

# UNAPPROVED MINUTES

## Clark County Law Enforcement/Emergency Management Committee

The meeting was held on June 11, 2018 in Room 307 at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:00 PM.

### **Roll Call**

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and Duane Trunkel.

Committee Members Absent: None.

### **Attendance**

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Jail Captain Englebretson, Patrol Captain Ramberg, Emergency Management Director Ross, and PSC Alliance Representative Pott.

### **Minutes**

Motion by Frieda Rollins, seconded by Doris Bakker to approve the minutes of the May 16, 2018 meeting. Voice vote taken with all "aye"; motion carried.

### **Minutes**

Motion by Doris Bakker, seconded by Frieda Rollins to approve the minutes of the May 30, 2018 meeting. Voice vote taken with all "aye"; motion carried.

### **Voucher Entries**

Motion by Duane Trunkel, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

### **Journal Entries**

Motion by Gordon Haselow, seconded by Doris Bakker to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

### **County Credit Card Monthly Billing**

Nothing at this time.

## Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 80
  - 63 male
  - 17 female
  - Six (6) with Huber privileges, with four (4) working
  - One (1) Extended Supervision
  - 17 out-of-county inmates
    - Six (6) from Jackson
    - 11 from Trempealeau
    -

## Jail Microwave

Motion by Doris Bakker, seconded by Gordon Haselow to approve the purchase of new commercial microwave for the jail. Voice vote taken with all “aye”; motion carried.

## K9 Information

Patrol Captain Ramberg informed the committee about crash that involved a large amount of fentanyl in which the K9 officer and K9 dog helped recover.

## Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2018 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- September 2016 Flash Flooding
- WI-CAMS
- Mutual Aid Box Alarm System (MABAS)
- Emergency Services Association Atlas Book
- Local Emergency Planning Committee (LEPC)
- Exercising
- Outreach

## Communications Project

Emergency Management Director Ross discussed that the Highway Department switched over to the new communications system on May 31, 2018 and the Law Enforcement and Emergency Medical Services (EMS) channels switched over to the new system on June 5, 2018. Although everything seems to be working very well, the outdoor sirens will need to be reprogrammed to accommodate the new LG channel.

## **Decommissioning of current Communications System Equipment**

Motion by Doris Bakker, seconded by Gordon Haselow to authorize Emergency Management Director Ross to come up with a plan for the decommissioning of the current communications system equipment and to make the equipment available to any local government entity at no cost. Voice vote taken with all “aye”; motion carried.

***At 1:42 PM, Emergency Management Director Ross and PSC Alliance Representative Pott left the meeting.***

## **Emergency Medical Dispatch (EMD)**

Chief Deputy Hirsch stated that Dispatch is still reviewing calls and utilizing the program.

## **Personnel Wage Rate Forms**

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

## **Open Detective Position**

Chief Deputy Hirsch informed the committee that the open detective position has been filled per the WPPA Union Contract.

## **Open Patrol Deputy Position**

Motion by Doris Bakker, seconded Duane Trunkel to authorize Chief Deputy Hirsch to fill the open patrol position due to the recent promotion per the WPPA Union contract. Voice vote taken with all “aye”; motion carried.

## **Resignation of Corrections Deputy Pfeffer**

Motion by Duane Trunkel, seconded by Doris Bakker to accept Corrections Deputy Pfeffer’s resignation. Voice vote taken with all “aye”; motion carried.

## **Open Corrections Deputy Position**

Motion by Duane Trunkel, seconded by Gordon Haselow to authorize Chief Deputy Hirsch to fill the male corrections deputy position per the civil service ordinance. Voice vote taken with all “aye”; motion carried.

## **Positions and/or Openings in all Clark County Sheriff’s Office divisions**

Patrol: One full time patrol deputy position opening.

Telecommunications: No full time openings.

Corrections: One full time male corrections position opening.

## **Conferences/Trainings**

The committee reviewed the conferences/trainings attended by the office personnel.

## **Computer Issues**

Chief Deputy Hirsch informed the committee that there are no new issues and that this item can be taken off the agenda.

## **Meeting Date(s) and Time(s)**

The next regularly meeting is scheduled for July 19, 2018 at 1:00 PM in the LEC Training Room (309) or Room 307 at the Clark County Courthouse in Neillsville.

## **Agenda Items for Upcoming Meeting(s)**

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Update on Patrol Deputy position
- Update on Male Corrections Deputy position

## **Public Comment**

Nothing at this time.

## **Adjournment**

Motion by Duane Trunkel, seconded by Gordon Haselow to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 2:04 PM.

*Submitted by:  
Heidi Mnichowicz  
Administrative Assistant/Supervisor  
Clark County Sheriff's Office*