

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on April 11, 2018 in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:00 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Dale Mitte, and Frieda Rollins.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Patrol Captain Ramberg, and Emergency Management Director Ross.

Minutes

Motion by Frieda Rollins, seconded by Dale Mitte to approve the minutes of the March 15, 2018 meeting. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by Dale Mitte, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by Doris Bakker, seconded by Dale Mitte to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

County Credit Card Monthly Billing

None at this time.

Emergency Medical Dispatch (EMD)

Chief Deputy stated that there are four (4) Sheriff's Office employees reviewing calls for the Emergency Medical Dispatch (EMD) program now.

Emergency Management Report

The Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- September Flash Flooding
- WI-CAMS
- Mutual Aid Box Alarm System (MABAS)
- Emergency Services Association Atlas Books
- Local Emergency Planning Committee (LEPC)
- Exercising
- Training

Communications Project

The Communications Project report was presented by Emergency Management Director Ross highlighting the following areas:

- Tower Site Work
 - American Tower Site
 - National Guard Tower Site
 - Owen Water Tower Site
 - Dorchester Water Tower Site
 - Abbotsford Water Tower Site
 - Colby Water Tower Site
 - Greenwood Tower Site
 - Granton Tower Site
 - Courthouse Site
- Grant Funding
- Other Activities
- Recent Project Funds Expended to Date

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Resignation of Detective Bourget

Motion by Dale Mitte, seconded by Doris Bakker to accept Detective Bourget's resignation and authorize Chief Deputy Hirsch to fill the position per the union contract. Voice vote taken with all "aye"; motion carried.

Positions and/or Openings in all Clark County Sheriff's Office Divisions

Patrol/Detective: One (1) detective opening.

Telecommunications: One (1) full time telecommunicator starting the end of April; one (1) full time telecommunicator candidate in the background process.

Corrections: No full time openings.

Motion by Dale Mitte, seconded by Gordon Haselow to have a non-precedential waiver of the union contract for the detective position by having an interview with at least one current detective and two (2) supervisors in lieu of the testing portion of the process, if agreed upon by the Union. Voice vote taken with all "aye"; motion carried.

Updated Work Rules for the Telecommunication and Correction Divisions

No changes to discuss.

Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 68
 - 57 male
 - 11 female
 - Eight (8) with Huber privileges, with six (6) working
 - 0 Extended Supervision
 - Eight (8) out-of-county inmates
 - Zero (0) from Jackson
 - Eight (8) from Trempealeau

Flex Time for Exempt Department Heads (ED Positions)

Motion by Dale Mitte, seconded by Frieda Rollins to approve flex time for the exempt department heads in the ED positions – Chief Deputy, Patrol Captain, and Jail Captain in the Sheriff's Office and Emergency Management Director in the Emergency Management Department. Voice vote taken with all "aye"; motion carried.

Quarterly K-9 Officer's Report

Chief Deputy Hirsch shared the written K9 report with the committee.

Quarterly K-9 Financial Report

Chief Deputy Hirsch shared the written K9 financial report with the committee.

2018 Budget Line Overview

Chief Deputy Hirsch and Emergency Management Ross reviewed the 2018 budget and revenue lines with the committee.

Significant Overtime Investigations

Chief Deputy Hirsch stated that there are numerous reasons for the overtime investigations including an incident in the jail where an employee had gotten hurt in which people needing to fill the shift as well as detective work needing to be caught up.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for May 16, 2018 at 1 PM in Room 307 at the Clark County Courthouse in Neillsville.

Computer Issues

Emergency Management Director Ross said he is working with the IT Department with the communications project, while Chief Deputy Hirsch said that a server was down for a while, but it was only down for a few minutes.

Agenda Items for Upcoming Meeting(s)

Nothing to be added except the regular monthly agenda items.

Public Comment

Nothing at this time.

Adjournment

Motion by Dale Mitte, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 1:56 PM.

*Submitted by:
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