

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on July 19, 2018 in Room 307 at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 2:02 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and Duane Trunkel.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Patrol Captain Ramberg, Emergency Management Director Ross, and Comptroller Domaszek.

Minutes

Motion by Doris Bakker, seconded by Duane Trunkel to approve the minutes of the June 11, 2018 meeting. Voice vote taken with all "aye"; motion carried.

At 2:16 PM, Comptroller Domaszek joined the meeting.

Journal Entries

Motion by Gordon Haselow, seconded by Doris Bakker to approve the journal entries as presented. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by Doris Bakker, seconded by Gordon Haselow to approve the voucher entries as presented except any items such as shirts, ropes, halters, patches in which are paid for the volunteer Mounted Posse. Roll call vote taken with all "aye"; motion carried.

At 2:33 PM, Comptroller Domaszek left the meeting.

County Credit Card Monthly Billing

Motion by Gordon Haselow, seconded by Frieda Rollins to approve the credit card expenditures as presented. Voice vote taken with all "aye"; motion carried.

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- September 2016 Flash Flooding
- WI-CAMS
- Mutual Aid Box Alarm System (MABAS)
- Emergency Services Association Atlas Books
- Local Emergency Planning Committee (LEPC)
- MUNIS Training
- 2019 Budget

Communications Project

Communications Project report was presented by Emergency Management Director Ross highlighting the following areas:

- Tower Site Work
- Grant Funding
- Other Activities
- Recent Project Funds Expended to Date

Decommissioning of Old Communications System

Motion by Doris Bakker, seconded by Gordon Haselow to approve the removal of antennas and towers to Asbuilt Construction not to exceed the amount of \$10,100.00. Voice vote taken with all "aye"; motion carried.

Motion by Doris Bakker, seconded by Duane Trunkel to approve the removal of radios and shelter equipment to SFP & Associates, LLC in the amount of \$2,250.00 after the credit of the salvage value. Voice vote taken with all "aye"; motion carried.

Emergency Medical Dispatch (EMD)

Chief Deputy Hirsch stated that the Sheriff's Office had an EMD Priority Dispatch representative come into the office for a short training and review of the EMD Program. The representative said that the dispatch has been improving on the program tremendously.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Update on Patrol Deputy Position

Chief Deputy Hirsch informed the committee that as of right now there are 24 applicants for this position who will be testing this Sunday, July 22, 2018. The interviews will be scheduled for Wednesday, August 8, 2018 at 1 PM.

Update on Corrections Deputy Position

Chief Deputy Hirsch informed the committee that as of right now there are three (3) applicants for this position. The interviews will be scheduled for Wednesday, August 8, 2018 at 1 PM.

Resignation of Telecommunications Deputy Welch

Motion by Duane Trunkel, seconded by Gordon Haselow to accept Telecommunications Deputy Welch's resignation and authorize Chief Deputy Hirsch to fill the position per the civil service ordinance. Voice vote taken with all "aye"; motion carried.

Positions and/or Openings in all Clark County Sheriff's Office Divisions

Patrol: One (1) full time position opening.

Telecommunications: One (1) Full time position opening.

Corrections: One (1) Full time position opening.

Updated Work Rules for the Telecommunication and Correction Divisions

No changes to discuss.

Flex Time for Exempt Department Heads (ED Positions)

Motion by Frieda Rollins, seconded by Gordon Haselow to approve flex time for the exempt department heads in the ED positions – Chief Deputy, Patrol Captain, and Jail Captain in the Sheriff's Office and Emergency Management Director in the Emergency Management Department. Voice vote taken with all "aye"; motion carried.

2018 Budget Line Overview

Chief Deputy Hirsch and Emergency Management Ross reviewed the 2018 budget and revenue lines with the committee.

TraCS Interface

Chief Deputy Hirsch informed the committee that the TraCS Interface changed the beginning of the year, and now it does not automatically transmit information into our New World Law Enforcement Records program. He also informed the committee that Tyler Technologies did not have upgrading the interfaces in their contract so we will have to pay the company for it.

Quarterly K-9 Officer's Report

Chief Deputy Hirsch shared the written K9 report with the committee.

Quarterly K-9 Financial Report

Chief Deputy Hirsch shared the written K9 financial report with the committee.

Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 74
 - 56 male
 - 18 female
 - 11 with Huber privileges, with 10 working
 - One (1) Extended Supervision
 - 17 out-of-county inmates
 - Five (5) from Jackson
 - 12 from Trempealeau

Significant Overtime Investigations

Chief Deputy Hirsch stated that there was two fatal accidents and a high speed chase that led to the significant overtime.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Patrol Deputy Interviews- August 8, 2018
- Corrections Deputy Interviews- August 8, 2018
- TraCS Interface- August 8, 2018
- 2019 Budgets for Sheriff's Office and Emergency Management- August 16, 2018

Meeting Date(s) and Time(s)

The special meeting for patrol deputy and correction deputy interviews is scheduled for August 8, 2018 at 1 PM in Room 307 at the Clark County Courthouse in Neillsville.

The next regularly meeting is scheduled for August 16, 2018 at 4 PM in Room 307 at the Clark County Courthouse in Neillsville.

Public Comment

None at this time.

Adjournment

Motion by Frieda Rollins, seconded by Gordon Haselow to adjourn. Voice vote taken with all “aye”; motion carried. Meeting adjourned at 4:20 PM.

*Submitted by:
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