

**Unapproved meeting minutes
Clark County Board of Health
April 30, 2019 @ 9:00am
Clark County Courthouse – 5th floor Boardroom**

Meeting called to order at 9:00am by Chair Zank.

Members, staff, and other's present: Rogers, Sharon; Neville, Bill; Zank, Dean; Bakker, Doris; Smagacz, Jim; Eichman, Cindy. Staff: Leischow, Robert; Rosandick, Rebecca; Mews, Brittany; Smith, Kevin; Burns, Mindy; Wussow, Kelsey; Klovas, Lynn. Absent: Meyer, Tim DO; Janssen, Gary MD; Parker, Christine.

Motion by Eichman to approve the March 19 meeting minutes; seconded by Smagacz. Voice vote, motion carried.

Motion by Rogers to approve the vendor payments; seconded by Neville. Voice vote, motion carried.

Team members presented the 2018 annual report. General information and discussion. Department staff were commended for the work performed. Motion by Rogers to approve the 2018 annual report as presented; seconded by Smagacz. Voice vote, motion carried.

Members were provided an update on the development of the food safety program. In particular, it was noted that the Department is working with DATCP to transition HealthSpace to us, shadowing will occur with the Wood County Health Department, and that the approved new position was posted with an initial close date of Friday, May 17th. Members to be informed regarding the interview schedule. General information and discussion.

Members were reminded that at-large board member Tim Meyer, DO, has stepped down from the Board of Health. Recruitment options to be discussed at an upcoming meeting. General information and discussion.

Next meeting scheduled for May 30, 2019 at 1:00. Subsequent meeting scheduled for June 19, 2019 at 9:00am.

11:15am Motion by Rogers to adjourn; seconded by Neville. Voice vote, motion carried.