

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Monday, April 30, 2018 in the Clark County Courthouse Room 305, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 8:35 am.

Committee members present: Dan Clough, Aaron Hoover, Joe Waichulis, Tom Wilcox, and Dean Zank.

Others present for all or some of the meeting: Derek Weyer-Zoning Administrator, Wade Pettit-County Surveyor and Theresa Hediger-Administrative Assistant.

Zoning Administrator presented March 20, 2018 meeting minutes to the committee for approval. A motion by Supervisor Wilcox to approve March 20, 2018 meeting minutes as presented, second by Supervisor Hoover. Voice vote taken, all aye, motion carried.

Financial Report: The Administrator presented the March 2018 financial report for committee approval. Supervisor Wilcox made a motion to receive and file the March 2018 financial report as presented, second by Supervisor Clough. Voice vote taken, all aye, motion carried.

2017 Annual Report:

A: Zoning Administrator presented the 2017 Annual Report to the committee for approval. Administrator highlighted areas: planning and zoning staff turnover, POWTS, nonmetallic mining, DNR nonmetallic mine audit. County Surveyor highlighted areas in the survey program. Zoning Administrator will present to County Board in May. Supervisor Wilcox made a motion to approve the 2017 Annual Report, second by Supervisor Zank. Voice vote taken, all aye, motion carried.

Survey Program:

A: Survey Program Update: County Surveyor discussed the work they have been doing this past month; section corners in Town of Loyal, Arnold Creek Subdivision, repairing section corner heaving. The snow and frost has made it difficult to get out in the field.

B: Section Corner Conference / Trip overview: County Surveyor briefly discussed the "Meet me at the Corner" conference March 25th. County Surveyor was one of the speakers for the conference. Supervisor Waichulis and Supervisor Wilcox also attended and thought meeting was very interesting. County Surveyor will give a demonstration to committee in the Town of Seif today on how to locate monuments.

Land Information Program:

A: Land Information Update:

- i. Emergency Atlas review: Zoning Administrator shared the new emergency atlas that the GIS Coordinator worked with Emergency Management on updating and printing for all emergency service personnel. This project was grant funded for printing costs.

B: LiDAR

- ii. Derivatives: Zoning Administrator and GIS Coordinator worked with Ayers & Associates on the contract for the LiDAR and Ortho Project. The air photos need to be taken after snow melt and before green up. Zoning Department received a call

last week and the flights were scheduled for Sunday, April 29th. After receiving derivative from consultant Zoning Administrator met with the county highway, forestry and land conservation to see what their needs would be and discussed some options that were offered.

- iii. Cost breakdown spreadsheet: Zoning Administrator presented an updated spreadsheet showing the cost breakdowns and cost shares from USGS and NRCS. Zoning Administrator discussed the benefits of the added costs (1 ft. contours, culverts and bare earth data set). Zoning Administrator also discussed spending the cost savings for a plotter/printer which would be utilized by Zoning, Highway, Forestry, Emergency Management and Land Conservation departments.

Zoning Program

A: Review Shoreland Zoning Ordinance Update: Zoning Administrator has updated the Clark County Code of Ordinance, Chapter 22, Section 22-332(1) & (2), Section 22-382(1) and Section 22-499 – Shoreland Protection Overlay in compliance with the standards established in NR115. Public Hearing notice has been advertised for Wednesday, May 30th, 4:30 PM. This resolution will come before County Board on May 30th.

B: Review Flood Prevention Ordinance Update: Zoning Administrator has updated the Clark County Code of Ordinance, Chapter 12, Flood Prevention and Control, Section 12-26 allows for the addition of hydraulic shadow maps for dams such as Sherwood Dam in compliance with the standards established in NR115. Public Hearing notice has been advertised for Wednesday, May 30th, 4:30 PM. This resolution will come before County Board on May 30th.

C: Nonmetallic Mining:

- i. DNR Audit: Zoning Administrator submitted the yearly nonmetallic mining report to DNR in March; also set up meeting with DNR to do site reviews for annual audit.
- ii. Rosemeyer Annual Fee Letter: Zoning Administrator discussed Rosemeyer Nonmetallic mine and fees that are past due. A letter was sent certified mail last week and with a deadline of May 15th to send in fees; if not paid Rosemeyer is expected to appear before committee on May 30th.
- iii. South Breeze Annual Fee Letter: Zoning Administrator discussed South Breeze Nonmetallic mine and fees that are past due. A letter was sent certified mail. South Breeze has responded and will send in payment.

D: Abbott Property Mead Lake Update: Zoning Administrator updated the committee on the Abbott property. Abbott's have not complied with the notice that Brian Duell had sent them a year ago. Administrator has been working with their lawyer to try and resolve some of the issues still pending.

E: Lake Arbutus Land Use Permits: Administrator reported the increase in the number of Land Use permits this spring due to Lake Arbutus being drawn down. Administrator and our Land Use Technician/Specialists have been working with landowners on Lake Arbutus on their rip rap projects. One in particular we had issued a permit but landowner went outside the permitted area. Administrator worked with landowner and amended LU permit to allow changes to the area previously permitted.

F: Kenneth Horn POWTS violation: Administrator discussed Kenneth Horn POWTS violation and share a photo of the property with the surface discharge. This has been an ongoing issue. Administrator had discussed several options offered to Mr. Horn. DNR did give Mr. Horn a citation for littering.

G: Inspector cell phones / request to committee: Administrator asked committee members permission to check into purchasing cell phones for the Land Use Technician and Land

UNOFFICIAL MINUTES UNTIL APPROVED

Use/POWTS Inspector. When the inspectors are out in the field the office, plumbers, landowners, etc. need to reach them; Administrator feels a business phone would be better suited than giving out their personal phone #'s. Supervisor Clough made a motion for Administrator to investigate the cost of two cell phones for the Land Use Technician and Land Use/POWTS Inspector, second by Supervisor Wilcox. Voice vote taken, all aye, motion carried.

No public comment.

Committee set the next meeting for May 30th at 4:30 pm.

Administrator presented vouchers for review. A motion to approve vouchers as presented by Supervisor Wilcox, second by Supervisor Zank. Voice vote taken, all aye, motion carried.

At 11:45 AM Zoning Administrator, staff and committee members left courthouse to Town of Seif. County Surveyor gave a presentation on how to recover monuments and the use of witness corners and their importance. Joe Waichulis, Dan Clough, and Dean Zank returned to courthouse at 2:30 PM; Tom Wilcox and Aaron Hoover returned at 4:00 PM.

Motion to adjourn by Supervisor Wilcox, second by Supervisor Hoover. Voice vote taken, all aye, motion carried.

Meeting adjourned at 2:30 PM.

Minutes recorded by Theresa Hediger