

PERSONNEL COMMITTEE MINUTES

Monday, August 12, 2019

Clark County Courthouse, Room 307

Chairman Krempasky called the meeting to order at 9:31 AM.

Roll Call

Roll call was taken with the following committee members present: Nancy Amacher, Al Bower, Arlene Kodl, and Jerome Krempasky.

Committee Members Absent: Sharon Rogers

Attendance

Others in attendance some time during the meeting were as follows: Janilee Zvolena, Personnel Manager; Kelly Mathis, Personnel Assistant; Wayne Hendrickson, County Board Chairman; Josh Dirkse, WCMIC; John Dirkse, WCMIC; Robin VanGrinsven, Minute Men HR; David Krueger, Minute Men HR; and Diana Bailey, Minute Men HR.

Minutes

Motion made by Al Boer, seconded by Nancy Amacher to approve the Personnel Committee minutes from the July 22, 2019 meeting. Voice vote taken with all "aye"; motion carried.

Wage Rate Changes

Motion made by Arlene Kodl, seconded by Nancy Amacher to approve the wage rate changes with noted changes. Voice vote taken with all "aye"; motion carried.

Base Wage Increase for 2020

Janilee Zvolena started the conversation for base wage increase for the 2020 year. She will bring back language and options next month for a possible base wage increase to be implemented per pay period.

2020 Budget Proposal

The Personnel Manager reviewed the 2019 Budget Proposal. Motion made by Arlene Kodl, seconded by Nancy Amacher to approve the proposed budget and forward to the Finance Committee for final approval. Voice vote, all ayes, motion carried.

Third Party Administrator & Excess Workers Compensation Presentation

Josh Dirkse and John Dirkse of County Mutual presented their proposal for Workers Compensation to the committee. Josh and John left at 10:47

Robin Vangrinsven, David Krueger and Diana Bailey of Minute Men HR arrived at 10:50 am and presented their proposal for Workman's Compensation to the committee. They also reviewed Clark County's claim history. Robin, David and Diana left at 11:38 am.

Motion made by Nancy Amacher, seconded by Arlene Kodl to move forward with County Mutual's proposal for a one-year contract. Voice vote taken with all "aye"; motion carried.

Clark County Rehabilitation and Living Center Personnel Issues or Changes

Joan Jalling, CCRLC HR Manager, indicated employees are excited about union dues being taken out of paychecks again. Joan also attended a WRS training in Eau Claire.

Personnel Manager Report

Personnel Manager's report was presented by Janilee Zvolena highlighting the following areas:

- A memo regarding union dues was sent out to employees with positive feedback
- Janilee and Kelly attended a WRS training in Eau Claire
- Corporation Counsel interviews are set for Friday, August 23rd.

Vouchers

Motion made by Arlene Kodl, seconded by Al Bower to receive and file vendor payments history reports for July 2019. Voice vote taken with all "aye"; motion carried.

Work Comp

Motion made by Al Bower, seconded by Nancy Amacher to receive and file the open work comp claims over \$2,500 as presented. Voice vote taken with all "aye"; motion carried.

Unemployment Charges

Motion made by Arlene Kodl, seconded by Nancy Amacher to receive and file the unemployment charges for July 2019 as presented. Voice vote taken with all "aye"; motion carried.

Miscellaneous Items that May Legally Come Before the Committee

No miscellaneous items were brought forward.

Next Meeting Date and Time

The next regularly meeting is scheduled for Tuesday, September 17 at 9:30 am in Room 307 at the Clark County Courthouse in Neillsville.

Adjournment

Motion by Al Bower, seconded by Arlene Kodl to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 11:55 am.

Submitted by:

Kelly Mathis

Personnel Assistant

Clark County Personnel Office