

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on March 15, 2018 in Room 307 at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:02 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Dale Mitte, and Frieda Rollins.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch and Emergency Management Director Ross.

Minutes

Motion by Frieda Rollins, seconded by Dale Mitte to approve the minutes of the February 22, 2018 meeting. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by Dale Mitte, seconded by Doris Bakker to approve the journal entries from the last committee meeting as well as the current voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by Dale Mitte, seconded by Gordon Haselow to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

County Credit Card Monthly Billing

Motion by Dale Mitte, seconded by Gordon Haselow to approve the credit card expenditures as presented. Voice vote taken with all "aye"; motion carried.

Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 86
 - 75 male
 - 11 female
 - Eight (8) with Huber privileges, with four (4) working
 - Three (3) Extended Supervision
 - 14 out-of-county inmates from Trempealeau County

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2018 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- September Flash Flooding
- WI-CAMS
- Mutual Aid Box Alarm System (MABAS)
- Emergency Services Association Atlas Books
- Local Emergency Planning Committee (LEPC)
- Training

Communications Project

Communications Project report was presented by Emergency Management Director Ross highlighting the following areas:

- Tower Site Work:
 - American Tower Site
 - National Guard Tower Site
 - Thorp Water Tower Site
 - Owen Water Tower Site
 - Dorchester Water Tower Site
 - Abbotsford Water Tower Site
 - Colby Water Tower Site
 - Greenwood Tower Site
 - Granton Tower Site
 - Courthouse Site
- Grant Funding
- Other activities
- Recent Project Funds Expended to Date

Emergency Medical Dispatch (EMD)

Chief Deputy Hirsch stated that there were 122 Emergency Medical Dispatch (EMD) calls and year to date, there have been 265 calls.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Patrol Sergeant Opening

Motion by Dale Mitte, seconded by Frieda Rollins to submit the remaining candidate from the October 27, 2016 interviews to the Sheriff for appointment for the open Patrol Sergeant position based on the Sheriff's agreement to waive the minimum of three (3) names. Voice vote taken with all "aye"; motion carried.

Positions and/or Openings in all Clark County Sheriff's Office divisions

Patrol: No full time openings.

Telecommunications: Two full time (2) positions have been filled; two (2) full time positions are in the background process.

Corrections: No full time openings.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Computer Issues

Chief Deputy Hirsch and Emergency Management Director Ross stated that there have not been any computer issues recently.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for April 11, 2018 at 1 PM in the LEC Training Room 309 at the Clark County Courthouse in Neillsville.

Agenda Items for Upcoming Meeting(s)

Nothing added except the regular monthly agenda items.

Public Comment

None at this time.

Closed Session - Closed Session - WI Statute § 19.85(1) (d)

At 1:48 PM, motion by Frieda Rollins, seconded by Gordon Haselow that the committee go into closed session in accordance with WI Statute § 19.85(1) (d) except as provided in s. 304.06(1) (eg) and by rule promulgated under s. 304.06(1) (em), considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Topic: Corrections tour. Roll call vote taken with all “aye”; motion carried.

At this time, Chairman Jalling asked that only the committee members, Chief Deputy Hirsch and Administrative Assistant/Supervisor Mnichowicz be in attendance.

***At this time, the following left the meeting:
Emergency Management Director Ross.***

At 2:55 PM, motion by Dale Mitte, seconded by Gordon Haselow to reconvene into open session. Roll call vote taken with all “aye”, motion carried.

The committee may go in and out of closed session, take any action deemed appropriate from closed session, and may return to open session to continue transacting business.

At 2:56 PM, Page Forward Director Bucheger, Page Forward Instructor Bucheger, and Page Forward Instructor Franklin joined the meeting.

Volunteer General Educational Development (GED) instructors report

The Page Forward instructors informed the committee that the volunteer literacy program served 30 inmates and helped two (2) inmates obtain their General Education Development (GED) in 2017. They also stated that the Page Forward program also offers tutoring to inmates with English language learner needs and adult basic education/computer needs.

At 3:13 PM, Page Forward Director Bucheger, Page Forward Instructor Bucheger, and Page Forward Instructor Franklin left the meeting.

Adjournment

Motion by Doris Bakker, seconded by Frieda Rollins to adjourn. Voice vote taken with all “aye”; motion carried. Meeting adjourned at 3:32 PM.

*Submitted by:
Heidi Mnichowicz
Administrative Assistant/Supervisor
Clark County Sheriff's Office*