

**Unapproved meeting minutes
Clark County Board of Health
May 10, 2018 @ 1:00pm
Clark County Courthouse – Auditorium**

Meeting called to order at 1:00pm by Chair Zank.

Members, staff, and other's present: Bakker, Doris; Neville, Bill; Zank, Dean; Rogers, Sharon; Meyer, Tim DO; Janssen, Gary MD; Smagacz, Jim; Staff: Leischow, Robert; Smith, Kevin; Rosandick, Rebecca

Zank was announced as the new Chair of the Board of Health. New member Jim Smagacz was introduced and others introduced themselves.

Motion by Bakker to approve the April meeting minutes; seconded by Meyer. Voice vote, motion carried.

Motion by Meyer to approve the vendor payments; seconded by Neville. Voice vote, motion carried.

Rosandick and Smith shared posters that they were invited to present at the WPHA-WALHDAB Annual Conference in May. Rosandick to present on the collaboration with Clark County Forestry and Parks Department in regard to the alcohol use prevention/family-friendly strategy at the county campgrounds. Information and discussion. Smith reviewed the poster that he will co-present with one of the UW-Eau Claire nursing students involved in the animal bite/rabies control project that was implemented in the Department. Information and discussion.

Leischow and Smith shared a draft of the proposed ordinance that will need to be adopted in order to become an Agent program to the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) to administer its retail food program. It was reiterated that this is an existing program that the Local Health Department would in effect inherit and implement at the local level, as is the case in a majority of counties in Wisconsin. It was noted that licensed/permitted retailers are already involved in the retail food program. Members were informed that the current draft is based on examples from other counties. Also previewed was a draft of an invitation to the community to learn about this program and provide input. Community sessions are expected to be held in the next couple of months. Being in draft form at this point, there was general discussion in regard to the proposed ordinance and invitation. Members to remain apprised and engaged as development continues. As part of the process in becoming an Agent, DATCP Program leadership requests commitment from the Board of Health in resolution form to proceed. Members were informed by Leischow that Corporation Counsel reviewed and supports the resolution as prepared and that procedurally can be approved by the Board of Health to indicate its commitment of the Clark County Health Department becoming an Agent to DATCP. Motion by Bakker to approve the resolution as presented (Attachment A); seconded by Rogers. Voice vote, motion carried.

Attachment A

WHEREAS the Clark County Board of Health ("Board") supports the Clark County Health Department ("CCHD") providing comprehensive public health focused programs and services within Clark County;

WHEREAS it is recognized that individuals and establishments in the county are currently reliant on the Madison-based Wisconsin Department of Agriculture, Trade and Consumer Protection for retail food and recreational safety related licensing, permitting and investigation;

WHEREAS it is believed that the provision of locally available services is beneficial to the jurisdiction;

WHEREAS the Board has determined that the CCHD is capable of becoming a retail food and recreational safety agent to the Wisconsin Department of Agriculture, Trade and Consumer Protection;

NOW, THEREFORE, IT IS RESOLVED that the Clark County Board of Health commits its support to the Clark County Health Department becoming an Agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Smith and Leischow shared draft of the comprehensive lead poisoning prevention policy and procedure document. Members were informed of its purpose, how it's been developed to this point, and next step objective to finalize it for Board of Health approval. Anticipated completion is next month. Members acknowledged the need for such a program in the county. Information and general discussion.

Members were informed that the Health Department will be hosting a UW-Madison Area Health Education Centers CHIP student over the summer. It was noted that unlike previous years when students have been hosted onsite, this year the Department will be receiving financial support from an external agency to help cover the student stipend. A brief background of the student was provided. Information and general discussion.

Next meeting scheduled for June 19, 2018 at 1:00pm.

3:00pm Motion by Bakker to adjourn; seconded by Rogers. Voice vote, motion carried.