

**Aging & Disability Resource Center-Clark County,  
Governing Board Minutes: July 27, 2018**

The Clark County ADRC Governing Board meeting was called to order by Chairperson Doris Bakker at 9:30 a.m. July 27, 2018. Members present Doris Bakker, Gordon Haselow, Frieda Rollins, Al Laughlin, Rosalie Bryan (arrived 9:45 a.m.), Diane Perko, and Jean Ketterhagen. Excused Len Lipinski. Also present Mary Sladich and Shelia Wisniewski.

Diane Perko was appointed temporary secretary. Rosalie Bryan took over at 9:50 a.m.

Minutes: Motion by Frieda Rollins, second by Al Laughlin to accept the June 29, 2018 minutes. Motion carried.

Old business:

- Distribution of Senior Farmer's Market vouchers began June 11<sup>th</sup>. Mary gave an update on the program.
- Elder Benefit Specialist position: Interviews have been set for the top 3 applicants. Jan Priefert, Buffalo County Elder Benefit Specialist is providing services one day a week.
- Munis (Computer program) update
- September 20<sup>th</sup> Nutrition Program joint staff training: DOT trainer cannot accommodate Social Service Volunteer Drivers and ADRC Van Drivers. The staff training will be rescheduled for October.

Reports:

- ADRC- Fund 260: June, 2018 financial report was presented and discussed. The Encounter report presented and discussed.
- Aging/Nutrition: Fund 250-259, 100 June, 2018 financial reports as well as the Owen & Neillsville Senior Centers financial reports were presented and discussed.
- Reviewed the disbursement for funds 100- county cash match, 250-259- Aging, Nutrition, etc., and 260-ADRC.
- Motion by Diane Perko, second by Gordon Haselow, to receive and file the reports. Motion carried.
- Wage and benefit report was reviewed by the committee.

**Fair booth:** ADRC staff and volunteers will staff the Fair Booth. Seniors crafts will be available for sale and informational materials will be available.

**2019-2021** lengthy discussion was held on the three- year plan. Goals were identified. Mary will bring back the goals and objectives once they are reviewed by GWAAR. Public hearings will be set for October.

**Flex time for ADRC Director:** Motion by Frieda Rollins, second by Gordon Haselow to approve flex time for Mary. Motion carried.

**Public comments:** none

**Next meeting** was scheduled for August 30<sup>th</sup> at 9:30 a.m. (meeting rescheduled for September 19<sup>th</sup> to accommodate acting on the Neillsville Senior Center roof replacement price quotes.

**2019 Budget presentation:** A meeting was scheduled for September 7<sup>th</sup> to present the 2019 ADRC/Aging/Nutrition budgets. Meeting will be at 9:30 a.m. in the ADRC Conference Room.

**Future agenda items:** 2019 budgets, staff update

**Adjourn:** Motion by Gordon Haselow, second by Al Laughlin to adjourn. Motion carried. Meeting adjourned at 11:55 a.m.

Minutes recorded: \_\_\_\_\_ Rosalie Bryan, Secretary

Minutes approved: \_\_\_\_\_ Doris Bakker, Chair

## September 7, 2019 ADRC Governing Board Meeting

The ADRC Governing Board meeting was called to order at 9:30 a.m. by Chairperson Doris Bakker. Members present: Doris Bakker, Frieda Rollins, Gordon Haselow, Rosalie Bryan, Diane Perko, Jean Ketterhagen, and Len Lipinski. Excused: Al Laughlin. Also present Wayne Hendrickson, Randy Sebesta, and Mary Sladich.

Owen-Withee Senior Center: Sale of vacant lot across the street. The Senior center is no longer using the lot. Public Property looked at the lot when they were assessing property and discussed the lot with a local business who was parking vehicles on it. Randy Sebesta, Public Property Committee informed the committee of the discussion the group had with business owner who has been using the lot. The property was purchased using Aging Department funds. Discussion was held on the unsafe stairway leading up to the rental apartment on the upper level. There was a motion by Len Lipinski, second by Jean Ketterhagen to approve the sale of the lot for \$1,500.00 less closing cost with the funds being used to repair the Owen-Withee stairway. Motion carried.

The next step will be to take the proposal to County Board for approval. County Attorney Jacob Brunette will draft the resolution for approval of the sale of the Owen-Withee Senior Center lot. The resolution will be signed by the ADRC Governing Board and Public Property Committee.

2019 Budgets were presented for Fund 260- ADRC; Funds 250-259-Aging, Nutrition, Prevention, Elder Benefit Specialists, Medicare Programs, National Family Caregiver, Alzheimer's Family & Caregiver Support Programs and Fund 100- county levy. There was a lengthy discussion on each budget, staffing, and services provided. There was a motion by Gordon Haselow, second by Frieda Rollins to approve the ADRC budgets and move them to Finance Committee. Motion carried.

Discussion held on application for Ho-Chunk funds. Public Property has a proposal to repair the main elevator which has many issues. ADRC Customers use the elevator heavily. There was a motion by Diane Perko, second by Jean Ketterhagen not to apply for the Ho-Chunk funds in 2019 but rather to support Public Property's request for the funds to repair the main elevator. Motion carried.

Next meeting: Neillsville Senior Center roof replacement price quotes.

The next meeting was set for September 19<sup>th</sup>.

There was a motion by Len Lipinski, second by Frieda Rollins to adjourn. Motion carried. Meeting adjourned at 11:35 a.m.