

**Unofficial**  
**CLARK COUNTY DEPARTMENT OF SOCIAL SERVICES**  
**Social Services Committee Meeting**  
**Minutes June 13, 2018**

The meeting was called to order at 9:32 a.m. by Chuck Rueth.

**Present:** Chuck Rueth, Art Petke, Arlene Kodl, Frieda Rollins and William Neville.

**Also Present:** Pamela Kernan and Suzanne Schoen.

**Meeting Minutes:** Committee reviewed previous meeting minutes dated May 8, 2018. Motion to approve by Rollins; second by Petke. Voice vote. Motion carried.

**Disbursements:** Committee reviewed the May 2018 Expense Report. Motion to approve the May 2018 disbursements by Neville; second by Petke. Voice vote. Motion carried.

**2018 Budget:** Kernan reviewed the 2018 budget along with the current placement list. Motion to receive and file budget and placement list by Petke; second by Neville. Voice vote. Motion carried.

**WREA Staffing:** Kernan reported that new staff, Hancock has been trained in Elderly Blind and Disabled Application processing, which is a benefit to Clark County to allow for face to face appointments.

**WREA Work From Home:** Kernan reported that the WREA Consortia is still in the process of developing a Work From Home Policy. Kernan will continue to share updates on the development of a policy for DSS. Kernan will also be updating the Personnel Department and IT Department on the developing policy and working with them to assure proper equipment and guidance.

**Children and Family Update:** Kernan shared with the committee that long time Social Worker Smith resigned from his position effective June 1, 2018. Kernan reported that the open Social Work position from January and Social Worker Smith's position have been filled. Kernan shared that K. Muller started on May 21, 2018 and C. Kjos started on June 4, 2018. Kernan reported that both Social Workers are transitioning well in the department.

Kernan also shared that CST Social Worker Teschner submitted her letter of resignation effective June 29, 2018.

**CST Coordinator Position:** Kernan shared CST stats showing that the CST Program has saved the department substantial amounts of money in out of home placement costs. Kernan also reported that the program has seen a significant increase in referrals from 2015 to present date. Kernan asked the committee for approval to change the position from the current part time CST position to a full time CST position. Motion to approve changing the CST position from 75% to 100% position by Petke; second by Neville. Voice vote. Motion carried.

**Trauma Informed Practice:** Kernan shared Phase One-Trauma-Informed Care: The Many Faces of Trauma webcast PowerPoint slides and asked that the committee take time to watch the webcast. Kernan will be sharing Phase Two information at the next meeting.

**Agency Collaboration:** Schoen shared information on the Clark County Family Fun Fest, which is scheduled to take place on Saturday, September 22, 2018 at the Greenwood High School. Schoen indicated that the Family Fun Fest Committee consists of members from Social Services, Community Services, the Health Department, the Extension Office and a community member.

**Public Comment:** Rueth thanked Kernan for reporting at the County Board Meeting on the high demands and importance of a Corporation Counsel.

**Next Meeting:** July 18, 2018 at 9:30 am, RM 307.

**ADJOURN:** Motion to adjourn at 10:50 a.m. by Petke; second by Neville. Voice vote.  
Motion carried.

**Minutes Submitted By:** Suzanne Schoen

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Arlene Kodl, Secretary

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Suzanne Schoen, Business Office Manager