

**Unofficial**  
**CLARK COUNTY DEPARTMENT OF SOCIAL SERVICES**  
**Social Services Committee Meeting**  
**Minutes April 18, 2018**

The meeting was called to order at 9:32 a.m. by Chuck Rueth.

**Present:** Chuck Rueth, Art Petke, Frieda Rollins and William Neville.

**Also Present:** Pamela Kernan, Suzanne Schoen, Wayne Hendrickson.

**Excused:** Arlene Kodl

**Election of Officials:**

Motion to nominate Rueth for Committee Chair by Rollins; second by Neville. Call for other nominations by Rueth. No other nominations. Unanimous voice vote. Motion carried.

Motion to nominate Kodl for Committee Secretary by Rollins; second by Neville. Call for other nominations by Rueth. No other nominations. Unanimous voice vote. Motion carried.

**Meeting Minutes:** Committee reviewed previous meeting minutes dated March 21, 2018. Motion to approve by Petke; second by Neville. Voice vote. Motion carried.

**Disbursements:** Committee reviewed the March 2018 Expense Report. Motion to approve the March 2018 disbursements by Petke; second by Rollins. Voice vote. Motion carried.

**2017 and 2018 Budget:** Kernan reviewed the 2017 and 2018 budgets along with the current placement list. Motion to receive and file budgets and placement list by Neville; second by Petke. Voice vote. Motion carried.

**WREA Updates:** The State of Wisconsin Office of the Governor's Proclamation recognizing Economic Support/Income Maintenance Agencies was distributed to the

committee. Kernan informed them that recognition for staff will be tomorrow and that the Administrative Professionals Day is next week Wednesday. Management staff will provide something for celebrating their hard work. Kernan reported that WCHSA, in conjunction with the Wisconsin Consortia, completed the Wisconsin Income Maintenance Program Cost Study RFP that will be used to secure a vendor to assist with the determination of appropriation formulary for the Wisconsin Consortia. Kernan will keep the committee updated and has a copy for their review if they would like to look it over.

**Children and Family Staff Update:** Kernan indicated that seven qualified applicants applied, and will be interviewed, next week for the open Social Work Position. Kernan shared that Clark County Department of Social Services, Children and Families Unit, received recognition from the Wisconsin Department of Children and Families-Division of Safety and Permanence for as one of the highest performing counties statewide and demonstrated exceptional performance. The Children and Families Unit was also recognized by Department of Children and Families (DCF) Regional Office for the timeliness of reports for March. Clark County had 56 Initial Investigations with zero late. DCF thanked them for their hard work and dedication in making the safety of children a priority and working hard to meet the benchmarks.

**Children and Family Drug Related Cost Example:** Rueth asked that drug related cost example be followed for 6 months and then shared with the committee.

**Trauma Informed Practice:** The Wisconsin Trauma Project 2017 Annual Update Report was distributed to the committee. Kernan indicated that continual collaboration with other departments is ongoing in the process to become trauma informed and that feedback was good on the training.

**Public Comment:** Committee was invited to Clark County's Human Services Transportation Coordination Open Public Meeting on June 4, 2018 at 9:00 a.m. Further information will be distributed at the May Committee Meeting.

**Next Meeting:** May 9, 2018 at 9:30 am, RM 307.

**Future Meetings:** June 13, 2018 at 9:30 am, RM 307 and July 18, 2018 at 9:30 am, RM 307.

**ADJOURN:** Motion to adjourn at 10:36 a.m. by Neville; second by Petke. Voice vote. Motion carried.

**Minutes Submitted By:** Suzanne Schoen

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Arlene Kodl, Secretary

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Suzanne Schoen, Business Office Manager