

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on May 15, 2019 in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 2:00 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and DuWayne Trunkel.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Sheriff Haines, Chief Deputy Hirsch, County Attorney Brunette, and Emergency Management Director Ross.

Minutes

Motion by Frieda Rollins, seconded by Doris Bakker to approve the minutes of the April 17, 2019 meeting. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Civil Service Ordinance

County Attorney Brunette discussed the discipline process within the Clark County Sheriff's Civil Service Ordinance.

At 2:42 PM, County Attorney Brunette left the meeting.

Journal Entries

Motion by Frieda Rollins, seconded by DuWayne Trunkel to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

County Credit Card Monthly Billing

Motion by DuWayne Trunkel, seconded by Gordon Haselow to approve the credit card expenditures as presented. Voice vote taken with all "aye"; motion carried.

Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 71
 - 57 male
 - 14 female
 - 14 with Huber privileges, with 11 working
 - 21 out-of-county inmates from Trempealeau County

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2019 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Emergency Services Association
- Mutual Aid Box Alarm System (MABAS)
- All Hazard Mitigation Plan Update
- Exercises
- Outreach
- Tornado and Severe Weather Awareness Week
- Safety and Security Committee
- Clark County Farm Technology Days 2022

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Positions and/or Openings in all Clark County Sheriff's Office divisions

Patrol: No full time openings.

Telecommunications: Two (2) telecommunications deputy position openings.

Corrections: One (1) male corrections deputy position opening.

Resignation of Telecommunications Deputy Bird

Motion by Doris Bakker, seconded by Frieda Rollins to accept Telecommunications Deputy Bird's resignation and authorize Chief Deputy Hirsch to fill the position per the civil service ordinance. Voice vote taken with all "aye"; motion carried.

Resignation of Reserve Telecommunications Deputy Boushon

Motion by DuWayne Trunkel, seconded by Gordon Haselow to accept Reserve Telecommunications Deputy Boushon's resignation. Voice vote taken with all "aye"; motion carried.

Closed Session – WI Statute § 19.85(1) (f)

At 3:20 PM, motion by Doris Bakker, seconded by Frieda Rollins that the committee may go into closed session in accordance with WI Statute § 19.85(1) (f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Topic: Specific personnel issues in the Clark County Sheriff's Office. Roll call vote taken with all "aye"; motion carried.

At this time, Chairman Jalling asked that only the committee members and Sheriff Haines, Chief Deputy Hirsch, and Administrative Supervisor Ashbeck be in attendance.

***At this time, the following left the meeting:
Emergency Management Director Ross***

At 3:24 PM, motion by Gordon Haselow, seconded by Frieda Rollins to reconvene into open session. Roll call vote taken with all "aye", motion carried.

The committee may go in and out of closed session, take any action deemed appropriate from closed session, and may return to open session to continue transacting business.

Captains' Wages

Motion by Gordon Haselow, seconded by DuWayne Trunkel to approve the reclassification requests of the Communications Captain and Detective Captain positions and forward to the Personnel Committee for approval, with the pay being retroactive to the start of the effective date of the wage study based on the oversight of not being included with the other Sheriff's Office Captain positions. Voice vote taken with all "aye"; motion carried.

New Desk for Employee

Motion by Doris Bakker, seconded by Frieda Rollins to approve the purchase of a stand-up desk for the Clark County Sheriff's Office employee. Voice vote taken with all "aye"; motion carried.

CLSO Squad

Chief Deputy Hirsch discussed with the committee that the white Dodge Ram truck will be used by one of the detectives and will not be sold.

Jail Serving Trays

Motion by Doris Bakker, seconded by Gordon Haselow to approve the purchase of the jail serving trays to come out of the Jail Assessment budget line. Voice vote taken with all "aye"; motion carried.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Search and Rescue Training

Sheriff Haines informed the committee about the Mounted Search and Rescue training that took place in the beginning of May for our volunteers.

Sheriff Report

Sheriff Haines discussed the following with the committee:

- Dispatch shift changes
- Current incidents/cases
- K9 situation
- Active Shooter situations
- New phone system in Jail
- New camera system in Jail
- Backgrounds on the Chaplains
- Valor Award for Patrol Deputy Klemm and Patrol Officer Schar
- The Clark County Sheriff's Office Shooting Range driveway

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for Thursday, June 20, 2019 at 3 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

The special meeting for Telecommunications Deputy interviews scheduled for Friday, June 7, 2019 at 1 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Investigative Analysis and Crime Scene Reconstruction presentation
- Telecommunications Deputy interviews
- Swearing in of the Chaplains
- Shooting Range driveway
- Civil Service Ordinance

Public Comment

None at this time.

Adjournment

Motion by DuWayne Trunkel, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 4:46 PM.

Submitted by:

Heidi M. Ashbeck

Administrative Supervisor

Clark County Sheriff's Office