

Clark County Community Services Board Meeting Minutes

Meeting held Friday, May 11, 2018 at 9:00 AM at the Clark County Rehabilitation & Living Center.

The meeting was called to order at 9:00 AM by Frieda Rollins.

Present Members: Frieda Rollins, Arlene Kodl, Bonnie Matkovich, Scott Jalling, Roy Tyznik, Tony Ring, Dianne Mattes

Absent Members: Fred Schindler, Gary Leichtman

Others Present: Jane Schmitz, Sue Voigt, Joe Meyer, Joan Jalling

A motion to approve the agenda was made by Arlene Kodl, seconded by Roy Tyznik, all yes, motion carried.

The minutes of the April 6th meeting were approved on a motion made by Tony Ring, seconded by Bonnie Matkovich, all yes, motion carried.

Scott Jalling arrived at 9:10 AM

The April vouchers were reviewed and approved on a motion by Tony Ring, seconded by Dianne Mattes, all yes, motion carried.

The report of the Rehabilitation & Living Center Sub-Committee meeting of April 6th was received and filed.

Sue Voigt reported on the April 2018 budget which continues to meet projections.

Joe Meyer reported on the April 2018 budget which continues to meet projections.

Sue Voigt reported on April inpatient days.

Sue Voigt discussed various position recruitments with the committee. Joe Meyer discussed various position recruitments with the committee.

A motion to authorize Sue to have the ability to hire the Birth to 3 position at up to at step 7 on the Administrative Compensation Schedule was made by Tony Ring, seconded by Dianne Mattes, all yes, motion carried.

A motion to authorize Sue to have the ability to hire the Clinical Therapist position at up to at step 7 on the Administrative Compensation Schedule was made by Arlene Kodl, seconded by Dianne Mattes, all yes, motion carried.

A motion to add duties to the mental health tech/targeted case manager position making the position full-time and authorizing the ability to hire up to a step 7 on the Administrative Compensation Schedule was made by Tony Ring, seconded by Roy Tyznik, all yes, motion carried.

A motion to authorize Sue to have the ability to hire the Program Assistant position at up to at step 4 on the Administrative Compensation Schedule was made by Roy Tyznik, seconded by Tony Ring, all yes, motion carried.

A motion to authorize Joe to have the ability to hire a Maintenance Tech position at up to at step 4 on the Administrative Compensation Schedule was made by Tony Ring, seconded by Dianne Mattes, all yes, motion carried.

A motion to authorize Joe to have the ability to hire the Rehab Supervisor position at up to at step 4 on the Administrative Compensation Schedule was made by Roy Tyznik, seconded by Tony Ring, all yes, motion carried.

Sue Voigt, Joe Meyer and Jane Schmitz reported on new hires, wage rate changes, and transfers within their respective departments.

Sue Voigt discussed the need for additional office spaces within their existing office.

A motion to authorize Sue to speak with courthouse maintenance about options for office space was made by Arlene Kodl, seconded by Tony Ring, all yes, motion carried.

Sue Voigt reviewed with the committee the monthly credit card expenses.

Jane Schmitz requested approval for flexible schedules for the Associate Director and ADS Director.

A motion to approve the flex schedules for the Associate Director and ADS Director was made by Roy Tyznik seconded by Tony Ring, all yes, motion carried.

The June meeting of the Community Services Board is scheduled for Friday, June 15, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:00 AM.

Motion to adjourn at 10:00 AM was made by Tony Ring, seconded by Bonnie Matkovich, all yes, motion carried.