

## ***Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes***

Meeting held Friday, June 15<sup>th</sup>, 2018 at 10:30 AM at the Clark County Rehabilitation & Living Center

Members Present: Arlene Kodl, Frieda Rollins, Scott Jalling, Gary Leichtman

Members Absent: Fred Schindler

Others Present: Dianne Mattes, Bonnie Matkovich, Jane Schmitz, Joan Jalling, Dominic Haupt, Karen Simington, Brandon Heglund

The meeting was called to order at 10:56 AM by Arlene Kodl.

Jane Schmitz, Joan Jalling and Karen Simington discussed the retention and recruitment practices at CCRLC. Currently the Centers for Medicare and Medicaid Services show CCRLC with 5 of 5 stars for staffing of Registered Nurses and Certified Nursing Assistants. CCRLC participates in recruiting efforts by posting job ads, attending job fairs, participating in school to work programs, offering CNA program training provided by various technical colleges and providing referral bonuses to current employees for referring qualified candidates to employment at CCRLC.

Dianne Mattes and Bonnie Matkovich departed at 11:22 AM

Jane Schmitz reported on personnel items. Jane Schmitz, Joan Jalling and Karen Simington discussed the pending notices awaiting Corporation Councils input.

Joan Jalling departed at 11:34 AM

Karen Simington departed at 11:51 AM

The minutes of the May 11<sup>th</sup> meeting were approved on a motion made by Frieda Rollins, seconded by Scott Jalling, all yes, motion carried.

The minutes of the May 22<sup>nd</sup> meeting were approved on a motion made by Scott Jalling, seconded by Arlene Kodl, all yes, motion carried

The May vouchers and monthly cash bills were reviewed and approved on a motion by Scott Jalling, seconded by Frieda Rollins, all yes, motion carried.

Brandon Heglund presented the cash receipts report.

Dominic Haupt arrived at 12:04 PM

Jane Schmitz and Dominic Haupt discussed the Capital Expenditures including Concrete and Excavation and the resident dining room. The Boiler room update is complete. The resident dining room is in need of phased updates. Community Living Solutions was asked to develop a proposal for the phased updates.

Jane Schmitz gave an overall update on the building project. Soil samples were completed and site soils are being replaced currently. Brandon Heglund provided an overall budget update on the building project.

Dominic Haupt presented the annual CMAR report results for 2017 showing an overall scoring of 3.49 on a 4 point scale.

Dominic Haupt departed at 12:34 PM

Brandon Heglund reported on the May month end census:

Nursing Home 143; FDD 14; CBRF 8; Total 165

Jane Schmitz reported on new hires and position transfers.

Brandon Heglund reported on the 2018 budget which continues to meet projections.

Jane Schmitz reported on the Administrators Report and the Quality Assurance Report.

The July meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, July 13, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:30 AM (or immediately following the conclusion of the Community Service meeting).

Motion to adjourn at 12:49 PM was made by Frieda Rollins, seconded by Gary Leichtman, all yes, motion carried.