

Unofficial Until Approved

Forestry & Parks Committee Minutes

April 10, 2018; 9:00 a.m.

Courthouse Auditorium, Neillsville, WI

Call to order 9:03 a.m.

Supervisors Present: Tom Wilcox, Al Bower, Dale Mitte, Joe Waichulis, and Dean Zank

Supervisors Absent: None

Others present for all or some of the meeting: Rick Dailey – Forestry and Parks Administrator; John Wendorski – Forestry Manager; Marcus Aumann – Parks & Programs Manager; Daryn Horn – Facilities Supervisor; Mary Olson-Back – Office Business Manager; Jacob Brunette – Corporation Counsel; Justin Kapusta – DNR Liaison; Wayne Hendrickson - County Board Chairman; Brian Duell – County Highway Commissioner; Laura Delaney – Delaney Forest Products

The Administrator presented the March 13, 2018 minutes for committee approval. Motion by Dean Zank, seconded by Al Bower to approve the March 13, 2018 minutes as presented. Voice vote, all ayes, motion carried.

The Administrator presented the March 2018 financial report for committee approval. Motion by Joe Waichulis, seconded by Dale Mitte to accept the March 2018 financial report as presented. Voice vote, all ayes, motion carried.

The Administrator presented the 2005 to 2017 Program 2 year-end revenue summary for committee review. No action taken.

Daryn Horn presented the inmate labor report for committee review. Inmate crews have been working on oak seedling release for the past few weeks, at Bruce Mound, splitting firewood, and brushing ATV trails. No action taken.

Marcus Aumann presented quotes for a lawnmower purchase for committee approval. The lowest quote was submitted by Chili Implement for a Kubota at \$12,354.00. Motion by Al Bower, seconded by Joe Waichulis to accept the lowest quote and purchase the lawnmower from Chili Implement as presented. Voice vote, all ayes, motion carried.

Marcus Aumann presented quotes for the Sherwood Park shower building and septic construction project. The bid proposal allowed contractors to bid the entire project, the building only, or the septic only. The committee asked that Corporation Counsel clarify which bid or combinations thereof could be considered in relation to the Clark County Purchasing Policy and state law. Motion made by Joe

Waichulis, seconded by Al Bower to accept the low bid for the entire project from Froeba Construction, as presented. Voice vote, all ayes, motion carried.

John Wendorski presented an email from the WI DNR indicating that they are no longer interested in pursuing State Natural Area Designations for Bald Peak Marsh or Windy Run Marsh. John explained regardless of state designation the marshes will still be recognized as High Value Conservation Forests (HVCF) in the Clark County Forestry and Parks 15 Year Comprehensive Land Use Plan. Motion by Dale Mitte, seconded by Dean Zank to not pursue State Natural Area Designations for Bald Peak Marsh or Windy Run Marsh as presented. Voice vote, all ayes, motion carried.

Marcus Aumann presented proposals for the Russell Park Concession Lease for committee review. Discussion was held on all proposals, and past lease history with the county. Motion by Tom Wilcox, seconded by Dale Mitte to award the 2018 Russell Park concessions lease to Dawn and Todd Guillaume for the amount of \$7,000.00.

John Wendorski presented the 2018 spring timber sale prospectus for committee approval. Motion by Dale Mitte, seconded by Dean Zank to approve the 2018 spring timber sale prospectus as presented. Voice vote, all ayes, motion carried.

The Administrator presented several requests submitted by the Mead Lake District for Mead Lake facilities improvements. The committee agreed that permitting and overall costs for expanding the park beach and adding lighting to the Dam or embankment along with concerns related to disturbance of the embankment make these projects unworkable. The committee did agree to allow the department to move ahead with volleyball courts that would be built in an appropriate location and research if there are any county owned parcels of land that meet the needs of the Lake District and could be sold to them. No action taken.

John Wendorski presented 2018 timber sale contract extensions for committee approval. In consideration of the long cold winter, the department is recommending that the normal extension policy be applied to all sales following two years of liberal contract extensions without any increases. Two letters were received asking for extensions without increases from Martin's Forestry and Delaney Forest Products. Laura Delaney addressed the committee explaining why she felt extensions without increases were justifiable. She argued that one good winter following two very poor winter's is not enough time to address the backlog of winter sales that many contractors accumulated over that period. Laura suggested that longer contracts for winter sales would be appreciated by the logging community. The Administrator reminded the committee that prior to 2016, first extension stumpage increases were being applied in almost all cases and submitting a written request to waive a stumpage increase does not guarantee the request is approved. Motion by Tom Wilcox, seconded by Joe Waichulis to extend contract #1653 and #1706 held by Delaney Forest Products for one year without a stumpage increase. Voice vote, all ayes and one no by Dale Mitte, motion carried. Discussion held on Kafka Forestry contract #1477. On April 11, 2017 the committee extended contract #1477 for one year. This was a final extension and Kafka Forestry failed to complete the contract and indicated that they will not complete

the sale by its May 1, 2018 expiration. Motion by Dale Mitte, seconded by Joe Waichulis to cancel contract #1477, retain the \$4,000.00 performance bond, revoke Kafka Forestry's and owner Tim Kafka's opportunity to bid upon or obtain future timber sales until timber sale contracts #1738 and #1806 are 100% complete and all stumpage paid. This will include bid sales, direct sales, firewood sales and assignment sales, and require a formal written request for reinstatement of bidding opportunity after the obligations listed above are met which will be considered by the committee. Voice vote, all ayes, motion carried. Motion by Dale Mitte, seconded by Joe Waichulis to approve all other 2018 timber sale contract extensions with stumpage increases as presented except for the two previous motions regarding contracts #1477, #1653, and #1706. Voice vote, all ayes, motion carried.

The Highway Commissioner presented a plan to purchase lands south of the Loyal Highway Shop to replace Highway lands adjacent to the county fairgrounds. The Commissioner explained how the new property will meet current and future needs of the Highway Department. If purchased, three of the five acres of Highway land next to fairgrounds will be utilized by the Forestry and Parks Department for future fairgrounds development. Highway will still need to retain the east 2 acres for salt storage. The Administrator suggested the fairgrounds 2018 capital outlay budget could be used to purchase the land since several projects will likely be on hold with timing issues related to implementation of the Fairgrounds Strategic Plan. Motion by Dale Mitte, seconded by Dean Zank to support the plan to purchase lands south of the Loyal Highway Shop to replace Highway owned lands adjacent to the county fairgrounds as presented. Voice vote, all ayes, motion carried.

The Administrator presented a revised lease agreement with the Clark County Agricultural Society and camping fees for committee approval. The Administrator worked directly with the president of the Agricultural Society to draft the revisions. The committee discussed the revisions in detail and struck the last sentence in paragraph 11 citing contradictory language. Wayne Hendrickson, speaking as a representative of the Agricultural Society expressed concern with the lease agreement. The Agricultural Society suggested camping fees be set at \$35 without electric and \$60 with electric for the week of the fair. Motion by Dale Mitte, seconded by Dean Zank to present the lease agreement with the Clark County Agricultural Society and camping fees with the last sentence in paragraph 11 struck out and as presented. Voice vote, all ayes, motion carried.

Under Bruce Mound Management updates, the Administrator and Mary Olson-Back presented detailed expenditure and revenue reports from the last 3 years. Tom Wilcox asked that all options for reducing expenditures at Bruce Mound be considered moving forward. Daryn Horn reported that the Chalet is scheduled to be rented for several events in the coming months, the ski lift chair clips will be inspected this year, and the ski lift will also have a load test completed before next season per state regulations.

Dale Mitte left the meeting at 1:41 pm

The Administrator updated the committee on the fairgrounds building project. A list of fundraising committee members was distributed as well as an agenda for the fundraising committee's first meeting

to be held April 12, 2018. The Administrator said several more committee members may be added to the current list in the coming months. No action taken.

John Wendorski presented a request for quotes for delivery of gravel for the reconstruction of Horse Creek Forest Road for committee approval. Motion by Joe Waichulis, seconded by Al Bower to approve the request for quotes for delivery of gravel as presented. Voice vote, all ayes, motion carried.

Under General Department Updates – No report

Under Forest Management Update, discussion held on recent illegal activities in the forest and WCFA spring meeting. Justin Kapusta provided the committee with an update on the process and timeline to fill the vacant Liaison position.

Under Parks Management Updates, Marcus Aumann reported that seasonal park staff orientation and training will take place next week, the department is looking to fill one park manager position and 9 seasonal positions before the season begins next month, extended stay camping reservations were made available for the 2019 camping season on March 27th and about \$21,000 was collect in the first 24 hours of being available.

Under Trails Management Update, Marcus Aumann reported that a few Levis Mound cross-country ski trails remain open due to the cold and snowy weather, the ATV trails are being brushed, and the new pit toilet was ordered and should be installed in May for the horse parking area on Timber Lane Forest Rd.

Under Fairgrounds Management Update, Daryn Horn reported that electricity has not been installed to the new fairgrounds sign due to frost, the storage pull-out was successful and only took a few hours, and the grounds are being prepped for several upcoming shows in the month of April.

Under Dams Management Updates – The Administrator reported that he is working with a sportsman group to raise more funds for fish stocking at Sherwood Lake and there is no update from Ayers on the Mead Lake Dam project.

Dale Mitte returned to the meeting at 2:25 pm

Wage Rate Changes – Presented for review.

March 2018 vouchers were presented for committee approval. Motion by Al Bower, seconded by Dale Mitte to approve vouchers as presented. Voice vote, all ayes, motion carried.

The Committee Chair opened the floor for public comment. No comments received.

Next regular meeting date was set for May 8, 2018 at 9:00 a.m. in the Courthouse Auditorium.

Motion to adjourn at 2:34 pm by Dale Mitte, seconded by Joe Waichulis. Voice vote, all ayes, motion carried.

Rick Dailey, Secretary