

**Aging & Disability Resource Center-Clark County,
Governing Board Minutes: June 29, 2018**

The Clark County ADRC Governing Board meeting was called to order by Chairperson Doris Bakker at 9:30 a.m. June 29, 2018. Members present Doris Bakker, Gordon Haselow, Frieda Rollins, Al Laughlin, Rosalie Bryan, Diane Perko, and Jean Ketterhagen. Excused Len Lipinski. Also present Mary Sladich. Russell Ratsch, Larry Beyer, Tara Halopka, and Barb Freagon (by phone) were present for part of the meeting.

Minutes: Motion by Gordon Haselow, second by Al Laughlin to accept the May 25, 2018 minutes. Motion carried.

Old business:

- Distribution of Senior Farmer's Market vouchers began June 11th. Mary gave an update on the program.
- The Stepping on Class is in its 4th week with 12 participants. Two nurses from the Clark County Public Health Department facilitate the program.
- Marketing Projects: The June 14th information program with former Governor Martin Schreiber was very successful. The project was sponsored by the Granton Rotary, Senior Citizen's Club, and Thrivent Financial. Approximately 100 people attended and were pleased with the program. Barb Freagon I&A Specialist talked about services provided by the ADRC of Clark County and manned the information table. Also on June 14th was a Wellness Faire in Abbotsford. Tara Halopka, I&A Specialist staffed the information table for the event which also had approximately 100 participants.
- Recruitment is still open for the Elder Benefit Specialist position. Three Relief positions have been filled.
- Jan Priefert, Buffalo County Elder Benefit Specialist is providing services one day a week.

Neillsville Senior Roof Project was moved up on the agenda. Russell Ratsch and Larry Beyer joined the group. Larry and Doris outlined what has been done so far on the Senior Center improvements and the community support received and the future plans to continue on the improvement project. Discussion was held on the Senior center roof. Russell will provide guidelines for a metal roof. The Public Property Committee will open the bids and provide direction for the roof project as the Senior center is a county building.

Reports:

- ADRC- Fund 260: April, 2018 financial report was presented and discussed. The Encounter report presented and discussed. Mary discussed the role of the ADRC and the Encounter report in detail highlighting the number of calls received, participant data, and types of calls. From 10:20-10:45 a.m., Tara Halopka joined the meeting in person and Barb Freagon by phone to discuss ADRC role in providing functional screens, “options counseling”, and the importance of ADRC staff remaining neutral when older adults and adults with disabilities enroll in Family Care.
- Aging/Nutrition: Fund 250-259, 100 May, 2018 financial reports as well as the Owen & Neillsville Senior Centers financial reports were presented and discussed. Also presented was the cost analysis for the Nutrition Program. The committee reviewed the cost analysis report for the Nutrition Program. Motion by Gordon Haselow, second by Diane Perko to raise the suggested meal donation to \$4.00 per meal effective October 1, 2018. Motion carried. Per the Older American Act, no person will be denied a meal if they cannot afford to make a contribution.
- Reviewed the disbursement for funds 100- county cash match, 250-259- Aging, Nutrition, etc., and 260-ADRC.
- Motion by Al Laughlin, second by Frieda Rollins, to receive and file the reports. Motion carried.
- Wage and benefit report was reviewed by the committee.

Committee took a five-minute break: 11:30 a.m.

2019-2021 Budget process: The summary report from the five community forums as well as the newsletter survey was presented to the board and discussed.

ADRC 2017 Carry forward funds were approved. Discussion was held on how the funds could be used.

Neillsville Senior Center phone bill: Motion by Frieda Rollins, second by Jean Ketterhagen to have the nutrition program cover the phone cost for the center. Motion carried. The Nutrition Program is the primary user of the phone.

Emergency phone replacement: The emergency phone for the chair lift is no longer working. Motion by Gordon Haselow, second by Jean Ketterhagen to replace the emergency phone system. Motion carried.

Mary distributed a list of acronyms used by ADRC/Aging network.

Invitation to partner with the Department of Social Services Volunteer Driver Program Training on September 20th for "Emergency procedures and evacuations". Motion by Al Laughlin, second by Gordon Haselow to close the nutrition centers on September 20th as a mandatory training for staff. Motion carried.

Public comments: none

Next meeting was scheduled for July 27th at 9:30 a.m.

Future agenda items: Not identified at this time

Adjourn: Motion by Al Laughlin, second by Gordon Haselow to adjourn. Motion carried. Meeting adjourned at 12:15 p.m.

Minutes recorded: _____ Rosalie Bryan, Secretary

Minutes approved: _____ Doris Bakker, Chair