

## ***Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes***

Meeting held Friday, April 6<sup>th</sup>, 2018 at 10:30 AM at the Clark County Rehabilitation & Living Center

Members Present: Arlene Kodl, Frieda Rollins, Scott Jalling, Fred Schindler, Gary Leichtman

Members Absent: none

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt, Terry McLaughlin CLS via phone

The meeting was called to order at 10:45 AM by Arlene Kodl.

The minutes of the March 9<sup>th</sup> meeting was approved on a motion made by Frieda Rollins, seconded by Scott Jalling, all yes, motion carried

The minutes of the March 26<sup>th</sup> meeting was approved on a motion made by Frieda Rollins, seconded by Fred Schindler, all yes, motion carried

The March vouchers and monthly cash bills were reviewed and approved on a motion by Scott Jalling, seconded by Gary Leichtman, all yes, motion carried.

Brandon Heglund presented the cash receipts report.

Brandon Heglund reported on the March month end census:  
Nursing Home 144; FDD 13; CBRF 8; Total 165

Jane Schmitz reported on new hires and position transfers.

Brandon Heglund presented the December 2017 budget which shows a surplus at this time and final numbers will be available once the annual financial audit is complete.

Brandon Heglund reported on the 2018 budget which continues to meet projections.

Jane Schmitz gave the committee a brief update on the annual visit from DHS. Overall successful survey with areas of improvement emphasized.

Dominic Haupt arrived at 11:06 AM.

Jane Schmitz and Dominic Haupt discussed the Capital Expenditures including Concrete and Excavation. The Boiler room update is underway and is expected to be completed within a month.

Jane Schmitz gave an overall update on the building project. A ground breaking ceremony is scheduled for Friday, May 11<sup>th</sup> at 11:00 AM. Brandon Heglund gave a budgetary update on the building addition.

Jane Schmitz reported on the Administrators Report, Personnel and the Quality Assurance Report.

Terry McLaughlin arrived at 12:49 PM

Jane Schmitz, Terry McLaughlin, and Dominic Haupt presented the bids by category to the committee for approval.

A motion to accept the bid from Certified Inc. in the amount of \$349,894 and a deduct of \$7,000, for Plumbing was made by Fred Schindler, seconded by Gary Leichtman, four yes, one no, motion carried.

A motion to accept the bid from Total Electric in the amount of \$665,800 and a possible deduct of \$46,200 for light poles, for Electrical was made by Fred Schindler, seconded by Gary Leichtman, all yes, motion carried.

The May meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, May 11, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:30 AM (or immediately following the conclusion of the Community Service meeting).

Motion to adjourn at 1:40 PM was made by Gary Leichtman, seconded by Scott Jalling, all yes, motion carried.