

**Unapproved meeting minutes  
Clark County Board of Health  
June 19, 2019 @ 9:00am  
Clark County Courthouse – Auditorium**

Meeting called to order at 9:00am by Chair Zank.

Members, staff, and other's present: Rogers, Sharon; Neville, Bill; Zank, Dean; Bakker, Doris; Smagacz, Jim; Eichman, Cindy. Staff: Leischow, Robert. Absent: Meyer, Tim DO; Parker, Christine; Janssen, Gary MD. Other's present for all or part: Jake Brunette, Wayne Hendrickson

Motion by Eichman to approve the May 30 meeting minutes; seconded by Rogers. Voice vote, motion carried.

Motion by Smagacz to approve the vendor payments; seconded by Rogers. Voice vote, motion carried. Rogers motioned to have the Department prepare and provide a separate monthly revenue and expenditure report for the licensing program; seconded by Bakker. Voice vote, motion carried. To be further considered is a resolution for County Board that would assure indefinite access to all fee-based revenues generated through the food safety/licensing program.

Jake Brunette, Clark County Attorney, provided information in regard to the Board of Health, member representation, member expectations, and how appointments are made. Clark County Governing Bodies—Roles and Structures document was referenced. Leischow informed members that with approval by the Board during the previous committee meeting, the invitation to the general public seeking letters of interest for At-large candidates was issued as a press release to local papers with a close date of July 12, 2019. Individual letters of interest will be to Board Chair Zank's attention and delivered to his county mailbox. At-large member Eichman indicated that she is resigning from the Board of Health effective adjournment of today's meeting. Motion by Bakker to accept Eichman's resignation with regret; seconded by Rogers. Voice vote, motion carried. Leischow will attempt to contact At-large member Christine Parker in regard to her status on the Board.

Leischow informed members that the Health Department was asked by leadership at the Department of Natural Resources-Transient Non-Community program if we'd like to take on program related well inspections for Taylor County. Largely based on the reimbursement rate, members were informed that it would not be in our best interest to take this on at this time. Members agreed. However, it was noted that of all other counties who the DNR could have approached with this opportunity they opted to give Clark County Health Department first opportunity because of the strong performance being demonstrated by the Department and its Environmental Health Specialist. Information and discussion.

Members were presented the Quarter 1 communicable disease report. Motion by Smagacz to receive and file the report; seconded by Bakker. Voice vote, motion carried.

Leischow informed members that a meeting with Marshfield Medical Center-Neillsville clinic management staff resulted in a likely scenario of the reproductive health clinic relocating to and occupying dedicated office space at the Marshfield Clinic-Greenwood location. Respective parties agreed to confer with others needed to finalize this arrangement and discuss logistics. Members to remain apprised moving forward. Information and discussion.

Members were informed that the proposed reclassification of the Administrative Assistant to Finance Associate was approved by the Personnel Committee to move to Schenck for review and feedback. If ultimately approved, this reclassification has a January 1, 2020 effective date. Information and discussion.

Motion by Rogers, seconded by Smagacz to go into closed session at 9:57am in accordance with WI Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to: Topic: Health Officer resignation. Roll call vote, all ayes; motion carried.

Motion by Bakker, seconded by Rogers to reconvene into open session at 10:25am. Roll call vote, all ayes; motion carried.

The Board may go in and out of closed session, take any action deemed appropriate from closed session, and may return to open session to continue transacting business.

Motion by Bakker to offer the Interim Health Officer position, as discussed in closed session, to Brittany Mews with a 1-step increase within her current pay grade; seconded by Eichman. Voice vote, motioned carried. Motion by Bakker, seconded by Eichman to make the start date effective June 24, 2019. Voice vote, motion carried.

Next meeting scheduled for June 27, 2019 at 9:00am. Subsequent meetings scheduled for July 8, 2019 at 9:00am, July 16, 2019 at 9:30am, and August 14, 2019 at 9:00am.

10:55am Motion by Smagacz to adjourn; seconded by Bakker. Voice vote, motion carried.