

**Unapproved meeting minutes
Clark County Board of Health
July 17, 2018 @ 1:00pm
Clark County Courthouse – Auditorium**

Meeting called to order at 1:00pm by Interim Chair Neville.

Members, staff, and other's present: Bakker, Doris; Neville, Bill; Meyer, Tim DO; Janssen, Gary MD; Smagacz, Jim; Eichman, Cindy; Staff: Leischow, Robert; Wethal, Karen (AHEC Student)

Motion by Smagacz to approve the June meeting minutes; seconded by Janssen. Voice vote, motion carried.

Motion by Smagacz to approve the June vendor payments; seconded by Bakker. Voice vote, motion carried.

Area Health Education Center student intern Wethal presented her final project, which was focused on development of the Clark County Physical Activity and Nutrition resource guide. This was completed in collaboration with members of the Eat Right Be Fit Coalition. General information and discussion.

Leischow informed members that due to scheduling challenges and other priorities he did not attend the previously approved NACCHO Conference in New Orleans. In lieu of NACCHO permission was requested to possibly attend the out of state American Public Health Association (APHA) Conference in November. Expenses would be covered through grant funds. Motion by Eichman to approve of Leischow's attendance at APHA; seconded by Janssen. Voice vote, motion carried.

Members were presented with the strategic plan for the department. An overview of the development process was provided and it was pointed out that this particular plan will largely be implemented by the Director to include ad hoc involvement of staff. Eichman motioned to approve the strategic plan; seconded by Bakker. Voice vote, motion carried.

Members completed the community health needs assessment that was prepared by the Clark County Health Care Partnership. To remain apprised as the health improvement planning process moves forward. Information and discussion.

Leischow provided information regarding the 2019 budget planning process. Members were informed that as of this date grant funding provided largely through the Department of Health Services is expected to remain fairly stable, as reported by DHS leadership. There was also general discussion about the program generated revenue that can be expected by becoming a local retail food and recreational licensing Agent to DATCP and how those revenues will support the operation of that Program, to include supporting a new Environmental Health Specialist II (Advanced) position that will be needed to implement the Program and generally oversee environmental health matters for the Department. There was also general discussion regarding the new Munis budgeting system that the county adopted. Information and general discussion.

Members were reminded that the Department is hosting its first DATCP Agent status community meeting tonight, with the 2nd meeting happening Thursday in Owen. All were invited to attend. Information and discussion.

Next meeting scheduled for August 16, 2018 at 1:00pm. Another, as needed, meeting scheduled for August 23, 2018 at 1:00pm.

2:45pm Motion by Bakker to adjourn; seconded by Smagacz. Voice vote, motion carried.