ENTRY OF LAND TO COUNTY FOREST CROP LAW IN TOWN OF MENTOR as presented. Voice vote, all ayes, motion carried.

Marcus Aumann presented Resolution #9-3-18 - APPROVING GRANT APPLICATIONS FOR 2018 – 2019 ATV (INCLUDES UTV'S AND TROUTES) TRAIL MAINTENANCE FUNDING for committee approval. Motion by Al Bower, seconded by Dale Mitte to approve Resolution #9-3-18 - APPROVING GRANT APPLICATIONS FOR 2018 – 2019 ATV (INCLUDES UTV'S AND TROUTES) TRAIL MAINTENANCE FUNDING as presented. Voice vote, all ayes, motion carried.

Marcus Aumann presented Resolution #8-3-18 - APPROVING GRANT APPLICATIONS FOR 2018 – 2019 SNOWMOBILE TRAIL MAINTENANCE FUNDING for committee approval. Motion by Dean Zank, seconded by Al Bower to approve Resolution #8-3-18 - APPROVING GRANT APPLICATIONS FOR 2018 – 2019 SNOWMOBILE TRAIL MAINTENANCE FUNDING as presented. Voice vote, all ayes, motion carried.

John Wendorski presented the 2018 Clark County Town Road Grant applications for committee review. The committee reviewed the merits of all applications. Motion Al Bower, seconded by Dean Zank to award the Town of Sherwood \$2,600.00, Town of Butler \$4,025.00, and the Town of Hewett \$8,375.00 to complete road projects they submitted for funding. Voice vote, all ayes, motion carried.

Marcus Aumann presented the Sherwood shower building and septic request for proposals for committee approval. Marcus reviewed the plan designs and the asked for feedback on several details within the proposal. Motion by Dale Mitte, seconded by Al Bower to approve the Sherwood shower building and septic request for proposals. Voice vote, all ayes, motion carried.

Marcus Aumann presented lawnmower request for quotes for committee approval. Motion by Dale Mitte, seconded by Dean Zank to approve lawnmower request for quotes as presented. Voice vote, all ayes, motion carried.

John Wendorski presented the County Forest Access Plan updates for committee approval. Committee reviewed each new road designation individually. Motion by Dean Zank, seconded by Dale Mitte to approve the County Forest Access Plan updates as presented. Voice vote, all ayes, motion carried.

The Administrator reported to the committee on feedback received from lease agreement that was presented for the Agricultural Society for consideration. The Administrator presented a revised lease agreement for consideration. Wayne Hendrickson shared some concerns about the lease since it was initially reviewed by the Agricultural Society. Discussion held on the difficulties of recruiting volunteers for the Fair as well as administration of camping. Al Bower suggested raising the facility rental fee and including a security deposit for post Fair cleanup in lieu of the County collecting camping revenues. Motion by Dale Mitte, seconded by Al Bower to approve and send back to the Agricultural Society for consideration with the following changes: set the yearly rental fee at \$3,000, set a \$600.00 security deposit, and camping during the fair will be administered by and all revenues retained by the Agricultural Society. Voice vote, all ayes, motion carried.

2019 Fairgrounds camping rates for Fair – No action taken due to previous motion

The Administrator presented the Fiscal Sponsorship Agreement with Clark County Community Foundation for committee approval. The Administrator reported that Corporation Counsel reviewed the agreement. Motion by Dean Zank, seconded by Al Bower to approve the Fiscal Sponsorship Agreement with Clark County Community Foundation as presented. Voice vote, all ayes, motion carried.

The Administrator reported on the Fairgrounds improvement project. Discussion held on forming a fundraising group tasked with coming up with and implementing fundraising activities for the Fairgrounds improvement project. The Administrator suggested that the group have representation from a wide variety of stakeholder groups. Motion by Dale Mitte, seconded by Dean Zank to authorize the Administrator to move forward with project fundraising for the Fairgrounds and authorized use of the Fairgrounds budget to support these efforts. Voice vote, all ayes, motion carried.

John Wendorski presented a University of Wisconsin deer Habitat Management Research Project Proposal for committee approval. Motion by Dale Mitte, seconded by Al Bower to approve department cooperation with the University of Wisconsin deer Habitat Management Research Project Proposal as presented. Voice vote, all ayes, motion carried.

Marcus Aumann reviewed the Department's current ATV/UTV winter trail use restrictions. Currently, UTV's are not allowed on designated trails from November 1 – May 14 annually and there are no temperature restrictions for ATV operation during the same months. Marcus reported that the snowmobile council is not currently in favor of temperature restrictions for winter ATV use but is in favor of not allowing UTV's on designated trails due to maintenance and safety concerns. Motion by Dean Zank, seconded by Dale Mitte to leave ATV/UTV winter trail use policy as is. Voice vote, all ayes, motion carried.

Under General Department Updates, the Administrator reported that the department was asked by the Personnel Department to complete an internal equity analysis for all staff as part of a review of the class and compensation plan. The Office Business Manager will be taking three weeks of vacation this fall and

in anticipation of that has asked IT to consider setting up a laptop that can remotely access the County shared drive in order to keep up on essential business while away. IT was very cooperative and quickly upgraded the department laptop so that department staff can now use it away from the courthouse and still connect to the shared drive as needed.

Under Forest Management Update, discussion held on National Wild Turkey Federation grant award, road bans, digital compatibility of department radios, department involvement in Land Conservation planning efforts, invasive control in state natural areas, Sherwood acquisition property appraisal, WCFA meeting attendance, county forest access permits survey, February County Board meeting and a property flooding complaint from a Columbia area landowner.

Under Parks Management Updates, Marcus Aumann reported that he is updating brochures and maps for all county recreational facilities and will be attending the WPRA workshop in April. There currently are 9 returning county parks staff members with 10 vacant positions. The ice cream lease for Russell Memorial Park will be presented to the committee next month. The Administrator reported that Representative Bernier contacted him in regards to Black River County Park and indicated that she was unable to secure funds from the WI DOT as promised. She said her last option would be to introduce a budget motion if the County would like her to pursue that option. The committee agreed that the Administrator should cooperate with Representative Bernier to explore that option.

Under Trails Management Update, Marcus Aumann reported that winter snowmobile/ATV trails are closed for the season and ATV trails are set to reopen May 15<sup>th</sup>.

Under Fairgrounds Management Update, Daryn Horn reported that the new digital sign has been installed at the Fairgrounds along HWY 10 and once the ground has thawed electrical will be run to the sign.

Under Bruce Mound Management Updates, Daryn Horn reported that the last two months of the winter season had strong attendance numbers. Mary Olson-Back presented detailed financial reports for Bruce Mound. The committee discussed the reports at length. Department staff will continue implementing and exploring expense control measures as well as new revenue opportunities to reduce overall budget cost of the facility.

Under Dams Management Updates – The Administrator reported that oxygen levels at Sherwood Lake dropped dramatically last month and a second aerator was installed in hopes of preventing a fish kill.

Wage Rate Changes – None presented for review

February 2018 vouchers were presented for committee approval. Motion by Dale Mitte, seconded by Al Bower to approve vouchers as presented. Voice vote, all ayes, motion carried.

The Committee Chair opened the floor for public comment. No comments received.

Next regular meeting date was set for April 10, 2018 at 9:00 a.m. in the Courthouse Auditorium.

Motion to adjourn at 4:00 p.m. by Dale Mitte, seconded by Al Bower. Voice vote, all ayes, motion carried.

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Rick Dailey, Secretary