

**CLARK COUNTY PLANNING, ZONING & LAND INFORMATION
COMMITTEE MEETING**

The Planning, Zoning & Land Information committee meeting was held on Wednesday, May 30, 2018 in the Clark County Courthouse Auditorium, Room 101, Neillsville, WI.

Chairman Joe Waichulis called meeting to order at 4:40 PM.

Committee members present: Aaron Hoover, Tom Wilcox, Joe Waichulis, Dan Clough and Dean Zank.

Others present for all or some of the meeting: Derek Weyer-Zoning Administrator and Theresa Hediger-Administrative Assistant.

Clark County Code of Ordinance: Shoreland Protection-Chapter 22, Section 22-332(1)&(2); 22-382(1) and 22-499:

A: Review Public Hearing Comments: Administrator and committee discussed the proposed amendments to the Clark County Code of Ordinance: Shoreland Protection-Chapter 22, Section 22-332(1)&(2); 22-382(1) and 22-499

B: Review WIDNR Comments: Administrator has been in contact with Corporation Counsel and the WIDNR.

C: Approve final draft of Clark County Code of Ordinance: Shoreland Protection-Chapter 22, Section 22-332(1)&(2); 22-382(1) and 22-499. A motion by Dean Zank, seconded by Tom Wilcox to approve changes to the Clark County Code of Ordinance: Shoreland Protection-Chapter 22, Section 22-332(1)&(2); 22-382(1) and 22-499 . Voice vote taken, all aye, motion carried.

Zoning Administrator presented April 30, 2018 meeting minutes to the committee for approval. A motion by Tom Wilcox to approve April 30, 2018 meeting minutes as presented, second by Aaron Hoover. Voice vote taken, all aye, motion carried.

Financial Report:

A: Ayers payment for orthoimagery: Zoning Administrator presented the April financial report. Administrator discussed the orthoimagery; flights have been completed. Ayers submitted an invoice for \$46,284 for the county portion in 2018. The total cost will be \$92,568 with remaining balance in 2019.

Tom Wilcox made a motion to receive and file the April 2018 financial report as presented, second by Dan Clough. Voice vote taken, all aye, motion carried.

Survey Program:

A: Survey Program Update: County Surveyor completed survey projects for the County; Forestry & Parks, Highway Department and Mead Lake. Summer Interim and Land Information Technician working in the field to give County Surveyor more time in the office to approve CSM's and work on drafting surveys for the County projects.

B: Field Trip Review: Committee briefly discussed the field trip and enjoyed the knowledge they learned from the field trip.

C: Full Time Staff: Summer interim started full time; working with Land Use Technician out in the field on section corners.

Land Information:

A: Land Information Update: GIS Coordinator working on many projects; farmland preservation map amendments, web application for Economic Development, census data and setting up files for the new tax program. Carrie will be attending a Land Information conference this week in Delavan, WI.

B: Orthophotography/LiDAR Project Update Amendment: Zoning Administrator shared a contract from Ayers & Associates for the changes in the Orthophotography/LiDAR project. The cost budgeted will stay the same for the county. A motion by Dan Clough to approve the Ayers & Associates amendment to the Orthophotography/LiDAR project, second by Tom Wilcox. Voice vote taken, all aye, motion carried

C: Plotter / Scanner Land Council Update: Zoning Administrator and GIS coordinator met with IT regarding purchasing a new plotter/scanner. GIS coordinator is still researching; if IT purchases plotter through their budget our department would have to wait until 2019. If Planning & Zoning would purchase it through Land Information – Strategic Initiative Grant funding they would need to stay under the \$10,000 and then there is no required bid process.

D: IT projects: Zoning Administrator and GIS coordinator met with IT regarding plotter and also FTP site for sharing of large documents. They are developing a drop box to save these large documents to; has not been implemented yet.

Zoning Program

A: Zoning update: Zoning Administrator will present 2017 Annual Report and give a review of the first half of the year to County Board tonight.

B: Nonmetallic Mine Public Hearing: Monday, June 4th we will be holding a public hearing for the Slobodnik Gravel & Excavating Nonmetallic Mine in the Town of Hixon.

C: Nonmetallic Mine Audit: Tuesday, May 29th the Wisconsin DNR did a yearly audit on the NR135 mines. DNR would like all mines to be inspected to make sure they are following their reclamation plan. Administrator will be sending a letter to the mine operators regarding updating any changes they have made to their reclamation plan.

D: Shoreland Ordinance Update: Zoning Administrator discussed the Shoreland Protection Ordinance update and reasons WIDNR requested changes to our ordinance. Administrator will present a resolution to County Board following this meeting.

E: Bald Peak Lane fire: Zoning Administrator, Land Use Technician and Land Use Specialist were returning from an inspection in the Town of Mead when they came across a fire on Bald Peak Lane. Administrator contacted Forestry & Parks Department and then called 911 to inform them of this fire; they were told two other fires in the area had been reported around the same time.

F: Cell phone update: Zoning Administrator is still working on acquiring information on the purchase of cell phones for the Land Use Technician and Land Use Specialist.

G: POWTS update: Zoning Administrator discussed the POWTS inventory. Clark County is not in compliance; hopefully in two weeks the inventory will be done and submitted to the DSPPS. County residence are not eligible for the WI Fund until this inventory has been completed.

Public comment: No public comment

Committee set the next Planning, Zoning & Land Information meeting for Tuesday, June 19th, 10:30 AM in Room 307.

UNOFFICIAL MINUTES UNTIL APPROVED

Administrator presented vouchers for review. A motion to approve vouchers as presented by Tom Wilcox, second by Dan Clough. Voice vote taken, all aye, motion carried.

Motion to adjourn by Tom Wilcox, second by Dean Zank, Voice vote taken, all aye, motion carried.

Meeting adjourned at 5:15 PM.

Minutes recorded by Theresa Hediger