

**Unapproved meeting minutes  
Clark County Board of Health  
August 16, 2018 @ 1:00pm  
Clark County Courthouse – Auditorium**

Meeting called to order at 1:00pm by Chair Zank.

Members, staff, and other's present: Bakker, Doris; Neville, Bill; Meyer, Tim DO; Smagacz, Jim; Eichman, Cindy; Zank, Dean; Rogers, Sharon. Staff: Leischow, Robert; Mews, Brittany. Other: Domaszek, Terri

Motion by Eichman to approve the July meeting minutes; seconded by Smagacz. Voice vote, motion carried.

Motion by Rogers to approve the July vendor payments; seconded by Smagacz. Voice vote, motion carried.

Mews provided updates in regard to the Seal a Smile program and the Clark County Child Death Review team. Noted was the ongoing success of Seal a Smile programmatically and financially, in large part due to the strong relationship with the schools and program generated revenue. It was shared that the Department has already been awarded support funding for the next year. A general overview was provided in regard to Child Death Review, the team, and its purpose to include mention that the CDR team was recognized for its achievements with the William Perloff Keeping Kids Alive in Wisconsin award. General information and discussion.

Mews presented the 2<sup>nd</sup> quarter communicable disease report. Of note were the recorded cyclosporiasis and pertussis cases; otherwise case activity not particularly atypical. General information and discussion.

Members were informed that the Department applied for and received a grant award for approximately \$10,000 from the Wisconsin Department of Health Services-Environmental Public Health Tracking Program to focus on water quality and, in particular, nitrates in Clark County. The project includes representation from UW-Extension, Clark County Land Conservation, and Clark County Planning & Zoning. The project commences immediately and will end July 2019. Updates will be provided as the project proceeds. General information and discussion.

Leischow proposed retention incentive adjustments for 4 positions with rationale and justification. Eichman motioned to approve the retention incentive adjustments for the 2 Public Health Nurses; seconded by Meyer. Voice vote, motion carried. Eichman motioned to approve the retention incentive adjustment for the Jail Health Nurse as discussed; seconded by Rogers. Voice vote, motion carried. Bakker motioned to approve the retention incentive adjustment for the Environmental Health Specialist as discussed; seconded by Smagacz. Voice vote, motion carried.

Leischow addressed the operational need to create a new Environmental Health Specialist II (Advanced) position should the Department be approved to take on Agent status to DATCP's retail food and recreational facilities program in 2019. As required, a new position request form was prepared and presented to members. There was discussion about the need to further develop the Program details to include job responsibilities. It was recognized that the actual need for this position is contingent on county board approval for the Department to take on Agent status, but approval of the new position sooner demonstrates Board support. Eichman motioned to approve the new Environmental Health Specialist II (Advanced) position subject to county board approval of the Health Department taking on the retail food and recreational facilities program in 2019; seconded by Bakker. Voice vote, motion carried.

Leischow with support from Clark County Comptroller Terri Domaszek presented the proposed 2019 budget. It was noted that, in part due to the proposed retention adjustments, the budget reflects significant programmatic and financial development on the environmental side should the Department be approved to take on Agent status to DATCP's retail food and recreational facilities program. Because of the potential budget increase, the allowable 1% increase in non-capital expenditures will be exceeded and therefore a waiver request was completed. Bakker motioned to approve the as-presented 2019 budget; seconded by Rogers. Voice vote, motion carried.

Members were reminded that because they approved the 2019 budget the tentatively scheduled meeting on Thursday, August 23 is no longer needed.

Next meeting scheduled for September 20, 2018 at 1:00pm

3:15pm Motion by Bakker to adjourn; seconded by Rogers. Voice vote, motion carried.